

# UPDATE

[www.aala.us](http://www.aala.us)

Week of August 18, 2014

## **GEORGE MCKENNA, AALA-SUPPORTED BOARD CANDIDATE, WINS ELECTION!**

AALA extends congratulations to **Dr. George McKenna** on his election to become the Board of Education Member representing District 1. Dr. McKenna is filling the seat that has been vacant since the death of **Marguerite LaMotte** in December 2013. This marks the fifth AALA-endorsed candidate to win a seat on the LAUSD Board. Dr. McKenna joins fellow AALA-supported colleagues **Bennett Kayser, Mónica Ratliff, Dr. Richard Vladovic** and **Steve Zimmer**.

In an election that pitted a veteran educator against an inexperienced politician, with only eight percent of those eligible voting, it is noteworthy that the deep pockets/outside interests were again unsuccessful in their bid to control the outcome. This is, fortunately, becoming a trend in the LAUSD Board of Education races. So-called education reformers and charter school advocates from around the country have poured millions of dollars into these local campaigns in an effort to privatize the second largest school district in the country. It is a testament to the influence of local administrators, teachers, other employees and community groups that voters were not swayed by all of the glossy, negative campaign material distributed by Dr. McKenna's opponent.

It is unfortunate that young, inexperienced political aspirants are being used to further the interests of corporate reformers. We have seen this in the last three Board elections, most notably, with the election of AALA-supported Mónica Ratliff and Steve Zimmer, who were both opposed by candidates who had little experience or knowledge, but lots of money from Independent Expenditure Campaigns. In this current election, George McKenna spent about one-fourth of the amount that his opponent expended, yet he was able to maintain nearly the same solid showing that was garnered in the primary. Let this be a lesson that the voters of Los Angeles will not succumb to the smear campaigning that is fueled by donations from those who do not live in the community, have no children in the schools and no vested interest in improving the lives of the students of LAUSD.

Dr. McKenna will immediately assume his position on the Board of Education, while at the same time begin a campaign for reelection in the spring. We look forward to working with him and know that he will be a voice for the students, parents and employees of the District. As we begin a new school year, we are pleased that Mrs. LaMotte's seat at the Board table will now be filled. The new Local Control Funding Formula has brought additional revenue to the District, as well as more accountability. The expenditure of the new funds must be scrutinized and used for the children it is supposed to target. We must not only focus on their instruction, but also their safety and well-being. AALA continues to seek a reduction in administrators' cumbersome workload, including the time-consuming teacher evaluation system currently in place. Stringent oversight of the Common Core Technology Project and the implementation of the MiSiS data system are needed as both initiatives move forward. We know that Dr. McKenna will hit the ground running. We welcome him back and look forward to working with him.

## **IN THIS ISSUE**

WHAT IS A GRIEVANCE?  
PROTECT YOUR VISION  
NEWS FROM HEALTH BENEFITS COMM.  
SERVICE CALL COMPLETION  
LEGAL BRIEF: ENROLLMENT  
SUPPORT FOR ADULT EDUCATION  
LUMP SUM PAYMENT  
JOIN AALA  
IN MEMORIAM  
CALENDAR  
UCLA ED.D.  
POSITIONS

## **WHAT IS A GRIEVANCE?**

A grievance in the employment context refers to a specific, formal notice of employee dissatisfaction expressed through an identified procedure. Grievance procedures typically define within how many days after the incident or situation occurred that a grievance must be filed, in what form it must be filed, with whom it is filed and define rights such as the right to a hearing, representation at such hearing, the right to a timely response and rights to an appeal.

In the collective bargaining agreements between AALA and LAUSD (both certificated and classified), a grievance is defined as a claim that the District has violated an express term of the contract and by doing so has adversely affected the rights of the person or entity filing the claim. Grievances may be filed by an employee, AALA on behalf of an employee or employees or by the Union on its own behalf. For example, an employee may file a grievance for disparate treatment, a public reprimand or failure of the supervisor to follow due process procedures. Generally, other disputes, such as reductions in force, District procedures and complaints by one employee about another, are beyond the scope of the grievance procedure.

The grievance is filed against the District, not a specific individual. If the same grievance is filed by more than one employee and if the District agrees, they may all be processed as one with the final determination applying to all. The AALA contracts (Article V – classified; Article VIII – certificated) specify the procedures that must be followed upon the filing of a grievance. A key provision is that the grievant (person filing the grievance) has the right to represent him/herself or be represented by AALA at all grievance meetings. The District's representative may also be accompanied by another District administrator. By agreement of both parties, witnesses may attend as well. Grievance meetings are to be scheduled by the District at mutually convenient times and places during regular business hours. Reasonable release time (including travel) is to be allowed without loss of salary. Employees are to receive mileage reimbursement if travel is required. Confidentiality is mandated by the contract. Neither the Union, nor the grievant, nor the District shall publicly disclose or discuss the grievance or evidence regarding it, except for purposes of interviewing witnesses or making other necessary preparations for the hearing.

The filing of a grievance is followed by specific steps and time limits to which the District and AALA must adhere:

- Required Informal Discussion/Conference—the employee must attempt to resolve the dispute by meeting with the appropriate administrator.
- Step One—within 15 days of the occurrence of the act on which the grievance is based, the grievance must be presented in writing to the immediate administrator utilizing the appropriate form.
- Step Two—if the grievance is not resolved in Step One, the employee may within five days, present the written grievance to the Division Head, ESC Superintendent or designee.
- Step Three—if the grievance is still unresolved, within five days the employee may present the written grievance to the Deputy Superintendent or designee.

If the grievance is still not resolved, the next steps vary depending on whether the employee is classified or certificated. A classified employee's complaint goes to a Board of Review which is arranged through the Office of Staff Relations. A certificated employee's complaint may go to an arbitration panel if recommended by AALA's Arbitration Review Committee. In both cases, the District and AALA must agree on the composition of the group and the hearing must be held within sixty days.

## HEALTH BENEFITS FAQ

### **TOPIC: BACK TO WORK—PROTECT YOUR VISION!**

#### **I have 20/20 vision and have never needed glasses. Does the District's vision coverage provide more than vision correction and prescriptions for glasses?**

In addition to checking for visual acuity, an eye exam can detect diseases of the eye such as cataracts and glaucoma. Very importantly, a comprehensive eye exam can also provide warning signs of other diseases such as hypertension, diabetes and high cholesterol, even before symptoms show up elsewhere in the body.

In 2011, a report from the Vision Service Plan (VSP) to the Health Benefits Committee revealed the following reported cases: hypertension, 11.1%; high cholesterol, 4.8%; diabetes, 4.7 %; glaucoma .3%; diabetic retinopathy, .2%; and macular degeneration, .4%. VSP estimates that actual percentages are much higher based on national health and demographic statistics.

#### **I have 20/20 vision and am in good health. Should I still get an exam?**

Yes, you should have a comprehensive dilated eye exam. A dilated eye exam is one in which your eye-care professional places drops in the eyes to dilate the pupils. This process provides a view of the back of the eyes for any signs of damage or disease. Your eye-care professional will then recommend how frequently you should schedule comprehensive exams.

#### **I spend hours viewing a computer screen and rest my eyes frequently to prevent eyestrain. Do I still need a comprehensive eye exam?**

Yes, according to the National Institute of Occupational Safety and Health (NIOSH), computer users should have an annual eye exam. During your exam, be sure to mention how often you use a computer at work and at home. You may benefit from wearing corrective lenses specifically designed for computer viewing. Computer users can reduce eye strain by using the **20-20-20 rule**:

- Every **20** minutes look away from your computer.
- Look at least **20** feet away.
- Keep looking for **20** seconds.

#### **How do I locate an eye-care provider?**

The District's two vision plans are: *Vision Service Plan* (VSP), [www.vsp.com](http://www.vsp.com), 800.877.7195; and *EyeMed*, [www.eyemedivisioncare.com](http://www.eyemedivisioncare.com), 866.723.0514. You can access provider locations near your home or work by registering for an online account. Online access also provides full coverage information, including copays and frequency of exams, frames and lenses.

#### **What else can I do to maintain good eye health?**

- **Use protective eyewear:** You should protect your eyes from the sun's ultraviolet rays. When you purchase sunglasses, look for ones that block out 99%-100% of both UV-A and UV-B radiation.

## FAQ (Cont.)

- **Maintain a healthy diet:** Eat lots of fruits and vegetables, especially dark, leafy green vegetables. Research also shows health benefits from eating fish high in omega-3 fatty acids, such as salmon, tuna and halibut.
- **Clean your hands and your contact lenses:** Always wash your hands thoroughly before inserting or removing contact lenses. Make sure to disinfect your lenses as instructed and replace them as prescribed.
- **Read other eye health tips** from the National Eye Institute, National Institute of Health website at: <http://www.nei.nih.gov/healthyeyes/eyehealthtips.asp>.

## **GOOD NEWS FROM THE HEALTH BENEFITS COMMITTEE!**

Thanks to the strength of the Health Benefits Committee (HBC) which represents all bargaining units and the District, eligible employees and retirees will receive another year of their current benefits package. This bonus year resulted from the committee's cost-containing strategies implemented in 2010 and its skillful crafting of the 2012-2014 Memorandum of Understanding (MOU) on health benefits that included carefully written contingency provisions for 2015.

The three-year Health Plan MOU was set to expire on December 31, 2014. However, the contingency language in the MOU allowed for continuing District contributions for 2015, provided the Plan's reserve fund equaled \$200 million or more. Based on maintaining current benefits, any premium increases for 2015 would be shared, 50% by the District and 50% from the reserve fund. The HBC has successfully achieved the \$200 million reserve balance, accumulated by the plan design changes made in 2010 and maintained since then.

AALA members may well be aware that another year without renegotiating a new budget agreement for health benefits is a major achievement, particularly since health insurance costs continue to rise. We are proud of our collaborative work with the other unions and the District and pledge to continue working hard to maintain health benefits—a priority of AALA members.

## **SERVICE CALL COMPLETION—E-MAIL NOTIFICATION**

*AALA thanks **Roger Finstad**, Director, Maintenance and Operations, for providing this information.*

In order to improve transparency, Maintenance and Operations will begin notifying principals via e-mail when a service call is completed at their campus. The e-mail is auto-generated and will include the description of the work requested and the date it was completed. The Plant Manager will also receive the e-mail notification, and if the principal prefers to delegate another to receive the notification, s/he can do so by contacting **Danny Lu** at [danny.lu@lausd.net](mailto:danny.lu@lausd.net). There will also be the opportunity to take a short, five-question Satisfaction Survey where the information provided will help us improve our service. If the principal wishes to opt out of receiving the e-mail, there's a link provided for doing so. We hope you find this information helpful. The M&O team recognizes how challenging the principal's job is and we are looking forward to supporting you in the coming school year.

**Legal Brief**

**ENROLLMENT FAQs**

**Does a child have a legal right to enroll and attend a public school?**

Yes, a child has a right to enroll and attend a public school. This entitlement also applies to children who are undocumented. Generally, children between the ages of six and eighteen must attend school full time, unless an exception applies. For example:

- Students between the ages of sixteen and eighteen who are enrolled at a continuation or independent school may attend fewer hours of instruction than a full-time school;
- Students with work permits can attend part time with certain restrictions;
- Students who are homeschooled;
- Students will be admitted to kindergarten if they have their fifth birthday on or before September 1.

**Does a student have a right to attend a public school in the district in which the parents reside?**

Yes, a student has a right to attend a public school in the district in which the parents reside. In LAUSD, we have enrollment boundary zones (e.g., three-mile radius surrounding the school) to determine the student's resident school. In addition, if the parents live apart and share custody and control, generally the choice of the school is at the parents' discretion, unless otherwise noted by a court order.

**Can a parent's utility service bill (e.g., gas, water, electric) serve as verification of residence?** Yes, a parent may offer documentation that reasonably verifies that his/her residence is located within school boundaries. All documents must be current and identify the parent, guardian or adult caregiver as the resident. The following are examples of acceptable documentation: 1) utility bills; 2) property taxes; 3) rental or lease agreements; and 4) official government mail (e.g., CalWorks, Social Security).

**If a parent does not have any documentation to verify residence, is he/she simply out of luck?** No, in the event a parent, guardian or caregiver does not possess documentary proof of residency, he/she is allowed to submit a verification affidavit in lieu of documentation to verify residence. (See Affidavit in BUL-4926.2)

**Regardless of a parent's residence, can a parent request that his/her child be transferred to a different school?**

Yes, a parent can request a transfer to another school within and outside that district. A parent should inquire within the District's permits office because transfer options vary. The following are examples: 1) intradistrict permit transfer; 2) district open-enrollment transfer; 3) public school choice transfer; 4) caregiver adult, licensed foster, group home or homeless student transfer; and 5) interdistrict permit transfer.

*Legal Authority: Cal. Const., Art. IX, section 5; Education Code sections 35160 et seq., 46600 et seq., 48000-48232, 48350-48438, and 51745 et seq; Government Code section 244. This **Legal Brief** is written by **Robert Cuen** and is for information only and does not constitute legal advice. Please contact the Office of the General Counsel to determine how this information may apply to your school's specific facts and/or circumstances.*

**SUPPORT FOR ADULT EDUCATION**

Below is a copy of a letter from former LAUSD Superintendent **William Johnston** to State Senator **Ted Lieu** regarding funding of adult education. We appreciate Dr. Johnston's support and encourage AALA members to contact their representatives as well.

Dear Senator Lieu:

From 1966 to 1971, I served as Assistant Superintendent, Division of Adult Education, and as Superintendent, 1971 to 1981, of the Los Angeles Unified School District. We were proud of our adult education program, 28 Community Adult Schools and four Occupational Centers serving hundreds of thousands adults.

In recent years our L. A. Unified School District has diverted Adult Education funds to the district's k-12 programs. Now there are only 6 community adult schools and four occupational centers.

Enclosed are key dates in the 2014-2015 school year regarding Governor Brown's proposal to fund a new start for Adult Education.

You are my representative in Sacramento. I urgently request your support of deliberations regarding reestablishing Adult Education in California's Unified School Districts.

My personal recommendations include the following:

- (1) Funding Adult Education as a separate budget item, via Unified School Districts in California  
Allow high school campuses to serve as community adult school centers with nearby classrooms in middle schools and elementary schools available for instruction, thus easing the transportation needs for adults to reach classroom sites within their local communities.
- (2) Adult Education Funding cannot be diverted for K-12 programs
- (3) Adult Education Funds can be limited to classes in the following:
  - a. English as a second language
  - b. Citizenship preparation
  - c. Elementary school subjects for adults
  - d. High school subject for adults
  - e. All Occupational training programs
  - f. Lectures on health, aging, current affairs, etc.
- (4) Community College Adult Education programs are separate activities with no involvement in unified school district adult education programs.

Thank you for your consideration of these issues, for your leadership and for your support of public education in California.

Sincerely,

  
William J. Johnston

## INFORMATION ABOUT YOUR LUMP SUM PAYMENT

AALA members (certificated and classified) will receive a 2% lump sum payment for the 2013-14 fiscal year on September 15, 2014. This payment will be based upon the base salary paid last school year; Z-time, overtime, longevity or differential pay is not included. Federal, State, State Disability, Social Security and Medicare taxes will be withheld. CalPERS and CalSTRS deductions will also be taken.

### RETIRED ADMINISTRATOR? JOIN AALA!!

It's that time again to join or renew your associate membership as an *AALA Alumni*. Membership is open to all retired administrators at all levels who wish to keep current with District activities and remain connected with their retired colleagues and friends. While AALA Alumni do not have voting rights, they do receive the weekly *Update*, with information about health benefits and Medicare, invitations to special alumni luncheons and other AALA functions, and may access discounts for various items, including auto/homeowners insurance. To join, fill out a [membership application](#) and send in your \$45 check to AALA, 1910 W. Sunset Blvd., Suite 850, Los Angeles, CA 90026.

## IN MEMORIAM

**JERROLD FRIEDMAN**—Former assistant principal at Foshay Span Learning Center, Manual Arts High School and John Muir Middle School. Jerrold retired from the District on June 30, 1991, and we just learned that he passed away on January 4, 2011.

## CALENDAR

EVENT	DATE	CONTACT
Retirement Celebration for <b>Cheryl Feldman</b> at Odyssey Restaurant	August 24, 2014 12:00 Noon	<b>Benjamin Alanis</b> , 310.775.5419
<b>CalPERS Webinar: Retirement Planning Checklist</b>	August 27, 2014 11:00 a.m. – 11:30 a.m.	<a href="http://www.calpers.ca.gov">www.calpers.ca.gov</a>
Retirement Reception for <b>Javier Sandoval</b> at Taix French Restaurant	August 27, 2014 5:00 p.m.	<b>Dr. Victor Gonzalez</b> , 213.241.3107 or <a href="http://bit.ly/JSRetires">http://bit.ly/JSRetires</a>
<b>Admissions Day Observed</b>	August 29, 2014	
<b>Unit J</b> Receives Salary Increase	August 30, 2014	Employee Service Center, 213.241.6670
<b>LABOR DAY</b>	September 1, 2014	
<b>SHSPO &amp; MSPO Meeting</b> at Pickwick Gardens ( <b>Required</b> )	September 3, 2014 7:30 a.m.	<b>Luis Rodriguez</b> , 818.673.1300 or <a href="mailto:luis.x.rodriguez@lausd.net">luis.x.rodriguez@lausd.net</a>
<b>SHSOPO Meeting</b> at Bernstein HS	September 4, 2014 1:30 p.m.	<b>Jason Camp</b> , 818.881.7737 or <a href="mailto:jason.camp@lausd.net">jason.camp@lausd.net</a>

# Associated Administrators of Los Angeles

EVENT	DATE	CONTACT
<b>AAALA Certificated</b> Members Receive Salary Increase	September 5, 2014	Employee Service Center, 213.241.6670
<b>TeamHEAL Afternoon of Jazz</b> at Wilshire Country Club	September 6, 2014 2:00 p.m. – 7:00 p.m.	<b>Nicole Levitt</b> , 310.930.1858 or <a href="mailto:nicole@ewamllc.com">nicole@ewamllc.com</a>
<b>AAALA Executive Board Meeting</b>	September 8, 2014 4:30 p.m.	<b>Gema Pivaral</b> , 213.484.2226 or <a href="mailto:gpivaral@aala.us">gpivaral@aala.us</a>
<b>EAPISO Meeting</b> at Pickwick Gardens <b>(Required)</b>	September 11, 2014 7:30 a.m.	<b>Dr. Sylvester Harris</b> , 323.268.8508 or <a href="mailto:sylvester.harris@lausd.net">sylvester.harris@lausd.net</a>
<b>MSAPISO &amp; SHAPISO Meeting</b> at Pickwick Gardens <b>(Required)</b>	September 11, 2014 12:30 p.m.	<b>Martha Valencia</b> , 323.826.1500 or <a href="mailto:mlv3216@lausd.net">mlv3216@lausd.net</a> ; <b>Juanita White-Holloman</b> , 323.227.4400 or <a href="mailto:jdw9998@lausd.net">jdw9998@lausd.net</a>
<b>All AALA Members</b> Receive 2013-14 2% Lump Sum Payment	September 15, 2014	Employee Service Center, 213.241.6670
<b>OMA Meeting</b> in the Board Room at Beaudry	September 17, 2014 8:00 a.m.	<b>Dr. Kevin J. Baker</b> , 213.241.8642 or <a href="mailto:kevin.baker@lausd.net">kevin.baker@lausd.net</a>
<b>AAALA Fall Reception</b> at The Center at Cathedral Plaza	September 17, 2014 4:30 p.m. – 7:30 p.m.	<b>Cathy Vacca</b> , 213.484.2226 or <a href="mailto:cvacca@aala.us">cvacca@aala.us</a>
<b>EPO Meeting</b> at Pickwick Gardens <b>(Required)</b>	September 19, 2014 7:30 a.m.	<b>Jose Rodriguez</b> , 323.224.9574 or <a href="mailto:jmr7481@lausd.net">jmr7481@lausd.net</a>
<b>CalPERS Webinar: <i>Your Retirement Options &amp; Online Application</i></b>	September 24, 2014 10:30 a.m. – 11:30 a.m.	<a href="http://www.calpers.ca.gov">www.calpers.ca.gov</a>
<b>Unassigned Day</b>	September 25, 2014	

## UCLA DOCTORATE OF EDUCATION (ED.D.) IN EDUCATIONAL LEADERSHIP

UCLA is accepting applications for our Fall 2015 Ed.D. cohort. We seek educators committed to improving education within the context of a program designed for working educators.

Each cohort embarks on a practitioner-oriented three-year experience in a supportive environment with outstanding faculty and expert educational practitioners. Established in 1993, UCLA's small, student-focused Ed.D. program is committed to preparing educators to advance educational organizations and improve educational outcomes for children, youth and adults.

For further information or to RSVP for an information session, email [edinfo@gseis.ucla.edu](mailto:edinfo@gseis.ucla.edu), call (310) 206-1673, or visit: <http://gseis.ucla.edu/education/academic-programs/educational-leadership-program/>

Application deadline: February 1, 2015

## POSITIONS AVAILABLE

**Note to Applicants:** Please be advised that you are responsible for making sure all the District requirements have been met. Do not contact AALA for information regarding positions; for detailed requirements for positions and employment updates use the contact phone number provided in the announcement or visit the District website at <http://www.lausdjobs.org> (classified) or [http://teachinla.com/admin\\_vacancies/](http://teachinla.com/admin_vacancies/) (certificated). Employees who change basis during the school year may not earn a full year of service credit and annualized employees who change their basis during the year may sustain an annualized settlement.

### **CERTIFICATED, SCHOOL-BASED**

#### ***PRINCIPAL, ELEMENTARY***

**Arminta Elementary School, ESC North, MST 41G, E Basis.** For information and application procedures, please contact **Yolanda Guerra**, Instructional Director, at 818.654.3600. Application deadline is 5:00 p.m., Thursday, August 28, 2014.

#### ***INSTRUCTIONAL SPECIALIST***

**Narbonne High School, ESC South, MST 41G, Temporary Adviser, B Basis.** For information and application procedures, please contact **Linda Kay**, Instructional Director, at 310.354.3400. Application deadline is 5:00 p.m., Friday, August 22, 2014.

**Belmont High School, ISIC, MST 40G, Temporary Adviser, B Basis.** For information and application procedures, please contact **Dr. Mara Simmons**, Instructional Director, at 213.241.0496 or [mara.simmons@lausd.net](mailto:mara.simmons@lausd.net). Application deadline is 5:00 p.m., Friday, August 22, 2014.

**Valley Academy of Arts and Science, ESC North, MST 40G, Temporary Adviser, B Basis.** For information and application procedures, please contact **Angela Hewlett-Bloch**, Instructional Director, at 818.654.3600 or [angela.hewlett@lausd.net](mailto:angela.hewlett@lausd.net). Application deadline is 5:00 p.m., Friday, August 22, 2014.

#### ***INSTRUCTIONAL SPECIALIST, TSP***

**Roy Romer Middle School, ESC North, MST 40G, B Basis.** For information and application procedures, please contact **Cristina Serrano**, Principal, at 818.505.2209 or [cserra6@lausd.net](mailto:cserra6@lausd.net). Application deadline is 5:00 p.m., Wednesday, August 27, 2014.

### **CERTIFICATED, NON-SCHOOL-BASED**

#### ***DIRECTOR, ORGANIZATIONAL CHANGE MANAGEMENT***

**Virtual Learning Complex Projects, Information Technology Division, MST 45G, Temporary Adviser, A Basis.** For information and application procedures, please contact **Ronald Chandler**, Chief Information Officer, at 213.241.4906. Application deadline is 5:00 p.m., Thursday, August 28, 2014.

#### ***SPECIALIST, SPEECH AND LANGUAGE PROGRAM***

**Related Services Department, Division of Special Education, MST 38G, Temporary Adviser, E Basis.** For information and application procedures, please contact **Elaine Shackelford**, Coordinator, at 213.241.6200. Application deadline is 12:00 p.m., Tuesday, August 26, 2014.

***SPECIALIST, LEAST RESTRICTIVE ENVIRONMENT***

**ESC West, Division of Special Education, MST 38G, Temporary Adviser, E Basis.** For information and application procedures, please contact **Sharyn Howell**, Executive Director, at 213.241.6701. Application deadline is 5:00 p.m., Wednesday, August 27, 2014.

***SPECIALIST, MODERATE TO SEVERE DISABILITIES***

**Division of Special Education, MST 38G, Temporary Adviser, E Basis.** For information and application procedures, please contact **Lisa Kendrick**, Director, at 213.241.6701. Application deadline is 5:00 p.m., Thursday, August 28, 2014.

***SPECIALIST, TALENT ACQUISITION***

**Human Resources Division, MST 37G, Temporary Adviser, A Basis, 3 positions.** For information and application procedures, please contact **Derek Ramage**, Director, at 213.241.4669. Application deadline is 5:00 p.m., Friday, August 22, 2014.

**CLASSIFIED**

***IT ADMINISTRATOR, SHARED TECHNICAL SERVICES***

**Information Technology Division, \$121,500 - \$151,500, A Basis.** For information and application procedures, please click [HERE](#). Application deadline is Friday, August 22, 2014.

***BUDGET POLICY ANALYST***

**Budget Services and Financial Planning Division, \$6,927 - \$8,599 per month, 10-, 11- or 12-month positions.** For information and application procedures, please click [HERE](#). Application deadline is Wednesday, August 20, 2014.

**PREVIOUSLY ANNOUNCED POSITIONS**

CERTIFICATED POSITIONS	LOCATION	CONTACT	DEADLINE
<i>ADMINISTRATOR, PROGRAM &amp; SYSTEM MANAGEMENT</i> MST 43G, A Basis	Division of Special Education	<b>Veronica Smith</b> , Director, 213.241.6701	5:00 p.m. Friday August 15, 2014
<i>PRINCIPAL, ELEMENTARY</i> MST 41G, E Basis	Tulsa ES, ESC North	<b>Dr. Sue Klein</b> , Instructional Director, 818.654.3600	5:00 p.m. Friday August 15, 2014
<i>PRINCIPAL, ELEMENTARY</i> MST 42G, E Basis	10 <sup>th</sup> Street ES, ESC East	<b>Dr. Chiae Byun-Kitayama</b> , Instructional Director, 323.224.3100	5:00 p.m. Friday August 15, 2014
<i>PRINCIPAL, ELEMENTARY</i> MST 42G, E Basis	Windsor Hills M/S Aerospace Magnet ES, ESC West	<b>Scott Whitbeck</b> , Instructional Director, 310.914.2100	5:00 p.m. Friday August 15, 2014
<i>INSTRUCTIONAL SPECIALIST, TSP</i> MST 40G, B Basis	Cesar Chavez LA – Teacher Preparation Academy, ISIC	<b>Elizabeth Beltran</b> , Principal, 818.837.6428 or <a href="mailto:elizabeth.beltran@lausd.net">elizabeth.beltran@lausd.net</a>	5:00 p.m. Friday August 15, 2014

# Associated Administrators of Los Angeles

CERTIFICATED POSITIONS	LOCATION	CONTACT	DEADLINE
<i>INSTRUCTIONAL SPECIALIST, TSP</i> MST 40G, B Basis	Cesar Chavez LA – Arts/Theatre/Ent. Magnet, ISIC	<b>John Lawler</b> , Principal, 818.837.6428 or <a href="mailto:jlawler@arteshs.org">jlawler@arteshs.org</a>	5:00 p.m. Friday August 15, 2014
<i>INSTRUCTIONAL SPECIALIST, TSP</i> MST 38G, B Basis	Montara Avenue STEM Magnet ES, ESC South	<b>Juana Cortez</b> , Principal, 323.567.1451	5:00 p.m. Friday August 15, 2014
<i>SPECIALIST, INTENSIVE INSTRUCTION</i> MST 38G, E Basis, 2 positions	Division of Special Education	<b>Sharyn Howell</b> , Executive Director, 213.241.6701	5:00 p.m. Friday August 15, 2014
<i>PRINCIPAL, SECONDARY</i> MST 43G, A Basis	Horace Mann MS, ISIC	<b>Ileana M. Davalos</b> , Instructional Director, 213.241.0100	<u>EXTENDED</u> Monday August 18, 2014
<i>PRINCIPAL, CONTINUATION HIGH SCHOOL</i> MST 42G, E Basis	London Cont. & CDS, Educational Options Programs	<b>Karen O’Riley</b> , Director, <a href="mailto:karen.oriley@lausd.net">karen.oriley@lausd.net</a>	Monday August 18, 2014
<i>PRINCIPAL, ELEMENTARY</i> MST 40G, E Basis	West Hollywood ES, ESC West	<b>Pamela Marton</b> , Instructional Director, 310.914.2100	5:00 p.m. Monday August 18, 2014
<i>INSTRUCTIONAL SPECIALIST, TSP</i> MST 40G, B Basis	Burroughs MS, ESC West	<b>Dr. Felipe Velez</b> , Instructional Director, <a href="mailto:felipe.velez@lausd.net">felipe.velez@lausd.net</a> or 310.914.2100	5:00 p.m. Monday August 18, 2014
<i>INSTRUCTIONAL SPECIALIST, TSP</i> MST 41G, B Basis	Huntington Park HS, ISIC	<b>Dr. Shawn Bird</b> , Instructional Director, 213.241.0100	5:00 p.m. Monday August 18, 2014
<i>PRINCIPAL, ELEMENTARY</i> MST 40G, E Basis	Chatsworth Park ES, ESC North	<b>Dr. Sue Klein</b> , Instructional Director, 818.654.3600	5:00 p.m. Tuesday August 19, 2014
<i>PRINCIPAL, ELEMENTARY</i> MST 42G, E Basis	118 <sup>th</sup> Street ES, ESC South	<b>Tina Choyce</b> , Instructional Director, 310.354.3400	5:00 p.m. Wednesday August 20, 2014
<i>INSTRUCTIONAL SPECIALIST, TSP</i> MST 41G, B Basis	Bravo Medical Magnet, ESC East	<b>Dr. Darnise Williams</b> , Instructional Director, 323.224.3100	5:00 p.m. Wednesday August 20, 2014
<i>INSTRUCTIONAL SPECIALIST</i> MST 40G, B Basis	San Fernando MS, ESC North	<b>Scott Braxton</b> , Instructional Director, 818.654.3600	5:00 p.m. Wednesday August 20, 2014
<i>SPECIALIST, ARTS INTEGRATION</i> MST 38G, E Basis	ESC South	Please visit <a href="http://teachinla.com/admin_vacancies/">http://teachinla.com/admin_vacancies/</a> .	<u>EXTENDED</u> 5:00 p.m. Wednesday August 20, 2014

# Associated Administrators of Los Angeles

<b>CERTIFICATED POSITION</b>	<b>LOCATION</b>	<b>CONTACT</b>	<b>DEADLINE</b>
<i>SPECIALIST, SECONDARY (6-12) LITERACY/ENGLISH LANGUAGE ARTS</i> MST 38G, E Basis	OCISS	Please visit <a href="http://teachinla.com/admin_vacancies/">http://teachinla.com/admin_vacancies/</a> .	<u>EXTENDED</u> 5:00 p.m. Friday August 22, 2014
<b>CLASSIFIED POSITIONS</b>	<b>LOCATION</b>	<b>CONTACT</b>	<b>DEADLINE</b>
<i>DEPUTY CHIEF HUMAN RESOURCES OFFICER</i> \$120,924 - \$149,880, A Basis	Human Resources Division	<b>Deborah Jansen</b> , 213.241.5449 or <a href="mailto:deborah.jansen@lausd.net">deborah.jansen@lausd.net</a> or click <a href="#">HERE</a>	<u>EXTENDED</u> Tuesday August 19, 2014
<i>SENIOR DESIGN NETWORK ENGINEER</i> \$98,700 - \$140,600, A Basis	Information Technology Division	Please click <a href="#">HERE</a> .	Thursday August 21, 2014
<i>SUPERVISING INVESTIGATOR</i> \$88,650 - \$107,550, A Basis	Office of the Inspector General	Please click <a href="#">HERE</a> .	Tuesday August 26, 2014