

# UPDATE

[www.aala.us](http://www.aala.us)

Week of July 31, 2017

## PREPARING FOR THE OPENING OF SCHOOL

Welcome back to all B Basis administrators! We hope that you had an enjoyable vacation and are energized and prepared for the challenges that the new school year will bring.

As students and teachers will be returning in two weeks, we thought it wise to republish the information about tasks that need to be accomplished as site administrators prepare for the opening of school. The list below is by no means comprehensive, but is intended to provide a quick guide, particularly for new principals, to assist in ensuring a smooth and organized school opening. AALA members are encouraged to contact the office if there are questions or concerns pertaining to the opening of school or other matters with which we can assist.

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1. Send an opening letter to staff members welcoming them back to school, introducing yourself, and apprising them of important information, new staff members, pupil free day schedule, etc.
2. Send a letter to parents welcoming them back to school and apprising them of pertinent information for the opening of school, including registration procedures, emergency information, and orientation meetings for new students.
3. Be certain that all staff positions are filled or confirmed substitutes are in place.
4. Establish a relationship with the LAUSD School Police officers and the local agency personnel that are responsible for your school.
5. Be certain there are sufficient supplies, instructional materials, and textbooks. Be familiar with procedures for delivering, requesting, and requisitioning supplies, etc.
6. Provide an opening bulletin for staff that covers specific procedures for the first week, including attendance reporting.
7. Provide an updated staff handbook or opening folder for each staff member that contains the following:

Hours, absences, class coverage  
Sign-in cards, keys  
School map  
Substitute information folder  
Opening day/week attendance reporting  
Child abuse reporting/sexual harassment/  
bias motivated incidents/bullying  
Health procedures and referrals  
Staff notification of use of pesticides  
Teacher mailboxes

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Lesson planning, gradebook procedures  
Daily or weekly bulletin  
Photocopying materials  
Ordering supplies  
Student discipline policies  
Supervision, bell schedules  
Visitor policies

## OPENING (Cont.)

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| 8. Prepare an information letter for parents:<br>School hours, schedules, and holidays<br>Report cards/parent conferences<br>Lunch and breakfast programs<br>After-school activities<br>Safety and emergency procedures<br>Notification of pesticide use<br>Absence or tardy procedures<br>Picking up students during the school day | Parent involvement, education, and volunteer opportunities<br>Textbooks, materials<br>School dress code/uniform policy<br>Student behavior expectations<br>Homework policy<br>Parent Student Handbook distribution<br>Special programs and school events |
| 9. Insure office procedures are in place for:<br>Enrollment and assigning new students to classes<br>Permits, residency requirements<br>Health requirements<br>Obtaining emergency cards<br>Obtaining substitutes  | Checking out keys, issuing equipment and supplies<br>Attendance tracking<br>Visitors on campus<br>Mail distribution<br>Class coverage  |
| 10. Prepare an opening staff meeting agenda:<br>Faculty and staff list<br>Introduce new staff members<br>Vision, goals<br>First day of school procedures<br>Enrollment tracking, daily attendance<br>Special schedules, minimum and shortened days   | Professional development<br>Evaluation processes<br>Class lists<br>Supervision<br>New teacher orientation<br>Mandated reporting  |

## **FLEX TIME—IT'S IN OUR CONTRACTS!**

### UNIT J

Article IX, Section 2.2—When work demands involve significant extended hours of work within a given pay period, flexible reduced hours may be taken with the prior approval of the immediate supervisor, in up to two (2) subsequent pay periods and may be increased during an emergency at the direction of the supervisor so long as such absence does not interfere with the continued operational obligations of the employee, work unit, or District. If such time can be accommodated, it will be scheduled by the supervisor in consultation with the employee. Granting and/or scheduling use of flexible reduced hours shall not be done on an arbitrary or discriminatory basis.

### CERTIFICATED

Article X, Section 1.3—When the schedule of the administrator involves extended work hours on a given day, flexible work hours on a subsequent day may be taken with the prior approval of the immediate supervisor. Upon request of the administrator (go to [Sample Log for Administrator](#)), the immediate supervisor must provide the administrator with a time within which to schedule the flexible work hours. Such time shall fall within fifteen (15) working days of the date of the administrator's request. Any failure by the immediate supervisor to provide such time within the 15 days shall be grievable by the administrator.

## HEALTH BENEFITS FAQ— *THE HEALTH OF AGING BABY BOOMERS*

### **Who are the baby boomers?**

The post-World War II baby boom resulted in a huge population growth. Over 76 million babies were born between 1946 and 1964. Dubbed “baby boomers,” the first wave of this group reached age 65 in 2011 and became eligible for Medicare. Today, baby boomers range in age between 53 and 71. By 2030, those 65 years and older will comprise a fifth of the total U. S. population, compared to the current 12%. This huge graying of the population will have a major impact on the healthcare system, especially Medicare.

### **As a group, what are some characteristics of baby boomers?**

- More females than males
- Better educated (more college) than any other generation
- Independent, hardworking, competitive
- Life expectancy higher than any other generation
- Smoke less than their parents, but consume more alcohol
- Have fewer children than their parents
- About one-third are unmarried—implications for costs of long-term care (typically provided by family members)
- Concerned with fitness and active life style into retirement, but are obese compared with the previous generation (38.7% vs 29.4%). They exercise less often; more than half say they engage in no regular physical activity.
- Savvy consumers—they spent liberally during early adult years; more than a third plan to work beyond age 70.

### **What health conditions are boomers bringing into retirement?**

Two out of every three older Americans have multiple chronic conditions whose treatment accounts for 66% of the country’s healthcare budget. Medicare studies show that the number of chronic conditions increases with age, often exacerbated by higher rates of obesity. Conditions that are chronic mean more doctor visits, more emergency room visits, and more hospital stays. The major chronic conditions of Medicare retirees include high blood pressure/hypertension (61%), high cholesterol (48%), heart disease (34%), arthritis (31%), and diabetes (28%). Thirty-two percent have between one and two chronic conditions, 32% between two and three, 23% between four and five, and 14% have more than six.

### **What is the financial impact of boomers on the U. S. healthcare system?**

As the current 76.4 million boomers retire, healthcare costs covered by Medicare will rise incrementally, causing a drain on the Medicare trust fund. *Kaiser Health News* projects the trust fund will be depleted by 2029, a short 12 years from now. Coincidentally, the last group of boomers will reach age 65 in 2029. The major cost drivers are the increasing number of boomers in Medicare, the shrinking tax base, high costs of prescription medications, and treatment of multiple chronic conditions. Medicare costs for treating six or more chronic conditions run about \$42,000 per year, compared with the cost of one chronic condition at about \$2,600. Sustaining Medicare for the future will likely be on the legislative agenda.

## FAQ (Cont.)

### **What is being done to improve baby boomer health?**

The Affordable Care Act (ACA) made changes to Medicare to reduce costs and improve healthcare delivery. Medicare has begun changing the way it pays hospitals for services to Medicare patients. One such program pays for quality of care, based on the health outcomes of treatment; readmissions for the same illness result in lower payments to hospitals. The healthcare industry is looking to large data analytics for early stage disease detection, analyses of specific populations and individuals to better focus treatment, and strategies for improved patient self-management. One recent study released by UCLA shows that periodic checkups could improve boomer health. The future of the positive changes made to Medicare by the ACA remains uncertain, given current legislative efforts to repeal it.



Congratulations to the 22 teachers who were recognized as the District's 2017 Teachers of the Year in a ceremony on July 20 at U.S.C. Together, the 22 teachers have more than 300 years of teaching experience. Their selection by the District qualifies them for the Los Angeles County Teachers of the Year competition, and if successful, the California and National Teachers of the Year Programs. We salute these fine educators along with their principals and school administrative staff members who supported their work. They are:

**Youko Amemiya**, Carson Street STEAM Academy; **Martin Leon**, Principal  
**Carmen Ayala**, Audubon Middle School; **Harold Boger**, Principal  
**Michele Bethune**, Dodson Gifted/Highly Gifted/High Ability Magnet; **John Vladovic**, Principal  
**Roxana Brock**, Telfair Elementary School; **Jose Razo**, Principal  
**Dana Brooks**, Polytechnic High School; **Elidia Vazquez**, Principal  
**Daniel Buccieri**, Venice High School; **Oryla Wiedoef**, Principal  
**Kristen Farrell**, Venice Skills Center; **Dr. Clifton de Córdoba**, Principal  
**Robert Garrett**, Chandler Learning Academy; **Kristine McIntire**, Principal  
**Marina Henderson**, Garvanza Elementary School; **Kenneth Urbina**, Principal  
**Misti Kemmer**, Russell Gifted/Highly Gifted/High Ability Magnet; **John Sayers**, Principal  
**Grace Maddox**, RFK UCLA Community School; **Leyda Garcia**, Principal  
**Carrie Merrihew**, Seventh Street Elementary School; **Wendy Sanchez**, Principal  
**Dr. Heather Penrod**, Reseda High School; **Melanie Welsh**, Principal  
**Caroline Rhude**, Hamilton High School; **Brenda Pensamiento**, Principal  
**Lisa Robles**, Lucille Roybal-Allard Elementary School; **Reina Schaffer**, Principal  
**Ximena Rodriguez**, Monroe High School; **Christopher Rosas**, Principal  
**Jonathan Rubio-Garcia**, Arleta High School; **Michael Browne**, Principal  
**Randi Seligson**, Hale Charter Academy; **Christopher Perdigao**, Principal  
**Rachel Timsit**, Hazeltine Avenue Elementary School; **Seth Avery**, Principal  
**Pauline Wain**, President Avenue Elementary School; **Charity Weber**, Principal  
**Jennifer Wakefield**, Vintage Math/Science/Technology Magnet; **Nancy Williams-Mourao**, Principal  
**Paulianne Bolinger-Werthwein**, Bushnell Way Elementary School; **Liliana Narvaez**, Principal



## ATTENTION UNIT J MEMBERS

Your updated collective bargaining agreement (contract) for 2015-2018 has now been posted on the AALA website, click [HERE](#). It includes the items ratified by the members last February and approved by the Board of Education.



On May 9, 2017, the Board of Education approved funding and implementation of the Learning Management System (LMS) Schoology. This digital tool provides an online gradebook feature and gives students and parents access to grades and assignments. It also provides the ability to track student performance and manage digital instructional content with ease.

Beginning with the start of the 2017-2018 school year, the use of the Schoology gradebook, which integrates with MiSiS, will be implemented at all secondary schools as required by the Modified Consent Decree, which mandates the use of an integrated online gradebook. Per MEM-5788.6, during Banked Time Professional Development (PD) Tuesday, schools are required to provide the Schoology gradebook e-learning modules to all secondary teachers, counselors, and other certificated staff. Every school will have its own unique course code, which will be distributed to principals via email prior to the start of the school year. A big thank you to all the AALA and UTLA members who gave us feedback on the gradebook e-learning modules.

The Personalized Learning Systems (PLS) Department, which is a cross-divisional team designed to support employees' use of an LMS, has created the *Principal's Toolkit: Online Gradebook Readiness and Implementation* that contains resources that principals can use to prepare teachers for successful online gradebook implementation. For more information, please see the Online Gradebook Readiness Principal's Toolkit Information (Click [HERE](#)).

If you have any questions, please contact **Paulina Rock**, Interim Director, Personalized Learning Systems at 213.241.3017 or [pxr2844@lausd.net](mailto:pxr2844@lausd.net).

## **BE CAREFUL OF YOUR QUESTIONS WHEN INTERVIEWING POTENTIAL EMPLOYEES**

As administrators prepare for the opening of school, many will need to begin hiring to fill open positions at their sites. The hiring process generally includes an interview during which the employer tries to gain as much information about the applicant as possible. Interviewers have to be careful of the questions that they pose because many that seem perfectly normal can actually be illegal. Questions that relate to age, race, national origin, gender, religion, marital status, and sexual orientation are off-limits. An article in

## QUESTIONS (Cont.)

*Business Insider*, written by **Vivian Giang**, cites eleven questions that are commonly asked, but are actually illegal. They are listed below.

1. Have you ever been arrested? (Employers can ask if the applicant has been convicted of a crime, but not about the arrest record.)
2. Are you married?
3. What religious holidays do you observe? (Employers may ask if an applicant is available to work on Saturdays or Sundays.)
4. Do you have or plan to have children? (You may ask if the person has any responsibilities that will interfere with job requirements, such as traveling.)
5. What country are you from?
6. Is English your first language? (You may ask which languages the applicant reads, speaks, and writes fluently.)
7. Do you have any outstanding debt or own property?
8. Do you drink socially?
9. When was the last time you used illegal drugs? (An employer may ask if the applicant currently uses illegal drugs. Past drug or alcohol addiction is considered a disease and questions violate the Americans with Disabilities Act.)
10. How long have you been working? When did you graduate from high school or college? When is your birthday? (These questions allow employers to guess the age, which is unlawful. You can ask about the length of experience in a specific area.)
11. What type of discharge did you receive from the military?

## **EDST CALIBRATION WINDOW OPENS ON MONDAY, JULY 31**

As a reminder, the second Educator Development and Support: Teachers (EDST) calibration window will open on Monday, July 31. For those directors, principals, and assistant principals who have yet to participate in this online calibration activity, please log into the [My Professional Growth System](#) (MyPGS) anytime between July 31 and August 7 to complete. Participants must complete the calibration activity individually.

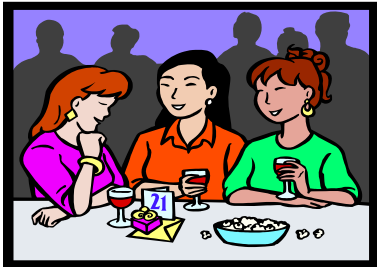
To get started:

- **Log into [MyPGS](#)** anytime between July 31 – August 7
- **Click** on the *Certification* tab
- **Click** on “Calibration, Summer 2017” event
- **Click** on the “Observation” activity and begin to watch the video by clicking the *Show* button.

For more detailed step-by-step instructions, click [here](#). Additional resources are available in the *Resources* tab of MyPGS. If you have any questions about the EDST calibration activity, please call the Professional Learning and Leadership Development Branch at (213.241.3444 or email [mypgs@lausd.net](mailto:mypgs@lausd.net).

# Associated Administrators of Los Angeles

## SAVE THE DATE!



The AALA Annual Fall Reception for all active and alumni members as well as Board Members, Superintendent **Michelle King**, Local District Superintendents, and executive staff members will be held on Thursday, September 28, 2017, from 4:30 p.m. – 7:30 p.m., at The Center at Cathedral Plaza. Look for more information in future issues of *Update*.

## CALENDAR

EVENT	DATE	CONTACT
<b>B BASIS BEGINS</b>	July 31, 2017	
<b>AUGUST IS NATIONAL TRUANCY PREVENTION AND WOMEN'S HISTORY MONTH</b>		
<b>Compliance Training Workshop</b> at UTLA Building	August 1, 2017 9:00 a.m. – 12:00 p.m.	<b>Dr. Delia Estrada</b> , 213.241.3077
<b>Compliance Training Workshop</b> at UTLA Building	August 2, 2017 1:00 p.m. – 4:00 p.m.	<b>Dr. Delia Estrada</b> , 213.241.3077
<b>Organization/Administrative Interest Groups Presidents Meeting</b> at Taix Restaurant	August 3, 2017 7:30 a.m.	<b>Gema Pivaral</b> , 213.484.2226
<b>Retirement Celebration for Dr. Jack Bagwell</b> at Pickwick Gardens Royal Ballroom	August 5, 2017 5:00 p.m.	View evite here: <a href="http://evite.me/QAECsA7B5Y">http://evite.me/QAECsA7B5Y</a> or call <b>Maxine Matlen</b> , 818.216.0483
<b>Superintendent's Annual Administrators' Meeting</b> at Garfield High School	August 8, 2017 8:30 a.m. – 10:30 a.m.	
<b>Middle School Principals' Meeting</b> at Garfield High School	August 8, 2017 Following Superintendent's Meeting	<b>Edward Colación</b> , 213.739.6500 or <a href="mailto:eac3110@lausd.net">eac3110@lausd.net</a>
<b>Senior High School Principals' Meeting</b> at Garfield High School	August 8, 2017 Following Superintendent's Meeting	<b>Edward Trimis</b> , 323.357.7531 or <a href="mailto:etrimis@lausd.net">etrimis@lausd.net</a>
<b>Pilot School Principals' Meeting</b> at Garfield High School	August 8, 2017 Following Superintendent's Meeting	<b>Cynthia Gonzalez</b> , 323.846.2118 or <a href="mailto:cvg0844@lausd.net">cvg0844@lausd.net</a>
<b>Adult School Principals' Meeting</b> at Garfield High School	August 8, 2017 Following Superintendent's Meeting	<b>Dr. Clifton de Córdoba</b> , 310.664.5820 or <a href="mailto:cdecordo@lausd.net">cdecordo@lausd.net</a>
<b>C BASIS BEGINS</b>	August 14, 2017	
<b>FIRST DAY OF INSTRUCTION</b>	August 15, 2017	

# Associated Administrators of Los Angeles

EVENT	DATE	CONTACT
<b>CalPERS Benefits Education Event</b> at Pasadena Hilton	August 18 - 19, 2017	Click <a href="#">HERE</a> or 888.225.7377
<b>WOMEN'S EQUALITY DAY</b> (Commemoration of the 1920 passage of the 19 <sup>th</sup> Amendment)	August 26, 2017	
<b>SEPTEMBER IS CHILDHOOD CANCER AWARENESS, LATINO HERITAGE, LIBRARY CARD, AND NATIONAL PREPAREDNESS MONTH</b>		
<b>ADMISSION DAY OBSERVED</b>	September 1, 2017	
<b>LABOR DAY</b>	September 4, 2017	
<b>Middle School Principals' Meeting</b> at Pickwick Gardens <b>(Required)</b>	September 6, 2017 7:30 a.m. – 12:00 p.m.	<b>Edward Colación</b> , 213.739.6500 or <a href="mailto:eac3110@lausd.net">eac3110@lausd.net</a>
<b>Senior High School Principals' Meeting</b> at Pickwick Gardens <b>(Required)</b>	September 6, 2017 7:30 a.m. – 12:00 p.m.	<b>Edward Trimis</b> , 323.357.7531 or <a href="mailto:etrimis@lausd.net">etrimis@lausd.net</a>
<b>Senior High School Options Principals' Meeting</b> at Pickwick Gardens <b>(Required)</b>	September 6, 2017 7:30 a.m. – 12:00 p.m.	<b>Justin Lauer</b> , 213.241.4480 or <a href="mailto:jx19505@lausd.net">jx19505@lausd.net</a>
<b>Pilot School Principals' Meeting</b> at Pickwick Gardens <b>(Required)</b>	September 6, 2017 7:30 a.m. – 12:00 p.m.	<b>Cynthia Gonzalez</b> , 323.846.2118 or <a href="mailto:cvg0844@lausd.net">cvg0844@lausd.net</a>
<b>CALIFORNIA ADMISSION DAY</b>	September 9, 2017	
<b>NATIONAL SUICIDE PREVENTION WEEK</b>	September 10 – 16, 2017	
<b>Elementary Assistant Principals' Meeting</b> at Pickwick Gardens <b>(Required)</b>	September 14, 2017 7:30 a.m. – 12:00 p.m.	<b>Irina Sugar</b> , 310.826.5631 or <a href="mailto:irina.sugar@lausd.net">irina.sugar@lausd.net</a>
<b>Middle School Assistant Principals' Meeting</b> at Pickwick Gardens <b>(Required)</b>	September 14, 2017 12:30 p.m. – 4:30 p.m.	<b>Martin Segura</b> , 818.487.7600 or <a href="mailto:martin.segura@lausd.net">martin.segura@lausd.net</a>
<b>Senior High School Assistant Principals' Meeting</b> at Pickwick Gardens <b>(Required)</b>	September 14, 2017 12:30 p.m. – 4:30 p.m.	<b>Juanita White-Holloman</b> , 323.227.4400 or <a href="mailto:jdw9998@lausd.net">jdw9998@lausd.net</a>



# Associated Administrators of Los Angeles

EVENT	DATE	CONTACT
Elementary Principals' Meeting at Pickwick Gardens <b>(Required)</b>	September 15, 2017 7:30 a.m. – 12:00 p.m.	<b>Edgardo Enrique Soberanes</b> , 323.582.6387 or <a href="mailto:esoberan@lausd.net">esoberan@lausd.net</a>
Adult School Principals' Meeting at East L.A. Skills Center <b>(Required)</b>	September 15, 2017 8:00 a.m. – 3:00 p.m.	<b>Dr. Clifton de Córdoba</b> , 310.664.5820 or <a href="mailto:cdecordo@lausd.net">cdecordo@lausd.net</a>
CalPERS Benefits Education Event at Hyatt Regency Orange County	September 15 - 16, 2017	Click <a href="#">HERE</a> or 888.225.7377
<b>Mexican Independence Day</b> (Celebration of Mexican History and Culture, Board Rule 1102)	September 16, 2017	
<b>ALA Executive Board Meeting</b>	September 18, 2017 4:30 p.m.	<b>Cathy Vacca</b> , 213.484.2226
<b>Unassigned Day</b>	September 21, 2017	
<b>Senior High School Options Principals' Meeting</b> at Newmark HS	September 27, 2017 7:30 a.m. – 12:00 p.m.	<b>Justin Lauer</b> , 213.241.4480 or <a href="mailto:jx19505@lausd.net">jx19505@lausd.net</a>
<b>ALA Fall Reception</b> at The Center at Cathedral Plaza	September 28, 2017 4:30 p.m. – 7:30 p.m.	<b>Cathy Vacca</b> , 213.484.2226

## POSITIONS AVAILABLE

**Note to Applicants:** Please be advised that you are responsible for making sure all the District requirements have been met. Do not contact AALA for information regarding positions; for detailed requirements for positions and employment updates use the contact phone number provided in the announcement or visit the District website at <http://www.lausdjobs.org> (classified) or <http://achieve.lausd.net/Page/1125> (certificated). Employees who change basis during the school year may not earn a full year of service credit and annualized employees who change their basis during the year may sustain an annualized settlement.

### **CERTIFICATED**

#### ***LEAD LOCAL DISTRICT DIRECTOR***

**Local District South, MST 46G, Temporary Adviser, A Basis.** For more information, contact **Susana Romo** at [susana.romo@lausd.net](mailto:susana.romo@lausd.net). Application deadline is 5:00 p.m., Tuesday, August 8, 2017.

#### ***DIRECTOR, PUPIL SERVICES***

**Division of Student Health and Human Services, MST 45G, Temporary Adviser, A Basis.** For more information, contact **Erika Torres**, Executive Director, at 213.241.3840. Application deadline is 5:00 p.m., Tuesday, August 8, 2017.

#### ***PRINCIPAL, ELEMENTARY***

**Grand View Boulevard Elementary School, Local District West, MST 42G, E Basis.** For more information, contact **Erick Hansen**, Director, at 310.914.2100 or [erick.hansen@lausd.net](mailto:erick.hansen@lausd.net). Application deadline is 5:00 p.m., Friday, August 4, 2017.

## ***PRINCIPAL, ELEMENTARY***

**Erwin Elementary School, Local District Northeast, MST 42G, E Basis.** For more information, contact **Maria Nichols**, Director, at 818.252.5400. Application deadline is 5:00 p.m., Monday, August 7, 2017.

## ***PRINCIPAL, ELEMENTARY***

**Fourth Street Primary Center, Local District East, MST 42G, E Basis.** For more information, contact **Frances Baez**, Director, at 323.224.3100. Application deadline is 5:00 p.m., Wednesday, August 9, 2017.

## ***PRINCIPAL, ELEMENTARY***

**74<sup>th</sup> Street Elementary Gifted/Highly Gifted/High Ability Magnet, Local District West, MST 41G, E Basis.** For more information, contact **Autri K. Streeck**, Director, at 310.914.2100. Application deadline is 5:00 p.m., Tuesday, August 8, 2017.

## ***PRINCIPAL, ELEMENTARY***

**Wilshire Crest Elementary School, Local District West, MST 40G, E Basis.** For more information, contact **Salvador Rodriguez**, Director, at 310.914.2100 or [srodri01@lausd.net](mailto:srodri01@lausd.net). Application deadline is 5:00 p.m., Wednesday, August 9, 2017.

## ***COORDINATOR***

**Los Angeles Regional Adult Education Consortium, Division of Adult and Career Education, MST 42G, Temporary Adviser, A Basis.** For more information, contact **Laura Chardiet**, Coordinator, at 213.241.4953. Application deadline is 4:30 p.m., Friday, August 4, 2017.

## ***COORDINATOR, A-G INTERVENTION***

**Local District Central, MST 41G, Temporary Adviser, E Basis.** For more information, contact **Raquel Piedrasanta** at [raquel.piedrasanta@lausd.net](mailto:raquel.piedrasanta@lausd.net). Application deadline is 5:00 p.m., Friday, August 4, 2017.

## ***COORDINATOR, CHANGE MANAGEMENT***

**Personalized Learning Systems, Division of Instruction, MST 41G, Temporary Adviser, A Basis.** For more information, contact **Susana Cuevas** at [susana.cuevas@lausd.net](mailto:susana.cuevas@lausd.net). Application deadline is 5:00 p.m., Monday, August 7, 2017.

## ***COORDINATOR, CONTENT MANAGEMENT***

**Personalized Learning Systems, Division of Instruction, MST 41G, Temporary Adviser, A Basis.** For more information, contact **Susana Cuevas** at [susana.cuevas@lausd.net](mailto:susana.cuevas@lausd.net). Application deadline is 5:00 p.m., Monday, August 7, 2017.

## ***COORDINATOR***

**Extended Day Programs Operations, Beyond the Bell Branch, MST 41G, Temporary Adviser, A Basis.** For more information, contact **Alvaro Cortés**, Senior Executive Director, at 213.241.7900. Application deadline is 5:00 p.m., Thursday, August 3, 2017.

## Associated Administrators of Los Angeles

### ***COORDINATOR, GRADEBOOK***

**Personalized Learning Systems, Division of Instruction, MST 41G, Temporary Adviser, A Basis.** For more information, contact **Susana Cuevas** at [susana.cuevas@lausd.net](mailto:susana.cuevas@lausd.net). Application deadline is 5:00 p.m., Monday, August 7, 2017.

### ***COORDINATOR, PROFESSIONAL DEVELOPMENT***

**Personalized Learning Systems, Division of Instruction, MST 41G, Temporary Adviser, A Basis.** For more information, contact **Susana Cuevas** at [susana.cuevas@lausd.net](mailto:susana.cuevas@lausd.net). Application deadline is 5:00 p.m., Monday, August 7, 2017.

### ***COORDINATOR, UNIFIED ENROLLMENT PROJECT***

**Office of School Design Options, MST 41G, Temporary Adviser, E Basis, two positions.** For more information, contact **George Bartleson** at [gbartles@lausd.net](mailto:gbartles@lausd.net). Application deadline is 5:00 p.m., Friday, August 4, 2017.

### ***COORDINATOR, ACADEMIC DECATHLON***

**Beyond the Bell Branch, MST 40G, Temporary Adviser, B Basis.** For more information, contact **Alvaro Cortés**, Senior Executive Director, at 213.241.7900. Application deadline is 5:00 p.m., Friday, August 4, 2017.

### ***ASSISTANT PRINCIPAL, SECONDARY INVESTMENT SCHOOL***

**Santee Education Complex, Partnership for Los Angeles Schools, MST 41G, B Basis.** For more information, email [employment@partnershipla.org](mailto:employment@partnershipla.org). Application deadline is 5:00 p.m., Friday, August 4, 2017.

### ***ASSISTANT PRINCIPAL, SECONDARY INVESTMENT SCHOOL***

**Markham Middle School, Partnership for Los Angeles Schools, MST 40G, A Basis.** For more information, email [employment@partnershipla.org](mailto:employment@partnershipla.org). Application deadline is 5:00 p.m., Tuesday, August 8, 2017.

### ***ASSISTANT PRINCIPAL, SECONDARY***

**Jordan High School, Partnership for Los Angeles Schools, MST 40G, B Basis.** For more information, email [employment@partnershipla.org](mailto:employment@partnershipla.org). Application deadline is 5:00 p.m., Tuesday, August 8, 2017.

### ***ASSISTANT PRINCIPAL, SECONDARY***

**Lawrence Middle School, Local District Northwest, MST 40G, B Basis.** For more information, contact **Dr. Margaret Kim**, Director, at 818.654.3600. Application deadline is 5:00 p.m., Tuesday, August 8, 2017.

### ***ASSISTANT PRINCIPAL, SECONDARY COUNSELING SERVICES***

**John Adams Middle School and Gifted/Highly Gifted Magnet, Local District Central, MST 40G, B Basis.** For more information, contact **Erick Mata**, Director, at 213.241.0118. Application deadline is 5:00 p.m., Friday, August 4, 2017.

# Associated Administrators of Los Angeles

## ***ASSISTANT PRINCIPAL, ELEMENTARY***

**Euclid Avenue Elementary School, Local District East, MST 38G, B Basis.** For more information, contact **Ruben Valles**, Director, at 323.224.3100. Application deadline is 5:00 p.m., Wednesday, August 9, 2017.

## ***ASSISTANT PRINCIPAL, ELEMENTARY***

**Gulf Avenue Elementary School, Local District South, MST 38G, B Basis.** For more information, contact **Gina M. Ellis**, Director, at 310.354.3400. Application deadline is 3:00 p.m., Monday, August 14, 2017.

## ***SPECIALIST, LEADERSHIP SUPPORT***

**Personalized Learning Systems, Division of Instruction, MST 38G, Temporary Adviser, A Basis.** For more information, contact **Susana Cuevas** at [susana.cuevas@lausd.net](mailto:susana.cuevas@lausd.net). Application deadline is 5:00 p.m., Thursday, August 3, 2017.

## ***SPECIALIST, NEW TEACHER INDUCTION (GENERAL EDUCATION EMPHASIS)***

**Teacher Training Academy, Human Resources Division, MST 38G, Temporary Adviser, A Basis, multiple positions.** For more information, contact **Margaret Ureta** at 213.241.4252 or [margaret.ureta@lausd.net](mailto:margaret.ureta@lausd.net). Application deadline is 5:00 p.m., Tuesday, August 8, 2017.

## ***SPECIALIST, NEW TEACHER INDUCTION (SPECIAL EDUCATION EMPHASIS)***

**Teacher Training Academy, Human Resources Division, MST 38G, Temporary Adviser, A Basis.** For more information, contact **Margaret Ureta** at 213.241.4252 or [margaret.ureta@lausd.net](mailto:margaret.ureta@lausd.net). Application deadline is 5:00 p.m., Tuesday, August 8, 2017.

## ***SPECIALIST, UNIFIED ENROLLMENT PROJECT***

**Office of School Design Options, MST 38G, Temporary Adviser, E Basis, three positions.** For more information, contact **George Bartleson** at [gbartles@lausd.net](mailto:gbartles@lausd.net). Application deadline is 5:00 p.m., Friday, August 4, 2017.

## ***SPECIALIST, COMPLIANCE SUPPORT AND MONITORING***

**Early Childhood Unit, Division of Special Education, MST 38G, Temporary Adviser, E Basis.** For more information, contact **Theresa Martin** at 213.241.4713 or [theresa.martin@lausd.net](mailto:theresa.martin@lausd.net). Application deadline is 5:00 p.m., Thursday, August 10, 2017.

## **CLASSIFIED**

## ***SUPERVISING BUILDING/CONSTRUCTION INSPECTOR***

**Inspection Department, Facilities Services Division, \$99,000 - \$123,400, 12-month position.** For more information, please click [HERE](#). Application deadline is Monday, August 14, 2017.

## ***SENIOR PROGRAMMER ANALYST, ORACLE***

**Information Technology Division, \$86,400 - \$107,600, 12-month position.** For more information, please click [HERE](#). Application deadline is Friday, August 4, 2017.

**PREVIOUSLY ANNOUNCED POSITIONS**

<b>CERTIFICATED POSITIONS</b>	<b>LOCATION</b>	<b>CONTACT</b>	<b>DEADLINE</b>
<i>COORDINATOR</i> MST 42G, A Basis	Program/Fiscal Accountability Unit, Division of Special Education	<b>Dr. Aaron Jeffery,</b> Director, 213.241.6701	5:00 p.m. Friday July 28, 2017
<i>COORDINATOR, ENGLISH LANGUAGE DEVELOPMENT COMPLIANCE</i> MST 41G, E Basis	Local District West	<b>Celia Cruz,</b> <a href="mailto:celia.cruz@lausd.net">celia.cruz@lausd.net</a>	5:00 p.m. Friday July 28, 2017
<i>SPECIALIST, ARTS INTEGRATION</i> MST 38G, E Basis	Local District South	<b>Pedro Garcia,</b> Administrator of Instruction, <a href="mailto:pag0011@lausd.net">pag0011@lausd.net</a>	5:00 p.m. Friday July 28, 2017
<i>SPECIALIST, PUPIL SERVICES AND ATTENDANCE</i> MST 37G, E Basis, multiple positions	Pupil Services, Division of Student Health & Human Services	<b>Alicia Garoupa,</b> Interim Director, 213.241.3840	5:00 p.m. Friday July 28, 2017
<i>ADMINISTRATOR, HIGH SCHOOL INSTRUCTION</i> MST 48G, A Basis	Division of Instruction	<b>Sharon Riley,</b> Executive Secretary, 213.241.4822	5:00 p.m. Monday July 31, 2017
<i>COORDINATOR, COMPUTER SCIENCE</i> MST 41G, E Basis	Instructional Technology Initiative, Division of Instruction	<b>April Lily Sunpayco,</b> <a href="mailto:aprillily.sunpayco@lausd.net">aprillily.sunpayco@lausd.net</a>	5:00 p.m. Monday July 31, 2017
<i>COORDINATOR, DROPOUT PREVENTION</i> MST 41G, E Basis	A-G Diploma Program, Division of Student Health & Human Services	<b>Alicia Garoupa,</b> Interim Director, 213.241.3840	5:00 p.m. Monday July 31, 2017
<i>DIRECTOR, SECONDARY</i> MST 46G, E Basis, 2 positions	Local District West	<b>Lorena Rivas,</b> <a href="mailto:lorena.x.rivas@lausd.net">lorena.x.rivas@lausd.net</a>	<u>EXTENDED</u> 5:00 p.m. Wednesday August 2, 2017
<i>DIRECTOR</i> MST 46G, E Basis	Local District Northwest	<b>Corrine Lopez,</b> <a href="mailto:Corrine.lopez@lausd.net">Corrine.lopez@lausd.net</a>	5:00 p.m. Wednesday August 2, 2017
<i>PRINCIPAL, ELEMENTARY</i> MST 40G, E Basis	Rockdale Visual and Performing Arts Magnet ES, Local District Central	<b>Titus Campos,</b> Director, 213.241.0126	5:00 p.m. Wednesday August 2, 2017

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CERTIFICATED POSITIONS	LOCATION	CONTACT	DEADLINE
<i>SPECIALIST, READINESS AND INTEGRATION</i> MST 38G, A Basis	Personalized Learning Systems, Division of Instruction	<b>Susana Cuevas,</b> <a href="mailto:susana.cuevas@lausd.net">susana.cuevas@lausd.net</a>	5:00 p.m. Thursday August 3, 2017
<i>ASSISTANT PRINCIPAL, SECONDARY COUNSELING SERVICES</i> MST 40G, B Basis	Cortines School of Visual and Performing Arts, Local District Central	<b>Georgia Ann Lazo,</b> Director, 213.241.0118	<u>EXTENDED</u> 5:00 p.m. Monday August 7, 2017
CLASSIFIED POSITIONS	LOCATION	CONTACT	DEADLINE
<i>SUPERVISING CIVIL ENGINEER</i> \$114,400 - \$142,000, 12-month position	Architectural & Engineering Services Section, FSD	Click <a href="#">HERE</a>	Wednesday August 16, 2017
<i>BUILDING/CONSTRUCTION INSPECTOR</i> \$102,971, 12-month position	FSD	Click <a href="#">HERE</a>	When Filled
<i>.NET DEVELOPER</i> \$90,900 - \$113,100, 12-month position	ITD	Click <a href="#">HERE</a>	When Filled