

# UPDATE

[www.aala.us](http://www.aala.us)

Week of July 23, 2018

## WELCOME BACK E BASIS ADMINISTRATORS!

We want to give a warm welcome to all E Basis administrators as they return to work from their very brief vacations. We hope that you had time to rest, relax, renew, and enjoy good times with family and friends. As always, we know that you will hit the ground running to prepare your schools and other sites for the start of a new year. In light of that, this issue of *Update* will primarily consist of some reprints of reminders and quick links to mandatory actions, compliance issues, and other guidelines, which we hope will assist administrators as they navigate the many duties required as 2018-19 gets underway.

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The *Principal's Handbook*, prepared by School Operations and issued in 2015 (click here: [Principals Handbook 2015](#)), is an outstanding resource and includes some helpful checklists, as listed below:

- When Assuming the Leadership of an Elementary or Secondary School or of an Early Education Center (click [HERE](#))
- When Opening School: Tasks for the Administrative Leadership Team (click [HERE](#))
- When Establishing a Master Schedule
- School Library and Media Centers

A key document for AALA members to always have at hand is *A Leader's Resource Guide: Effective Supervision & Support for Employee Development*, a resource developed by Staff Relations. Included are guidelines and policies related to evaluation, progressive discipline, grievances; frequently used provisions of the different labor contracts; and key dates related to the evaluation process. Please click [HERE](#) to access it.

The New Teacher Resource Guide (click [HERE](#)) is an excellent reference for new and continuing teachers, providing information needed to navigate the District, as well as, information on preparing the classroom, curriculum and instruction, interactions with parents, safety, and basic operations.

Administrators must also complete the annual *Fall Child Abuse Awareness Training* on their computer by September 30, 2018. Please log into MyPLN and go to Curriculum Training to complete the course. The *2018 Online Workplace Harassment Prevention Training for Supervisors* is a mandatory training program required by California law for all LAUSD supervisors. The law requires all employees in a supervisory classification or capacity to complete this training every two years. 2018 is a designated training year for the District and therefore, even if you took the training in 2017, you must take it again this year. While you are not required to complete the training until December 31, 2018, we strongly suggest that you do it now, prior to the start of school. The law requires that the training program be two hours in length, but it may take longer to complete. It is accessible at MyPLN, as well.

## **WELCOME BACK (Cont.)**

The Office of Environmental Health and Safety (OEHS) website (click [HERE](#)) has useful information that administrators can share with their staff members. School-site personnel will find particularly useful the *Common Classroom Safety Violations* booklet which offers advice on how to correct and prevent hazardous conditions that are typically found in classrooms. Please use this link to view the booklet: [Common Violations](#). This is an effective tool to use with teachers, especially at the beginning of the school year when they are setting up their classrooms. In addition, OEHS has created a *Back-to-School Safety Checklist* to guide administrators through the essential safety requirements every school must meet. To view it, please click here: [Safety Checklist](#).

## **BREAKING NEWS—AALA AND DISTRICT NEAR AGREEMENT ON CERTIFICATED SUCCESSOR CONTRACT**

After nine months of negotiations, AALA and LAUSD are very close to a tentative agreement on a certificated successor contract for 2017-2020! Once signed and sealed, active AALA members will vote on ratification of the agreement. Nonmembers (former agency fee payers) are not eligible to vote. Highlights of the tentative agreement include salary increases, a third career increment, and modified contract language related to evaluation/due process, administrative assignments, transfers, flex time, vacation accrual, eligibility for retiree benefits, colocation issues, and other important changes. AALA will publish all changes once both parties have agreed to final contract language.

## **TO CHARGE OR NOT TO CHARGE – THAT IS THE QUESTION**

The California Constitution has guaranteed a system of “free schools” since 1879. At first glance, this guarantee appears to be straightforward, however, its practical implementation at the school level is often complex when it comes to charging students/parents fees. This assurance has been further clarified over time by many court cases, statutes, and regulations, resulting in these fundamental guiding principles:

- Is the fee specifically authorized by statute? If so, the fee may be charged.
- If not, does the fee relate to an educational activity that is an integral component of public education? If so, the fee cannot be charged.

The California Department of Education (CDE) recommends that public schools should approach pupil fees in the following manner:

- Public schools may not charge pupil fees for curricular or extracurricular educational activities that are “an integral component of public education,” regardless of whether the activities are credit-bearing or not.
- School officials shall not require pupils to purchase any instructional materials (i.e., supplies, materials, and equipment) for use in school.
- Pupils enrolled in a public school may not be required to pay a fee, deposit, or any other form of charge, not specifically authorized by law.

The District’s intent is to ensure that our families and the community understand how they can best support the programs in which their children participate. Clear communication is essential from all District sources as they pertain to fees. In the past few years, there has been an increase in complaints to

## **TO CHARGE OR NOT CHARGE (Cont.)**

the Educational Equity Compliance Office regarding pupil fees, particularly physical education uniforms and school lockers. Below is sample language to adopt when corresponding with parents/students on matters pertaining to physical education (PE) uniforms and school lockers. It is important to ensure that the information below is also reiterated in oral presentations and any time these matters appear in print.

### PE Uniforms

Students may purchase PE uniforms at the Student Store, or loaner PE uniforms will be made available free of charge.

### School Lockers

Only approved padlocks may be used on school lockers. Students may purchase a padlock at the Student Store to keep, otherwise a request for a loaner padlock can be submitted to school administration and locks will be provided free of charge.

If you have any questions regarding student fees in this area, please either refer to BUL-6494.1: *Student Dress Codes/Uniforms* or contact the [Educational Equity Compliance Office](#).

## **THE ROLE OF THE COMPLEX PROJECT MANAGER**

The role of the Complex Project Manager (CPM) is to be the principal's single point of contact for all facilities-related activities at the school. This includes repairs, modernization projects, alteration and improvement requests, new construction projects, custodial support, or any other facilities-related function. Your CPM will also help you identify, resolve, and respond to safety issues, complaints, and inquiries. Essentially, the CPM's function is to help carry the facilities workload for school administrators so that they can spend more time and energy on the instructional needs of their site.

Your CPM is the administrator's facilities advocate and expert and will support (or represent) you at parent community meetings, project planning sessions, and construction meetings. Below are some, but not all, of the duties with which your CPM will be happy to assist:

- Operations issues, including custodial, gardening, tree maintenance, and pest management.
- Coordinating the planning, organizing, prioritizing, and scheduling of the schools maintenance and operation's needs.
- Overseeing and organizing the on and off hour's responses to calls concerning vandalism, fires, and other emergencies.
- The preparation of budgets and estimates for alterations and improvements projects.
- Supervising and participating in personnel matters such as employee performance evaluations, leaves of absences, grievances, and disciplinary actions.
- Coordinating facilities projects at schools in consultation with site administrators, Local District staff, senior management personnel, as well as, project managers, architects, and engineers.

These are just some of the duties of the CPM; you can consider her/him as your one-stop shop for ALL of your facility's needs. So if you have a facilities issue—anything from your grass to your roof and anything in-between—call your CPM! He/She will be there to assist!

**HEALTH BENEFITS FAQ—  
FDA EXTENDS DATE FOR NEW NUTRITION LABELING**

**When were the new nutrition labels scheduled to go into effect?**

New nutrition labels were originally mandated to be in use by July 26, 2018, for food manufacturers with more than \$10 million in sales, and July 26, 2019, for those with sales less than \$10 million. Those dates have been extended to January 1, 2020, for the larger companies and January 1, 2021, for the less than \$10 million group. However, you may already see the new labels as some companies met this year’s compliance date before the U. S. Food and Drug Administration (FDA) issued the extensions.

**The reason the FDA is changing the Nutrition Facts label on food packages is to:**

- Replace the serving size to more accurately reflect how much people really eat as a single serving rather than an arbitrary number picked by the manufacturer.
- Remove the *calories from fat* listing because research shows that the type of fat is more crucial than total fat intake for contributing to chronic diseases.
- Display the amount of total sugars and also how much sugar is added. The amount of *added sugars* is indented under Total Sugars.
- Display the amount of potassium and vitamin D present in each serving. These nutrients have been found to be deficient in certain U. S. populations, and the deficiency can be linked to chronic diseases.
- Provide a new format that emphasizes calories, serving sizes, and percent daily value—all important to address current public health problems like obesity and heart disease.

**What are the differences between the old and the new label?**

*OLD*

<b>Nutrition Facts</b>			
Serving Size 2/3 cup (55g)			
Servings Per Container About 8			
Amount Per Serving			
<b>Calories</b> 230	Calories from Fat 72		
	<b>% Daily Value*</b>		
<b>Total Fat</b> 8g			<b>12%</b>
Saturated Fat 1g			<b>5%</b>
<i>Trans</i> Fat 0g			
<b>Cholesterol</b> 0mg			<b>0%</b>
<b>Sodium</b> 160mg			<b>7%</b>
<b>Total Carbohydrate</b> 37g			<b>12%</b>
Dietary Fiber 4g			<b>16%</b>
Sugars 1g			
<b>Protein</b> 3g			
<b>Vitamin A</b>			<b>10%</b>
<b>Vitamin C</b>			<b>8%</b>
<b>Calcium</b>			<b>20%</b>
<b>Iron</b>			<b>45%</b>
* Percent Daily Values are based on a 2,000 calorie diet. Your daily value may be higher or lower depending on your calorie needs.			
	Calories:	2,000	2,500
Total Fat	Less than	65g	80g
Sat Fat	Less than	20g	25g
Cholesterol	Less than	300mg	300mg
Sodium	Less than	2,400mg	2,400mg
Total Carbohydrate		300g	375g
Dietary Fiber		25g	30g

*NEW*

<b>Nutrition Facts</b>	
8 servings per container	
<b>Serving size</b>	<b>2/3 cup (55g)</b>
Amount per serving	
<b>Calories</b>	<b>230</b>
	<b>% Daily Value*</b>
<b>Total Fat</b> 8g	<b>10%</b>
Saturated Fat 1g	<b>5%</b>
<i>Trans</i> Fat 0g	
<b>Cholesterol</b> 0mg	<b>0%</b>
<b>Sodium</b> 160mg	<b>7%</b>
<b>Total Carbohydrate</b> 37g	<b>13%</b>
Dietary Fiber 4g	<b>14%</b>
Total Sugars 12g	
Includes 10g Added Sugars	<b>20%</b>
<b>Protein</b> 3g	
<b>Vitamin D</b> 2mcg	<b>10%</b>
<b>Calcium</b> 260mg	<b>20%</b>
<b>Iron</b> 8mg	<b>45%</b>
<b>Potassium</b> 235mg	<b>6%</b>
* The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.	

For additional information, click [HERE](#).

## QUESTIONS TO AVOID WHEN INTERVIEWING POTENTIAL EMPLOYEES

As students will return to school next month, many AALA members need to fill open positions at their sites. The hiring process generally includes an interview during which the employer tries to gain as much information about the applicant as possible. However, interviewers have to be careful of the questions that they pose because many that seem perfectly normal can actually be illegal. Questions that relate to age, race, national origin, gender, religion, marital status, and sexual orientation are off-limits. An article in *Business Insider*, written by **Vivian Giang**, cites eleven questions that are commonly asked, but are actually illegal. They are listed below.

1. Have you ever been arrested? (Employers can ask if the applicant has been convicted of a crime, but not about the arrest record.)
2. Are you married?
3. What religious holidays do you observe? (Employers may ask if an applicant is available to work on Saturdays or Sundays.)
4. Do you have or plan to have children? (You may ask if the person has any responsibilities that will interfere with job requirements, such as traveling.)
5. What country are you from?
6. Is English your first language? (You may ask which languages the applicant reads, speaks, and writes fluently.)
7. Do you have any outstanding debt or own property?
8. Do you drink socially?
9. When was the last time you used illegal drugs? (An employer may ask if the applicant currently uses illegal drugs. Past drug or alcohol addiction is considered a disease and questions violate the Americans with Disabilities Act.)
10. How long have you been working? When did you graduate from high school or college? When is your birthday? (These questions allow employers to guess the age, which is unlawful. You can ask about the length of experience in a specific area.)
11. What type of discharge did you receive from the military?

Basically, avoid any questions that relate to age, race, ethnicity, color, gender, sexual orientation or gender identity, country of origin, birthplace, religion, disability, marital or family status, or pregnancy.

## PROFESSIONAL LEARNING AND LEADERSHIP DEVELOPMENT BRANCH

### Rostering School Leaders for Evaluation in 2018-2019

In preparation for the upcoming school year, please indicate in the My Professional Growth System platform ([MyPGS](#)) which principals/assistant principals you plan to evaluate in 2018-2019 using the Educator Development and Support: School Leaders (EDSSL) process. Note that per district guidelines, all provisional employees and those who received an overall ineffective final evaluation rating in the previous year must be evaluated.

## PLLD (Cont.)

For more information on how to update your staff roster on MyPGS, click [here](#) for a step-by-step user guide. If you have any questions about EDSSL, please contact **Jose Rodriguez**, Administrative Coordinator, at [jmr7481@lausd.net](mailto:jmr7481@lausd.net) or 213.241.3444.

## EDSNCT Training for Administrators

Are you evaluating a nonclassroom teacher (e.g., advisor, expert, coach, coordinator) in 2018-2019 using the Educator Development and Support: Nonclassroom Teachers (EDSNCT) process? Have you completed the five-day Observer Certification Training and would like support to better understand how to use the evaluation tools and resources to evaluate your nonclassroom teacher? If so, PLLD would like to invite you to attend a two-hour professional development to:

- deepen your understanding of the *LAUSD Teaching and Learning Framework*;
- review all EDSNCT steps, tools, and resources; and
- discuss how the EDSNCT teacher evaluation and support process can be used to enhance professional practice.

Please register for EDST for Administrators 2018 via MyPLN. For more information, click [here](#) to view the flyer. If you have any questions, please contact **Nancy Concha**, EDS Coordinator, at [nancy.concha@lausd.net](mailto:nancy.concha@lausd.net) or 213.241.3444.

## Closure of Certificated Performance Evaluation System (CPES)

To continue improving alignment of evaluation processes for LAUSD educators, beginning in the 2018-2019 school year, all certificated evaluations will now be completed in the District's online evaluation platform, the [My Professional Growth System](#) (MyPGS). This will include those certificated Stull evaluations previously completed on the Certificated Performance Evaluation System (CPES). The Stull evaluation plans will be available on MyPGS by August 14, 2018.

A Basis employees evaluated with Stull who are beginning the evaluation process now may access the traditional Stull initial planning forms on the MyPGS [Resources](#) tab. Once the evaluation plans are available, all initial planning forms may be uploaded to MyPGS for electronic storage and sharing. If you have any questions, please contact **Jeff White**, Advisor, at [jeff.white@lausd.net](mailto:jeff.white@lausd.net) or 213.241.3444.

## RETIREES—JOIN OR RENEW YOUR AALA MEMBERSHIP!!

Congratulations to all AALA members who retired this summer. Shortly, you will receive a letter encouraging you to continue your membership in AALA as an *AALA Alumni* and previous retirees will receive one reminding them to renew their membership. AALA Alumni membership is open to all retired administrators who wish to keep current with District activities and remain connected with their retired colleagues and friends. While AALA Alumni do not have voting rights, they do receive the weekly *Update*, with information about health benefits and Medicare, invitations to special alumni luncheons and other AALA functions, and may access discounts for various items, including auto/homeowners insurance. To join, complete the form in your letter or click here: [Alumni Membership](#), and send in your \$45 check to AALA, 1910 W. Sunset Blvd., Suite 850, Los Angeles, CA 90026.

## CALLING ALL LOS ANGELES-BASED TEACHERS WHO NEED SCHOOL SUPPLIES!

Site Administrators: You may wish to share the following message with your teachers.



Join us as we donate 1 million NEW crayons to LAUSD teachers and Head Start Centers to reduce personal spending on back-to-school supplies on Saturday, August 11, 2018, 2:00 p.m. – 4:00 p.m., in the Center Court at the Westfield Mall, 6000 Sepulveda Blvd., Culver City. Teachers will also be given lesson plans from Crayon Collection Art Education Program, which includes an LA artist-conceived crayon art project that teachers can use in their classrooms while staying within the curriculum guidelines. Teachers must bring a valid school ID for picking up crayons for your classroom! The Coffee Bean and Tea Leaf will be supplying free coffee and tea drinks for attendees.

The family-friendly event will also have free learning opportunities for the whole community, including hands-on workshops where kids can work with animators from Nickelodeon to create crayon art projects and participate in the Crayon Collection Color Kindness Program where they will sort, repack, and include their own handwritten note of positivity to be delivered to students receiving the crayons and more. Artist **Yassi Mazandi** will also be on hand to create an interactive maze made out of the crayons that guests can walk through. Partners of the event include Colorations®, Penguin Young Readers, Nickelodeon, American Youth Soccer Organization (AYSO), and the WNBA Los Angeles Sparks basketball team, with many of them holding their own drives in order to increase the amount of crayons available to teachers. Please click [HERE](#) to register.


### IN MEMORIAM

**BONNIE SHANNON**—Former specialist in Local District 6. Ms. Shannon retired from the District on August 31, 2006, and passed away on July 17, 2018. We will provide more information as it becomes available.

### CALENDAR

EVENT	DATE	CONTACT
<b>High School Summer Term Ends</b>	July 20, 2018	
<b>Retirement Celebration for Marcia Sidney-Reed</b> at the Carson Community Center	July 21, 2018 6:00 p.m.	<a href="http://www.celebrateReedfor40.com">www.celebrateReedfor40.com</a>

# Associated Administrators of Los Angeles

EVENT	DATE	CONTACT
<b>AAALA Executive Board Meeting</b>	July 23, 2018 4:30 p.m.	<b>Javier Melendez</b> , 213.484.2226
<b>ESY Ends</b>	July 24, 2018	
<b>Reception for Tony Thurmond</b> at 2016 N. Indiana St., Los Angeles	July 24, 2018 6:00 p.m. – 8:00 p.m.	323.835.3578 or <a href="mailto:eapd.la@gmail.com">eapd.la@gmail.com</a>
<b>B Basis Begins</b>	July 30, 2018	
<b>AUGUST IS NATIONAL TRUANCY PREVENTION AND WOMEN'S HISTORY MONTH</b>		
<b>Special Education Principals' Meeting</b> at Beaudry 17-117	August 2, 2018 8:00 a.m. – 4:30 p.m.	<b>Melissa Winters</b> , 213.749.8310 or <a href="mailto:mrw4766@lausd.net">mrw4766@lausd.net</a>
<b>Organization Presidents and Administrative Interest Groups Meeting</b> at Taix Restaurant	August 2, 2018 7:30 a.m. a.m.	<b>Gema Pivaral</b> , 213.484.2226
<b>Adult School Principals' Meeting</b> at TBD	August 7, 2018 8:00 a.m. – 3:00 p.m.	<b>Dr. Clifton de Córdoba</b> , 213.626.7151 or <a href="mailto:cdecordo@lausd.net">cdecordo@lausd.net</a>
<b>Superintendent's Annual Administrators Meeting</b> at TBD	August 9, 2018 TBD	
<b>Senior High School Principals' Meeting</b> at TBD	August 9, 2018 Following Superintendent's Meeting	<b>Dr. Edward Trimis</b> , 323.357.7531 or <a href="mailto:etrimis@lausd.net">etrimis@lausd.net</a>
<b>Middle School Principals' Meeting</b> at TBD	August 9, 2018 Following Superintendent's Meeting	<b>Dr. L. Gail Garrett</b> , 323.541.1800 or <a href="mailto:lgarrett@lausd.net">lgarrett@lausd.net</a>
<b>Pilot School Principals' Meeting</b> at TBD	August 9, 2018 Following Superintendent's Meeting	<b>Paul Hirsch</b> , 323.817.6461 or <a href="mailto:paul.hirsch@lausd.net">paul.hirsch@lausd.net</a>
<b>Special Education Principals' Meeting</b> TBD	August 9, 2018 Following Superintendent's Meeting	<b>Melissa Winters</b> , 213.749.8310 or <a href="mailto:mrw4766@lausd.net">mrw4766@lausd.net</a>
<b>Crayon Collection Giveaway</b> at Culver City Westfield Mall	August 11, 2018 2:00 p.m. – 4:00 p.m.	Register <a href="#">HERE</a>
<b>CalPERS Benefits Education Event</b> at the Hyatt Regency La Jolla in San Diego	August 10 - 11, 2018	<a href="http://www.calpers.ca.gov">www.calpers.ca.gov</a>
<b>C Basis Begins</b> <b>Pupil Free Day</b>	August 13, 2018	
<b>First Day of Instruction</b>	August 14, 2018	
<b>CalPERS Benefits Education Event</b> at the Irvine Marriott	August 24 – 25, 2018	<a href="http://www.calpers.ca.gov">www.calpers.ca.gov</a>
<b>WOMEN'S EQUALITY DAY</b> (Commemoration of the 1920 passage of the 19 <sup>th</sup> Amendment)	August 26, 2018	



# School's OUT. Let's Get TONY THURMOND IN!



You Are Invited  
**Tuesday, July 24, 2018**  
6 to 8 pm  
2016 N. Indiana Ave.  
Los Angeles, CA 90032

Support a proven champion for public schools and a progressive fighter for equity, accountability, and transparency throughout our public education systems and their governance: **Tony Thurmond**.

Students' classroom learning faces serious challenges, including from efforts by some charter-school promoters to weaken accountability and undermine public-school funding. **Tony is equal to the challenges.**

Tony earned the endorsement of the L.A. Times, the state Democratic Party, and the largest Democratic club in L.A. County, East Area Progressive Democrats (EAPD). He won Los Angeles County in the June 5 primary. **Let's help Tony win statewide on November 6.**

## Tony Thurmond

for State Superintendent of  
Public Instruction

**Please Join**

Carlos Medina & Denis Cagna \* Bennett Kayser  
Lisa Alva & Carl Becker \* Hans Johnson  
Martin Hittelman & Sandra Lepore  
Dean Elzinga & Ron Buckmire \* Koreen Cea  
Jackie Goldberg & Sharon Stricker \* Rocio Rivas  
Eileen Hatrick & Eitan Sadeh \* Seth E. Cutler  
**at this summertime campaign reception**  
*Host committee is still in formation.*  
*Would you like to come aboard?*

Host committee levels:

Bold:\$125 Bright:\$250 Beacon:\$500 Blowout:\$1,000  
Ticket: \$60 (recommended donation)

Please make your contribution here:  
[www.tonythurmond.com/EAPDLA](http://www.tonythurmond.com/EAPDLA)

Special thanks to hosts Lisa Alva & Carl Becker.

**Please confirm attendance**  
by calling 323-835-3578 or  
dropping a line to  
[eapd.la@gmail.com](mailto:eapd.la@gmail.com).



Produced in-house; design, labor & materials donated. Not paid for by any candidate or committee.

## POSITIONS AVAILABLE

**Note to Applicants:** Please be advised that you are responsible for making sure all the District requirements have been met. Do not contact AALA for information regarding positions; for detailed requirements for positions and employment updates use the contact phone number provided in the announcement or visit the District website at <http://www.lausdjobs.org> (classified) or <http://achieve.lausd.net/Page/1125> (certificated). Employees who change basis during the school year may not earn a full year of service credit and annualized employees who change their basis during the year may sustain an annualized settlement.

### **CERTIFICATED**

#### ***PRINCIPAL, ELEMENTARY***

**Sharp Elementary School, Local District Northeast, MST 42G, Temporary Adviser, E Basis.** For more information, contact **Maria Nichols**, Director, at 818.252.5400. Application deadline is 5:00 p.m., Thursday, August 2, 2018.

#### ***COORDINATOR***

**Office of Transition Services, Division of Special Education, MST 41G, Temporary Adviser, A Basis.** For more information, contact **Lisa Kendrick**, Director, at 213.241.6701 or [lisa.kendrick@lausd.net](mailto:lisa.kendrick@lausd.net). Application deadline is 5:00 p.m., Thursday, August 2, 2018.

#### ***COORDINATOR, UNIFIED ENROLLMENT PROJECT***

**Office of School Design Options, MST 41G, Temporary Adviser, E Basis.** For more information, contact **George Bartleson**, Executive Director, at [gbartles@lausd.net](mailto:gbartles@lausd.net). Application deadline is 5:00 p.m., Wednesday, August 1, 2018.

#### ***SPECIALIST, INSTRUCTION, K-12***

**Intensive Diagnostic Educational Centers, Division of Special Education, MST 39G, Temporary Adviser, A Basis.** For more information, contact **Lisa Kendrick**, Director, at 213.241.6701 or [lisa.kendrick@lausd.net](mailto:lisa.kendrick@lausd.net). Application deadline is 5:00 p.m., Friday, July 27, 2018.

#### ***SPECIALIST, NEW TEACHER INDUCTION***

**Teacher Training Academy, Human Resources Division, MST 38G, E Basis.** For more information, contact **Margaret Ureta** at 213.241.4252. Application deadline is 5:00 p.m., Tuesday, July 31, 2018.

### **CLASSIFIED**

#### ***SUPERVISING STRUCTURAL ENGINEER***

**Maintenance and Operations Branch, Facilities Services Division, \$114,400 - \$142,000, 12-month position.** For more information, click [HERE](#). Application period is open until the position is filled.

#### ***PROPERTY MANAGEMENT COORDINATOR***

**Non-Academic Facilities Planning Department, Facilities Services Division, \$75,900 - \$94,600, 12-month position.** For more information, click [HERE](#). Application period is open until the position is filled.

# Associated Administrators of Los Angeles

## PREVIOUSLY ANNOUNCED POSITIONS

CERTIFICATED POSITIONS	LOCATION	CONTACT	DEADLINE
<i>ADMINISTRATIVE COORDINATOR</i> MST 42G, A Basis	Parent and Community Services Branch	<b>Dr. Rosalinda Lugo</b> , Administrator, 213.481.3350 or <a href="mailto:rlugo6@lausd.net">rlugo6@lausd.net</a>	5:00 p.m. Friday July 20, 2018
<i>COORDINATOR, SECONDARY ENGLISH LEARNER INSTRUCTION</i> MST 41G, E Basis	Local District South	<b>Susana Romo</b> , <a href="mailto:susana.romo@lausd.net">susana.romo@lausd.net</a>	4:30 p.m. Friday July 20, 2018
<i>ASSISTANT PRINCIPAL, SECONDARY</i> MST 40G, B Basis	Arleta HS, Local District Northeast	<b>Ari Bennett</b> , Director, 818.252.5400	5:00 p.m. Friday July 20, 2018
<i>ASSISTANT PRINCIPAL, ELEMENTARY</i> MST 38G, B Basis	107 <sup>th</sup> Street and STEAM Magnet ES, Partnership for Los Angeles Schools	<b>Beth Davis-Dillard</b> , 213.201.2000 or <a href="mailto:beth.davis-dillard@partnershipla.org">beth.davis-dillard@partnershipla.org</a>	5:00 p.m. Tuesday July 24, 2018
<i>COORDINATOR, INSTRUCTION, K-12</i> MST 42G, A Basis	Division of Special Education	<b>Lisa Kendrick</b> , Director, 213.241.6701	<u>EXTENDED</u> 5:00 p.m. Wednesday July 25, 2018
<i>COORDINATOR, TITLE I</i> MST 41G, E Basis	Local District South, Federal and State Education Programs Branch	<b>Karen Ryback</b> , Executive Director, 213.241.6990	5:00 p.m. Wednesday July 25, 2018
<i>SPECIALIST, STUDENT INFORMATION SUPPORT, ADULT</i> MST 38G, A Basis	Office of Data and Accountability	<b>Amancio Pardini</b> , Director, <a href="mailto:amancio.pardini@lausd.net">amancio.pardini@lausd.net</a>	5:00 p.m. Thursday July 26, 2018
<i>EXECUTIVE DIRECTOR</i> \$157,602, A Basis	Multilingual and Multicultural Education Department, Division of Instruction	<b>Dr. Frances Gipson</b> , Chief Academic Officer, <a href="mailto:frances.gipson@lausd.net">frances.gipson@lausd.net</a>	5:00 p.m. Friday July 27, 2018
<i>PRINCIPAL, SECONDARY</i> MST 46G, E Basis	Arleta HS, Local District Northeast	<b>Ari Bennett</b> , Director, 818.252.5400	5:00 p.m. Friday July 27, 2018
<i>PRINCIPAL, SECONDARY</i> MST 45G, A Basis	Hollenbeck MS, Partnership for Los Angeles Schools	<b>Margery Weller</b> , 213.201.2000, ext. 248, or <a href="mailto:margery.weller@partnershipla.org">margery.weller@partnershipla.org</a>	<u>EXTENDED</u> 5:00 p.m. Friday July 27, 2018

# Associated Administrators of Los Angeles

CERTIFICATED POSITIONS	LOCATION	CONTACT	DEADLINE
<i>PILOT SCHOOL PRINCIPAL</i> MST 44G, E Basis	Academic Leadership CS, Miguel Contreras LC, Local District Central	<b>Natividad Rozsa</b> , Administrator, 213.241.0126	5:00 p.m. Friday July 27, 2018
<i>ASSISTANT PRINCIPAL, SECONDARY COUNSELING SERVICES</i> MST 40G, B Basis	Liechty MS, Local District Central	<b>Erick Mata</b> , Director, 213.241.0126 or <a href="mailto:erick.mata@lausd.net">erick.mata@lausd.net</a>	5:00 p.m. Friday July 27, 2018
<i>ASSISTANT PRINCIPAL, ELEMENTARY INSTRUCTIONAL SPECIALIST</i> MST 37G or 38G depending on site, B Basis	Local District Central, Division of Special Education	<b>Christine M. Cisneros</b> , Special Education Administrator, 213.241.4999	4:00 p.m. Friday July 27, 2018
<i>ASSISTANT PRINCIPAL, SECONDARY COUNSELING SERVICES</i> MST 40G, B Basis	Bethune MS, Local District South	<b>Dr. Reginald A. Sample</b> , Director, 310.354.3400	<u>EXTENDED</u> 5:00 p.m. Monday July 30, 2018
CLASSIFIED POSITIONS	LOCATION	CONTACT	DEADLINE
<i>SENIOR ERP PROJECT DIRECTOR</i> \$141,430 - \$176,200, 12-month position	School Management Systems, ITD	Click <a href="#">HERE</a>	Friday July 27, 2018
<i>COORDINATOR OF POLICY RESEARCH &amp; DEVELOPMENT</i> \$99,300 - \$123,000, 12-month position	Office of Data and Accountability	Click <a href="#">HERE</a>	Friday July 27, 2018
<i>SUPERVISING JOB ORDER CONTRACTING SPECIALIST</i> \$85,800 - \$106,800, 12-month position	Job Order Contracting Unit, FSD	Click <a href="#">HERE</a>	Tuesday July 31, 2018
<i>ROOFING TECHNICAL SUPERVISOR</i> \$87,100 - \$108,100, 12-month position	Facilities Services Division	Click <a href="#">HERE</a>	Thursday August 2, 2018
<i>CHIEF HUMAN RESOURCES OFFICER</i> \$188,400 - \$234,700, 12-month position	Human Resources Division	Click <a href="#">HERE</a>	When Filled
<i>INSPECTOR GENERAL</i> \$179,900, 12-month position	Office of the Inspector General	Click <a href="#">HERE</a>	When Filled
<i>SENIOR RESIDENT CONSTRUCTION ENGINEER</i> \$113,627 - \$141,578, 12-month position	Facilities Project Execution, FSD	Click <a href="#">HERE</a>	When Filled

## Associated Administrators of Los Angeles

CLASSIFIED POSITIONS	LOCATION	CONTACT	DEADLINE
<i>ORACLE DEVELOPER</i> \$99,500 - \$123,500, 12-month position	Information Technology Division	Click <a href="#">HERE</a>	When Filled
<i>FACILITIES ACCESS COMPLIANCE SPECIALIST</i> \$89,300 - \$110,800, 12-month position	Access Compliance Unit, FSD	Click <a href="#">HERE</a>	When Filled
<i>MANAGER OF IT, TECHNICAL SUPPORT</i> \$79,600 - \$99,000, 12-month position	Customer Support Branch, ITD	Click <a href="#">HERE</a>	When Filled