

UPDATE

www.aala.us

Week of August 6, 2018

NEXT ON DECK: UNIT J

Some Unit J members are rightly wondering if the recent contract negotiations applied to them. The negotiations and upcoming ratification process are for certificated frontline managers. However, AALA is looking forward to the approaching Unit J Negotiations. The AALA Unit J contract is the only contract in the District that expired this year on June 30, 2018. Almost every other contract expired on June 30, 2017.

Keep in mind that the June 30, 2018, contract remains in effect until the new one has been negotiated, ratified, and approved by the Board of Education. As a reminder, following are the highlights of the Unit J Contract 2015-2018:

- Job Classifications: Sixteen job classifications will be added to Unit J. One classification will immediately become District-represented, and an additional two will become District-represented once the individuals in these classifications promote, retire, or separate from the District.
- Adding new job classifications: AALA may request to add job classifications to Unit J between November 1 and December 31 of each year with a decision provided by March 1 of the following year.
- Changes in Hours of Work: Employee must be given advance notification of at least 10 business days, when practicable.
- Extended Hours of Work: Flex time may be taken, with prior approval, in up to two subsequent pay periods and increased during an emergency at the discretion of the supervisor. Granting and scheduling of flex time shall not be done on an arbitrary or discriminatory basis. Emergency call responses are subject to the same. Performance of duties of immediate supervisor: If a Unit J member demonstrates s/he performed 75% of the duties of their immediate supervisor who was absent for more than five days, flex time may be offered.
- Personal Necessity Leave: Increased from one occasion to two. Personal necessity can be used for attending a "significant event of a compelling nature" that an employee cannot disregard, such as a wedding or graduation. Employees may also use two days to attend professional development, subject to specific criteria.
- Professional Development Leave: District may grant one paid day to a permanent employee to attend professional development activities under specified conditions.
- Salary Overpayment: Payroll Branch will notify the employee in writing and the overpayment will be deducted at a minimum of \$300 per pay period. If the total amount exceeds \$7,200, recovery will be divided into 24 installments.
- Longevity Increment: Effective July 1, 2017, after completing qualifying years of service, the increments are \$25 per pay period after 10 years, and \$40 per pay period after 15 years.
- Health and Welfare: The revised contract eliminates the Employee Assistance Program for lack of use. Employees can access these services through their medical plans.

IN THIS ISSUE

NEXT ON DECK: UNIT J

ARE YOU AN AALA MEMBER?

FAQ – SUMMER COLDS

AALA IS A PHONE CALL AWAY

KNOW YOUR WEINGARTEN RIGHTS

**IS LITERACY A CONSTITUTIONALLY
GUARANTEED RIGHT?**

PLLD BRANCH UPDATES

KEY TIPS FOR ADMINISTRATORS

**GOOD NEWS FOR TEACHERS FROM
OUT OF STATE**

ENGLISH LANGUAGE LEARNER

ACADEMY

IN MEMORIAM

CALENDAR

POSITIONS

UNIT J (Cont.)

Wages were previously addressed as highlighted below in the AALA Classified Managers 2014-2015 Memorandum of Understanding:

Compensation (2% one-time bonus + 6.5% raise over three years; identical with the raise negotiated by AALA's certificated bargaining team)

2013-2014	2% off-schedule, lump-sum salary payment, on a one-time basis (date TBD) If any other LAUSD unit receives a higher lump-sum payment, AALA members will receive it, too.
2014-2015	2% on-schedule wage increase
2015-2016	2% on-schedule wage increase*
2016-2017	2.5% on-schedule wage increase*

*Contingency: increased District revenues or decreased operating expenses

AALA's important next steps are:

1. Send a survey to Unit J members to determine their priorities.
2. Convene the Unit J Negotiations Team and begin training in the negotiations process.
3. Submit a request to begin bargaining to the Board of Education.
4. Begin negotiations.

This high level overview is by no means exhaustive. The negotiations team and the District should be good to go and begin the bargaining process this fall. Stay tuned for progress updates in the weeks and months ahead. In the meantime, please contact the office at 213.484.2226 or email gpivaral@aala.us to determine if you are in good standing with the Association. Otherwise, you cannot participate in the ratification process. Complete the attached form (click [HERE](#)) and return by email or fax it to 213.484.0201 if it is more convenient.

ARE YOU AN AALA MEMBER?

The recent Supreme Court decision has reversed a union's right to collect fair share or agency fees from nonmembers for the benefits they obtain for all employees in the bargaining unit. If you have been an agency fee payer, this is just a reminder that all of your working conditions, including salary and benefits are negotiated by AALA. We work to protect your human and professional rights so that you are treated fairly and equitably in a healthy and nonhostile environment. With the upcoming certificated ratification vote on salaries and a three-year contract, only dues-paying members of AALA have the right to vote. This will also be true for Unit J members. We urge you to become a member and share the load with your colleagues to maintain the greatest leverage for your profession.

**Health Benefits FAQ—
*DOES YOUR SUMMER COLD FEEL WORSE THAN THE WINTER ONE?***

It isn't cold or flu season, but I caught a summer cold that feels worse than the one I get during the winter. Why?

According to the Centers for Disease Control (CDC), over 200 viruses can cause the common cold. Each cold virus can begin with sneezing, runny nose, and sore throat. In cooler weather, the rhinovirus is the most common type that causes colds. But the colds people catch in summer—usually between June and October—are likely caused by non-polio enteroviruses. These colds tend to last longer and have more severe, flu-like symptoms.

What are the symptoms of a cold caused by non-polio enterovirus?

Symptoms may include runny nose, sneezing, coughing, wheezing, fever, body aches, diarrhea, skin rash, and mouth blisters. Less common are complications that infect the eyes (viral conjunctivitis) and infections of the heart and brain.

Who is most affected by summer colds caused by non-polio enterovirus?

All age groups can be affected, but children are more likely to get a summer cold caused by non-polio enterovirus because they haven't yet built up immunity from multiple exposures. About half of the adults who get infected have no cold symptoms or get a mild cold, while others get a full-blown cold with multiple symptoms that make them feel terrible.

Where are enteroviruses found and how do they spread?

According to the CDC, non-polio enteroviruses are found in an infected person's stool, saliva, nasal mucus, sputum, and even blister fluid. These highly contagious infections can be spread by close contact with an infected person; by touching people, surfaces, or objects with the virus on them and then touching your eyes, nose, or mouth before washing your hands; and/or by drinking water that has the virus in it. You can even get infected from someone who has the virus but shows no outward symptoms.

What is the treatment for the summer virus cold?

There is no vaccine for a non-polio enterovirus summer cold. Like the common winter cold, you can protect yourself and others by washing your hands often with soap and water, especially after using the toilet or changing diapers; avoiding close contact, such as touching and shaking hands, with people who are sick; and cleaning and disinfecting frequently touched surfaces such as countertops, doorknobs, cupboard doors, and toys. You should get lots of rest, drink fluids, and take over-the-counter cold medications (decongestants, saline nasal sprays, and pain relievers) for relief. Remember to read the directions and warnings on over-the-counter products and use them as directed, especially since many are not recommended for children younger than certain ages.

When should I see my doctor?

You should contact your doctor if you are concerned about any of your symptoms, including fever, if your cold lasts more than 10 days, and/or if you have symptoms that are not relieved by over-the-counter medicines. The CDC recommends calling your child's doctor if he or she is having difficulty breathing, if you feel you are unable to control symptoms, or if the symptoms are getting worse. If your child develops a severe illness, he or she may need to be hospitalized. For information from the CDC about non-polio enterovirus EV-D68 that affects children, click [HERE](#).

AALA IS A PHONE CALL AWAY

Administrators face myriad challenging issues and circumstances daily. Queries and concerns frequently surface requiring immediate attention. AALA members are always welcome to contact us for information, clarification, or recommendations about what actions to take. This is particularly important if a member wishes to avoid the perception that they are not knowledgeable, especially with their supervisors. As AALA members know, staff and responsibilities have changed at all levels of the District, making it more challenging to contact the appropriate administrator for an answer.

Members are encouraged to review responses with us to avoid acting on inadequate answers, misinformation, or if no answer is received at all. Situations will arise when administrators will need confidential and professional advice or an empathetic ear to provide feedback and next-steps. Know you can count on us for support and clarification regarding where we can be of help. Calls from AALA members are treated confidentially, and no action is taken unless authorized to do so by the member. We are glad to be of service and address concerns of all kinds. As importantly, a member should contact AALA as soon as possible when you:

- A. Are asked to attend a meeting potentially leading to discipline. Always remember your Weingarten rights (see next article).
- B. Are dissatisfied with information you have received from a supervisor that may not seem accurate or appropriate.
- C. Have a question related to an AALA-LAUSD contractual matter.
- D. Have called a supervisor who has not responded within 24 hours.
- E. Believe your due process rights have been violated.
- F. Become aware an AALA-represented position has been filled without prior advertisement.
- G. Have been directed to act in a manner you believe to be inappropriate.
- H. Believe you have been publicly reprimanded.
- I. Believe you have been the victim of retaliation.
- J. Are eligible to be regularized as a principal and the District has not informed you of its decision.
- K. Believe you have been subjected to disparate treatment.
- L. Receive a directive from a staff member as opposed to a line supervisor.
- M. Wish to seek confidential advice about an issue as opposed to speaking with your supervisor.
- N. Have a question or concern and do not know whom to call: You can call the AALA office at 213.484.2226 or you may directly contact any of those listed below for confidential assistance:

Juan A. Flecha, juan.flecha@lausd.net

Dan Isaacs, disaacs@aala.us

Dr. Judith Perez, jperez@lausd.net

Michelle Bennett, mbennett@aala.us

Charlotte Lerchenmuller, clerch@aala.us

Steve Quon, squon@aala.us

KNOW YOUR WEINGARTEN RIGHTS

The Supreme Court’s 1975 Weingarten decision (*NLRB v. J. Weingarten* [420 U.S. 251]) established the right of union employees* to have union representation during *investigatory interviews*. An investigatory interview is one in which a supervisor questions an employee about specific conduct or obtains information that could be used as a basis for discipline.

If your supervisor calls you to a conference, AALA urges you to ask if the conference could lead to discipline. If the answer is anything but “no,” state that you wish to have your union representative present. Asking the question is critical because the burden is on you to make the request if you believe that the interview could lead to discipline or another adverse consequence. The supervisor has no obligation to inform you of your right to union representation.

The next step is to immediately call AALA and request representation. Certificated administrators will be represented by an AALA administrator, consultant, or field representative. Unit J members will be represented by a job steward. All conversations between you and your representative are confidential. Your representative will consult with you, represent you, and ensure that your due process rights are respected by the District.

The union will work with District personnel to schedule the conference at a mutually convenient time. If the supervisor denies you your right to representation, this is an unfair labor practice. Politely state that you want your union representative present, and you will answer questions when s/he is with you. If the supervisor insists on conducting the conference with you alone, do not walk out because you could be accused of insubordination; stay, listen, and then call AALA. You may not be disciplined for refusing to answer questions without your union representative present.

Remember that not every conference is disciplinary in nature. If the meeting is simply to communicate information, give direction, or suggest improvement, this does not constitute discipline. That is why you must ask the question. To remind you what to ask, we are printing the card below. Cut it out and keep it in your wallet for reference.

*In 2004, the National Labor Relations Board (NLRB) ruled that nonunion employees are not entitled to have a coworker accompany them to such a meeting even if the employee believes that it might result in discipline.

WEINGARTEN RIGHTS

Should your supervisor call you to a meeting, say:
If this conference could lead to my being disciplined or terminated, or affect my personal working conditions, I respectfully request that my union representative be present at this meeting. Without union representation, I choose not to participate in this discussion.



IS LITERACY A CONSTITUTIONALLY GUARANTEED RIGHT?

LAUSD has been named in a lawsuit that potentially has far-reaching effects. *Ella T. v. The State of California* was filed in December and the state had tried to have the case dismissed, but a judge ruled in July that it could go forward. The plaintiffs in the case are 10 students who attend or attended La Salle Avenue (LAUSD) and Van Buren (Stockton USD) elementary schools, Children of Promise Preparatory Academy (Inglewood USD charter), and two advocacy organizations, CADRE and Fathers & Families of San Joaquin. The suit was filed by Public Counsel Law Center, the largest pro bono law firm in the country, and is based on the belief that literacy is a right guaranteed by the Constitution. Public Counsel filed a similar lawsuit in Michigan, but the case was dismissed by a judge who ruled that access to literacy is not a fundamental right.

The specific wording in the suit is, “*The State has not taken sufficient steps to ensure that a literacy education is available to all children. As a result, the State continues to allow children from disadvantaged communities to attend schools that are unable to provide them an opportunity to obtain basic literacy. These children do not learn to read properly, let alone to write properly, perform basic math functions, and comprehend state-mandated curricular content.*” Part of the documentation is a chart that shows the twenty-six lowest scoring school districts out of the 200 largest ones in the country. California is home to eleven of the twenty-six; LAUSD is twenty-second from the bottom and Stockton is third. Furthermore, the suit alleges that the three schools mentioned are among the lowest performing in the state and students at these schools are not receiving an education that is equal to children in other schools in their own districts. The plaintiffs allege that the California State Board of Education identified a literacy crisis in 2012 and developed a *Striving Readers Comprehensive Literacy Plan* that indicated that “...many students would be at academic risk if improved approaches to literacy instruction were not an immediate and central focus of California’s educational system.” Despite this, the plan was never implemented nor were any other steps taken to address the crisis.

The suit asks that the Court order the State to do the following:

1. Establish research-based literacy programs.
2. Implement assessments and interventions.
3. Provide support for teachers through ongoing, research-based long-term professional development.
4. Implement practices to promote parent involvement.
5. Implement practices to promote learning readiness by addressing students’ social-emotional needs.

The trial is expected to begin in October 2019.

PROFESSIONAL LEARNING AND LEADERSHIP DEVELOPMENT BRANCH

• **EDSNCT Training for Administrators and Teachers**

Are you evaluating a nonclassroom teacher (e.g., advisor, expert, coach, coordinator) in 2018-2019 using the Educator Development and Support: Non-Classroom Teachers (EDSNCT) process? If so, PLLD would like to invite you to attend “EDST for Administrators 2018” to:

- deepen your understanding of the *LAUSD Teaching and Learning Framework*;

PLLD (Cont.)

- review all EDSNCT steps, tools, and resources; and
- discuss how the EDSNCT teacher evaluation and support process can be used to enhance professional practice.

Please register for this two-hour training via MyPLN. For more information on “EDSNCT for Administrators 2018,” click [here](#) to view the flyer. Teachers being evaluated using EDSNCT also can participate in training to introduce them to the tools, resources, and steps of the evaluation process. For more information on the “EDSNCT 101” training, please click [here](#). If you have any questions, please contact **Nancy Concha**, EDS Coordinator, at nancy.concha@lausd.net or 213.241.3444.

- **EDST Summer Calibration Update**

Based on feedback from the field, the Professional Learning and Leadership Development (PLLD) Branch has extended the EDST Summer Calibration window. The annual online calibration event for directors, principals, assistant principals, and local district/central office administrators will close on Monday, August 13, 2018. If you have not completed your calibration event, please log into the My Professional Growth System (MyPGS). Participants will have until August 13 to watch a recorded lesson and align and rate evidence (script is available) for the 15 *LAUSD Teaching and Learning Framework* focus elements.

Follow these directions to get started with your calibration event:

- **Log** into MyPGS
 - **Click** on the [Certification](#) tab
 - **Review** the “2018 EDST Calibration Instructions” included at the top of the page
- An administrator cannot receive a lower overall certification status by participating in this calibration event. If you have any questions, please contact **Jolene Chavira**, Advisor, at 213.241.3444.

KEY TIPS FOR ADMINISTRATORS

The tips listed below were developed by **Sheryl Weaver**, a high school principal in Fresno who was a CTA outstanding principal a few years ago.

- Smile, no matter how you feel. You set the tone and do not get the luxury of a bad day.
- Sincerity, passion, and enthusiasm are three qualities essential to the profession.
- Don’t make excuses. People expect and deserve your best.
- Model what you expect from staff and students.
- Say what you mean and mean what you say. Consistency, guts, and fairness — you’ve got to have them.
- Remember people’s names.
- Pay attention to details.
- Love your team unconditionally. They are your team, and your role is to get them to be the best they can be.
- Take time to listen and look at people when they are talking to you. Don’t look at your phone or watch, and don’t text.
- Dig in, no matter what the job is. Work side by side with your team.

TIPS (Cont.)

- Don't be afraid to step out of your comfort zone when it comes to having fun.
- Never forget where you came from.

GOOD NEWS FOR TEACHERS FROM OUT OF STATE

Governor Brown signed into law last month AB 2285 (**O'Donnell**, D-Long Beach), which eliminates the requirement that teachers who have a credential from another state must earn a master's degree or have 150 hours of professional development to get a clear credential in California. This will make it easier to recruit qualified out-of-state educators to fill the many vacancies in math, science, and bilingual and special education that still exist, despite a sharp increase in the number of new credentials that were issued in 2016-17. The bill, which was sponsored by the California School Boards Association and supported by ACSA, CTA, California State PTA, and the Charter Schools Association, will more closely align the state's credential requirements for out-of-state teachers with those for in-state teachers who are renewing their credentials.

ENGLISH LANGUAGE LEARNER ACADEMY AN ACSA/LOCAL DISTRICT NORTHWEST PARTNERSHIP

The English Language Learner Academy is the newest ACSA academy and will premiere at Stagg Elementary School in Local District Northwest on September 14, 2018. The academy focuses on leadership for accountability, instruction, and advocacy within the context of the Local Control Funding Formula (LCFF) and Every Student Succeeds Act (ESSA).

The ELL Academy will meet 70 hours during the 2018-2019 school year on Friday nights and Saturdays at Stagg Street ES. With LAUSD providing the location, ACSA will pay for the directors, all instructors, and an awards luncheon. Schools may use Title I or general funds to pay for the registration. A description for SPSA approval can be provided by contacting **Dr. Angel Barrett** at abarr5@lausd.net.

Leaders who attend will also have access to the resources to provide professional development and leadership at their own locations. Additionally, the classes are taught integrating research-based strategies including many from *The Adaptive School: A Sourcebook for Developing Collaborative Groups*.

Each class is limited to 30 participants. For more information, download an academy catalog by clicking [HERE](#). The English Language Learner Academy is on page 12. To register, click [HERE](#).

IN MEMORIAM

BONNIE SHANNON—*Updated Information:* A celebration of life will be held for Ms. Shannon on Sunday, August 26, 2018, from 11:00 a.m. to 3:00 p.m., in the Horizon Room at the Doubletree by Hilton

Associated Administrators of Los Angeles

IN MEMORIAM (Cont.)

Hotel, 21333 Hawthorne Boulevard, Torrance. Please RSVP by August 13 to mindiepruss@aol.com. In lieu of flowers, the family requests that donations be made to the Go Fund Me account for “Mental Health 4 Separated Children.”

DR. HARRIETTE F. WILLIAMS—Former director of instruction; region operations administrator; Senior High Schools Division administrator; principal of Foshay Span Learning Center and Manual Arts High School; and assistant principal of Palisades Charter High School and Bethune Middle School. Dr. Williams retired from the District on August 22, 1991, and passed away on July 28, 2018. Viewing is Thursday, August 2, 2018, from 2:00 p.m. – 8:00 p.m., at Angelus Funeral Home, 3875 Crenshaw Blvd., Los Angeles. Interment is private. A memorial service (open to the public) will be held on Saturday, September 1, 2018, at 11:00 a.m., at Trinity Baptist Church, 2040 W. Jefferson Blvd., Los Angeles.

CALENDAR

EVENT	DATE	CONTACT
AUGUST IS NATIONAL TRUANCY PREVENTION AND WOMEN’S HISTORY MONTH		
Voting by AALA Members on the Tentative Agreement	August 3 – 7, 2018	
Adult School Principals’ Meeting at Puente Learning Center	August 7, 2018 1:00 p.m. – 3:00 p.m.	Dr. Clifton de Córdoba , 213.626.7151 or cdecordo@lausd.net
Superintendent’s Annual Administrators Meeting at Hollywood High School	August 9, 2018 9:00 a.m.	
Senior High School Principals’ Meeting at Hollywood High School	August 9, 2018 Following Superintendent’s Meeting	Dr. Edward Trimis , 323.357.7531 or etrimis@lausd.net
Middle School Principals’ Meeting at Hollywood High School	August 9, 2018 Following Superintendent’s Meeting	Dr. L. Gail Garrett , 323.541.1800 or lgarrett@lausd.net
Pilot School Principals’ Meeting at Hollywood High School	August 9, 2018 Following Superintendent’s Meeting	Paul Hirsch , 323.817.6461 or paul.hirsch@lausd.net
Special Education Principals’ Meeting at Hollywood High School	August 9, 2018 Following Superintendent’s Meeting	Melissa Winters , 213.749.8310 or mrw4766@lausd.net
Crayon Collection Giveaway at Culver City Westfield Mall	August 11, 2018 2:00 p.m. – 4:00 p.m.	Register HERE

Associated Administrators of Los Angeles

EVENT	DATE	CONTACT
CalPERS Benefits Education Event at the Hyatt Regency La Jolla	August 10 - 11, 2018	www.calpers.ca.gov
C Basis Begins Pupil Free Day	August 13, 2018	
First Day of Instruction	August 14, 2018	
CalPERS Benefits Education Event at the Hyatt Regency Orange County	August 24 – 25, 2018	www.calpers.ca.gov
WOMEN’S EQUALITY DAY (Commemoration of the 1920 passage of the 19 th Amendment)	August 26, 2018	
ADMISSION DAY OBSERVED	August 31, 2018	
SEPTEMBER IS CHILDHOOD CANCER AWARENESS, GIRLS EMPOWERMENT, LATINO HERITAGE, LIBRARY CARD SIGN-UP, NATIONAL PREPAREDNESS, NATIONAL SCHOOL SUCCESS, AND SUICIDE PREVENTION MONTH		
LABOR DAY	September 3, 2018	
Senior High School Principals’ Meeting at Pickwick Gardens (Required)	September 5, 2018 7:30 a.m. – 12:00 p.m.	Dr. Edward Trimis , 323.357.7531 or etrimis@lausd.net
Middle School Principals’ Meeting at Pickwick Gardens (Required)	September 5, 2018 7:30 a.m. – 12:00 p.m.	Dr. L. Gail Garrett , 323.541.1800 or lgarrett@lausd.net
Senior High School Options Principals’ Meeting at Pickwick Gardens (Required)	September 5, 2018 7:30 a.m. – 12:00 p.m.	Victorio Gutierrez , 323.569.7140 vgutie1@lausd.net
Pilot School Principals’ Meeting at Pickwick Gardens (Required)	September 5, 2018 7:30 a.m. – 12:00 p.m.	Paul Hirsch , 323.817.6461 or paul.hirsch@lausd.net
Organization of Early Education Center Administrators’ Meeting at TBD	September 5, 2018 9:00 a.m. – 1:00 p.m.	Ayanna Davis , 323.758.1136 or ayanna.davis@lausd.net
Special Education Principals’ Meeting at Beaudry 17-117	September 6, 2018 8:00 a.m. – 4:30 p.m.	Melissa Winters , 213.749.8310 or mrw4766@lausd.net
Unassigned Day	September 10, 2018	
Elementary Principals’ Meeting at Pickwick Gardens (Required)	September 14, 2018 7:30 a.m. – 12:00 p.m.	Haywood Thompson 323.294.5275 or hthomp1@lausd.net
AAALA Executive Board Meeting	September 17, 2018 4:30 p.m.	Javier Melendez , 213.484.2226
Unassigned Day	September 19, 2018	
Elementary Assistant Principals’ Meeting at Pickwick Gardens (Required)	September 20, 2018 7:30 a.m. – 12:00 p.m.	Dr. Sylvester Harris , 310.832.6446 or sylvester.harris@lausd.net

Associated Administrators of Los Angeles

EVENT	DATE	CONTACT
Middle School Assistant Principals' Meeting at Pickwick Gardens (Required)	September 20, 2018 7:30 a.m. – 12:00 p.m.	Martin Segura , 818.487.7600 or martin.segura@lausd.net
Senior High Assistant Principals' Meeting at Pickwick Gardens (Required)	September 20, 2018 7:30 a.m. – 12:00 p.m.	Mario Hernandez , 818.255.5100 or mah3178@lausd.net
Senior High School Options Principals' Meeting at TBD	September 26, 2018 8:00 a.m. – 11:30 a.m.	Victorio Gutierrez , 323.569.7140 or vgutiel@lausd.net

POSITIONS AVAILABLE

Note to Applicants: Please be advised that you are responsible for making sure all the District requirements have been met. Do not contact AALA for information regarding positions; for detailed requirements for positions and employment updates use the contact phone number provided in the announcement or visit the District website at <http://www.lausdjobs.org> (classified) or <http://achieve.lausd.net/Page/1125> (certificated). Employees who change basis during the school year may not earn a full year of service credit and annualized employees who change their basis during the year may sustain an annualized settlement.

CERTIFICATED

EXECUTIVE DIRECTOR

Division of Special Education, \$157,602, A Basis. For more information, contact **Beth Kauffman**, Associate Superintendent, at beth.kauffman@lausd.net. Application deadline is 5:00 p.m., Friday, August 24, 2018.

ADMINISTRATIVE COORDINATOR, PREVENTION AND INTERVENTION

Local District Northwest, Division of Special Education, MST 43G, Temporary Adviser, A Basis. For more information, contact **Mayra Santos** at mayra.santos@lausd.net. Application deadline is 5:00 p.m., Friday, August 10, 2018.

PRINCIPAL, OPPORTUNITY HIGH SCHOOL

Johnston Community Day School, Local District South, MST 42G, E Basis. For more information, contact **John Vladovic**, Director, at 310.354.3400. Application deadline is 5:00 p.m., Friday, August 17, 2018.

PRINCIPAL, ELEMENTARY

Walgrove Elementary School, Local District West, MST 40G, E Basis. For more information, contact **Erick Hansen**, Director, at 310.914.2100 or erick.hansen@lausd.net. Application deadline is 5:00 p.m., Friday, August 17, 2018.

ASSISTANT PRINCIPAL, SECONDARY

University High School, Local District West, MST 41G, B Basis. For more information, contact **Jaime Morales**, Director, at 310.914.2100. Application deadline is 5:00 p.m., Tuesday, August 14, 2018.

CERTIFICATED (Cont.)

ASSISTANT PRINCIPAL, SECONDARY

Franklin High School, Local District Central, MST 40G, B Basis. For more information, contact **Titus Campos**, Director, at 213.241.0126. Application deadline is 5:00 p.m., Monday, August 13, 2018.

ASSISTANT PRINCIPAL, SECONDARY

Young Oak Kim Academy, Local District Central, MST 40G, B Basis. For more information, contact **Julie Gonzalez**, Director, at 213.241.0118. Application deadline is 5:00 p.m., Tuesday, August 14, 2018.

COORDINATOR, PUPIL SERVICES AND ATTENDANCE

Student Support Programs, Division of Student Health and Human Services, MST 39G, Temporary Adviser, E Basis. For more information, contact **Dr. Denise Miranda** at denise.miranda@lausd.net. Application deadline is 5:00 p.m., Friday, August 10, 2018.

ASSISTANT PRINCIPAL, ELEMENTARY

6th Avenue Elementary School, Local District West, MST 38G, B Basis. For more information, contact **Alfredo Ortiz**, Director, at 310.914.2100 or alfredo.ortiz@lausd.net. Application deadline is 4:00 p.m., Thursday, August 16, 2018.

ASSISTANT PRINCIPAL, ELEMENTARY

Knox Elementary School, Local District South, MST 38G, B Basis. For more information, contact **Robin Benton**, Director, at 310.354.3400. Application deadline is 4:00 p.m., Thursday, August 16, 2018.

ASSISTANT PRINCIPAL, ELEMENTARY

Dr. Sammy Lee Elementary Medical and Health Science Magnet, Local District Central, MST 37G, B Basis. For more information, contact **Dr. Chiae Byun-Kitayama**, Director, at 213.241.0126 or cybyun1@lausd.net. Application deadline is 5:00 p.m., Friday, August 10, 2018.

ASSISTANT PRINCIPAL, ELEMENTARY

Paseo Del Rey Natural Science Magnet, Local District West, MST 37G, B Basis. For more information, contact **Karen G. Long**, Director, at 310.914.2100. Application deadline is 5:00 p.m., Friday, August 10, 2018.

ASSISTANT PRINCIPAL, ELEMENTARY

Wilshire Park Elementary School, Local District West, MST 37G, B Basis. For more information, contact **Erick Hansen**, Director, at 310.914.2100 or erick.hansen@lausd.net. Application deadline is 5:00 p.m., Friday, August 17, 2018.

FIELD SPECIALIST

Charter Schools Division, MST 35G, Temporary Adviser, A Basis. For more information, contact **Dr. Robert Perry** at 213.241.0399. Application deadline is 3:00 p.m., Thursday, August 9, 2018.

COORDINATOR, PUPIL SERVICES AND ATTENDANCE

Division of Student Health and Human Services, MST 39G, Temporary Adviser, E Basis. For more information contact **Jessica Gonzalez** at jxg8850@lausd.net. Application deadline is 5:00 p.m., Tuesday, August 14, 2018.

Associated Administrators of Los Angeles

CLASSIFIED

DIRECTOR OF LABOR RELATIONS

Office of the General Counsel, \$192,492- \$204,948, 12-month position. For more information, click [HERE](#). Application period is open until the position is filled.

CHIEF OF STAFF EXTERNAL AFFAIRS

Office of the Superintendent, \$136,500 - \$170,100, 12-month position. For more information, click [HERE](#). Application period is open until the position is filled.

SAP/ERP MANAGER

Information Technology Division, \$119,900 - \$149,500, 12-month position. For more information, click [HERE](#). Application deadline is Wednesday, August 15, 2018.

FACILITIES ACCESS COMPLIANCE SPECIALIST

Access Compliance Unit, Facilities Services Division, \$89,300 - \$110,800, 12-month position. For more information, click [HERE](#). Application period is open until the position is filled.

PREVIOUSLY ANNOUNCED POSITIONS

CERTIFICATED POSITIONS	LOCATION	CONTACT	DEADLINE
<i>ADMINISTRATOR OF INSTRUCTION</i> MST 49G, A Basis	Local District Northwest	Joseph Nacorda , Local District Superintendent, 818.654.3600	5:00 p.m. Friday August 3, 2018
<i>ASSISTANT PRINCIPAL, SECONDARY</i> MST 40G, B Basis	Luther Burbank MS, Local District Central	Titus Campos , Director, 213.241.0126	5:00 p.m. Friday August 3, 2018
<i>ASSISTANT PRINCIPAL, SECONDARY</i> MST 39G, B Basis	Westside Global Awareness Magnet, Local District West	Dr. Michelle Woods , Director, 310.914.2100 or jrainey@lausd.net	5:00 p.m. Friday August 3, 2018
<i>ASSISTANT PRINCIPAL, ELEMENTARY</i> MST 38G, B Basis	10 th Street ES, Local District Central	Julie Gonzalez , Director, 213.241.0126	5:00 p.m. Friday August 3, 2018
<i>SPECIALIST, COMPLIANCE</i> MST 37G, A Basis	Federal and State Education Programs	Karen Ryback , Executive Director, 213.241.6990	5:00 p.m. Friday August 3, 2018
<i>SPECIALIST, SCHOOL MENTAL HEALTH</i> MST 37G, A Basis	Crisis Counseling & Intervention Services, SHHS	Mirna Mena , mirna.mena@lausd.net	5:00 p.m. Friday August 3, 2018
<i>ASSISTANT PRINCIPAL SECONDARY</i> MST 40G, B Basis	Torres HS Complex	Pedro Avalos , Director 323.224.3100 or pavalol@lausd.net	5:00 p.m. Friday August, 3, 2018
<i>ADMINISTRATOR OF INSTRUCTION</i> MST 49G, A Basis	Local District East	Ana Chung , ana.chung@lausd.net .	5:00 p.m. Monday August 6, 2018

Associated Administrators of Los Angeles

CERTIFICATED POSITIONS	LOCATION	CONTACT	DEADLINE
<i>ASSISTANT PRINCIPAL, SECONDARY COUNSELING SERVICES</i> MST 40G, B Basis	Hollywood HS, Local District West	Dr. Michelle Woods, Director, 310.914.2100 or jrainey@lausd.net	5:00 p.m. Monday August 6, 2018
<i>ASSISTANT PRINCIPAL, ELEMENTARY</i> MST 37G, B Basis	Fishburn ES, Local District East	Dalys A. Stewart, Director, 323.224.3100	5:00 p.m. Monday August 6, 2018
<i>ASSISTANT PRINCIPAL, ELEMENTARY</i> MST 38G, B Basis	Hughes ES, Local District East	Dalys A. Stewart, Director, 323.224.3100	5:00 p.m. Monday August 6, 2018
<i>PRINCIPAL, SECONDARY</i> MST 47G, E Basis	Griffith STEAM Magnet MS, Local District East	Pedro Avalos, Director, 323.224.3100	5:00 p.m. Tuesday August 7, 2018
<i>COORDINATOR, COLLEGE COUNSELING</i> MST 42G, A Basis	Academic and Counseling Services, Division of Instruction	Ronnette Askins, ronnette.askins@lausd.net	5:00 p.m. Tuesday August 7, 2018
<i>ASSISTANT PRINCIPAL, SECONDARY</i> MST 40G, B Basis, 2 positions	John Liechty MS, Local District Central	Zelendria Robinson, Secondary Instructional Director, 213.241.0126	5:00 p.m. Tuesday August 7, 2018
<i>PRINCIPAL, CONTINUATION HIGH SCHOOL</i> MST 38G, E Basis	Phoenix Continuation HS, Local District West	Rose Hindinger, Director, 310.914.2100	5:00 p.m. Wednesday August 8, 2018
<i>PRINCIPAL, ELEMENTARY</i> MST 40G, E Basis	Bridge Street ES, Local District East	Ruben Valles, Director, 323.224.3100	5:00 p.m. Thursday August 9, 2018
<i>ASSISTANT PRINCIPAL, ELEMENTARY</i> MST 38G, B Basis	Nueva Vista ES, Local District East	Dalys A. Stewart, Director, 323.224.3100	5:00 p.m. Thursday August 9, 2018
<i>ASSISTANT PRINCIPAL, SPECIAL EDUCATION</i> MST 37G, B Basis	Lanternman HS, Local District Central	Dr. Chiae Byun-Kitayama, Director, 213.241.0126	5:00 p.m. Thursday August 9, 2018
<i>ASSISTANT PRINCIPAL, SECONDARY</i> MST 40G, B Basis	Belvedere MS, Local District East	Pedro Avalos, Director, 323.224.3100	5:00 p.m. Friday August 10, 2018
<i>COORDINATOR, TITLE I</i> MST 41G, E Basis	Federal & State Education Programs Local District South	Karen Ryback, Executive Director, 213.241.6990	<u>EXTENDED</u> 5:00 p.m. Friday August 10, 2018

Associated Administrators of Los Angeles

<i>ASSISTANT PRINCIPAL, SECONDARY MST 40G, B Basis</i>	Torres HS Complex, Local District East	Pedro Avalos , Director, 323.224.3100	5:00 p.m. Friday August 10, 2018
CLASSIFIED POSITIONS	LOCATION	CONTACT	DEADLINE
<i>HUMAN RESOURCES SPECIALIST III \$74,400 - \$92,800, 12-month position.</i>	Classified Growth and Development Unit, Personnel Commission	Click HERE	Monday August 6, 2018
<i>CHIEF HUMAN RESOURCES OFFICER \$188,400 - \$234,700, 12-month position</i>	Human Resources Division	Click HERE	When Filled
<i>INSPECTOR GENERAL \$179,900, 12-month position</i>	Office of the Inspector General	Click HERE	When Filled
<i>SUPERVISING STRUCTURAL ENGINEER \$114,400 - \$142,000, 12-month position</i>	Maintenance & Operations Branch, FSD	Click HERE	When Filled
<i>SENIOR RESIDENT CONSTRUCTION ENGINEER \$113,627 - \$141,578, 12-month position</i>	Facilities Project Execution, FSD	Click HERE	When Filled
<i>ORACLE DEVELOPER \$99,500 - \$123,500, 12-month position</i>	Information Technology Division	Click HERE	When Filled
<i>COORDINATOR OF POLICY RESEARCH & DEVELOPMENT \$99,300 - \$123,000, 12-month position</i>	Office of Data and Accountability	Click HERE	When Filled
<i>GRANT AND FUNDING PROGRAM MANAGER 98,176 - \$121,565, 12-month position, 2 positions.</i>	Beyond the Bell Branch and Facilities Services Division	Click HERE	When Filled
<i>PROGRAM SCHEDULER \$87,099 - \$108,064, 12-month position</i>	Facilities Services Division	Click HERE	When Filled
<i>PROPERTY MANAGEMENT COORDINATOR \$75,900 - \$94,600, 12-month position</i>	Non-Academic Facilities Planning Dept., FSD	Click HERE	When Filled