

# UPDATE

[www.aala.us](http://www.aala.us)

Week of August 13, 2018

## BREAKING NEWS!

**AALA members overwhelmingly ratified the 2017-2020 Tentative Agreement (TA) with LAUSD. With all votes counted, 98% of those voting were in favor of the TA. The next step is for the Board of Education to approve it at its next regular meeting.**

## HIT THE GROUND RUNNING!

AALA members know that within one hour of being on the job after returning from vacation it feels as though they were never gone at all. The vacation (if any) was woefully short, and the workload continues unabated. Nevertheless, frontline managers make the commitment to focus their energy on the needs of students, push aside distractions, and ensure all goes well at their respective sites. While site administrators welcome students and teachers back to school, we suggest, as we have in the past, that you wear running shoes. You're going to need them!

**This year AALA can celebrate the ratification of our certificated Successor Agreement, 2017-2020, which was approved by 98% of those voting.** Unit J's contract just expired on June 30, 2018, and negotiations will begin shortly. Additionally, the Health Benefits Committee, which represents the District and all bargaining units, was able to maintain health benefits for employees for another two years, despite increased insurance costs.

We are pleased with these achievements, however, the struggle continues. AALA's priorities this year are the same as in previous years:

1. Continue improving administrator/student ratios at school sites, to ensure safety, the supervision of instruction, family engagement, and accountability.
2. Negotiate fair, equitable, and supportive evaluation and performance bonus systems for both certificated and classified members.
3. Maintain employees' health benefits.
4. Continue reducing administrators' workload to enable them to fulfill their professional responsibilities.

In the spirit of collaboration, we again offer the following suggestions to District senior staff:

- Strengthen peer support, collaboration, trust, shared responsibility, and continuous learning for the adults in the system.
- Lead with understanding and compassion, not intimidation. Banish fear from the District's culture.
- Commit to educating the whole student, not just improving the data picture.

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## **HIT THE GROUND RUNNING! (Cont.)**

- Limit the number of initiatives and directives to what is actually achievable.
- Establish a single line of communication between supervisor and administrator.
- Recognize that without the hard work of your frontline managers, no policy can be implemented effectively and no initiative is achievable.
- Remember that “the overall purpose of employee evaluation is to help each employee perform his/her job more effectively... (AALA Unit J Contract, Article X, Section 1.0).” This guiding principle is to be applied equitably in the treatment of all employees.

## **DUE PROCESS IS A RIGHT**

With the start of the new year and the ratification of a new agreement, it is wise for AALA members to be aware of the rights that have been negotiated through the collective bargaining process with the District. One key provision in both the certificated and the classified contracts is that of due process. Due process is a legal requirement that protects an individual from unfair, arbitrary, or unreasonable treatment based on the 5<sup>th</sup> and 14<sup>th</sup> Amendments to the Constitution. It was originally related to laws that could be passed by states but extends to employment laws as well. Employees are to have substantive and procedural due process rights with regard to discipline or termination. Due process can relate to the evaluation process as well as the disciplinary process.

AALA members need to be familiar with their contract (Article VII-certificated; Article X-classified). Know your rights! Before you find yourself in a situation where you are receiving some type of disciplinary action, know that you should have received appropriate assistance and guidance. As we emphasized last week, you have the right to have a union representative attend any meeting that is going to be disciplinary in nature, and you must receive written notification of such. This includes the issuance of an Unsatisfactory Service or Act, unless it is an emergency situation.

## **NOT AN AALA MEMBER YET?**

A recent Supreme Court decision reversed a union’s right to collect fair share or agency fees from nonmembers for the benefits obtained for all employees in the bargaining unit. If you have not become an AALA member yet, this is just a reminder that all of your working conditions, including salary and benefits are negotiated by AALA. We work to protect your human and professional rights so that you are treated fairly and equitably in a healthy and nonhostile environment. During the recent certificated ratification vote on salaries and a three-year contract, only dues-paying members of AALA were able to vote. We urge you to become a member and share the load with your colleagues to maintain the greatest leverage for your profession.

## **ACSA WOMEN IN LEADERSHIP SUMMIT**

The ACSA Region 16 3rd Annual Women in Leadership Summit is scheduled for March 30, 2019. If you are interested in cochairing this event, please send a message to [frances.baez@lausd.net](mailto:frances.baez@lausd.net). This will be the best Women in Leadership Summit yet!

## FAQ— **HOW MENTAL HEALTH AND WELLNESS AFFECTS EDUCATORS**

*ALA thanks the School Mental Health Unit for this FAQ.*

Research shows that the work of educators, most notably school principals, is filled with high levels of stress on a daily basis that could lead to burnout. Burnout is characterized by physical, mental, and emotional exhaustion. Stress, when left unchecked, may result in health problems such as high blood pressure, heart disease, obesity, and diabetes. We can manage stress by taking better care of ourselves—by eating healthy, exercising, and taking time to enjoy life’s pleasures. We can also get help managing stress by working with a mental health professional, which can be accessed through the District health plans.

### **What is mental health?** ([mentalhealth.gov](http://mentalhealth.gov))

Mental health includes our emotional, psychological, and social well-being. It affects how we think, feel, and act. It also helps determine how we handle stress, relate to others, and make choices. Mental health is important at every stage of life, from childhood and adolescence through adulthood, and ranges on a continuum from well-being to mental illness. Life experiences may affect where we are on the continuum at different times in our lives. This is a reminder that emotional well-being is just as important as physical well-being.

Research indicates that 1 in 5 American youth and adults will experience mental illness. Fifty percent of individuals experiencing mental illness had symptoms that started by age 14. However, on average, there is an 8 to 10 year wait from the time a person starts experiencing mental health symptoms to when they actually get treatment.

### **What does it mean to be mentally healthy?**

Good mental health allows you to enjoy life’s pleasures, realize your full potential, cope with the stresses of life, work productively, engage in healthy relationships, and make meaningful contributions to your communities.

### **What are ways to promote mentally healthy well-being?**

- Access community resources
- Connect with others
- Maintain optimism
- Engage in physical activity and exercise
- Help others
- Eat healthy and get enough sleep/rest
- Develop and maintain healthy coping skills
- Ask for help, there is professional help if you need it

### **In addition to job stresses, what else can affect our mental health?**

- Stressful life situations, such as financial problems, a loved one’s death, or a divorce
- An ongoing (chronic) medical condition, such as diabetes
- Traumatic experiences, such as being abused or neglected as a child, domestic violence, or military combat

## **MENTAL HEALTH (Cont.)**

- Use of alcohol or recreational drugs
- Having a biological family member, such as a parent or sibling, with a mental illness

### **What are some early warning signs of mental health problems?**

- Eating or sleeping too much or too little
- Inability to perform daily tasks like taking care of your children or getting to work or school
- Isolation from loved ones or not engaging in activities that used to bring you joy
- Feeling unusually confused, forgetful, on edge, angry, upset, worried, or scared
- Experiencing severe mood swings that cause problems in relationships
- Having persistent thoughts and memories you can't get out of your head
- Feeling helpless or hopeless
- Thinking of harming yourself or others

**How can I get help through our medical plans?** (As of January 1, 2017, the Employee Assistance Program (EAP) is no longer available.)

#### **Anthem Blue Cross**

- Visit [www.anthem.com](http://www.anthem.com) and log in to your member account.
- Contact Customer Service at 800.700.3739 and/or Mental Health and Substance Abuse at 800.274.7767.

#### **Kaiser Permanente**

- Visit <https://healthy.kaiserpermanente.org> and log in to your member account. Locate and click on *Behavioral Health* under the *Find Care* section. Or, you may contact Member Services at 800.464.4000.

#### **Health Net**

- Visit <https://healthnet.com> and log in to your member account, or contact Customer Service at 888.654.9821.

## **Additional Resources**

### **Community Hotlines**

- Didi Hirsch Suicide Prevention Hotline – 877.727.4747
- National Suicide Prevention Lifeline – 800.273.TALK (8255)
- Trevor Lifeline – 866.488.7386
- Veterans Crisis Line – 800.273.8255, press 1
- Vets4Warriors – 855.838.8255

### **Text and Chat Resources**

- Crisis Text Line – Text **LA** to **741741** for 24-hour, anonymous, free crisis counseling via text only
- Crisis Chat – <http://www.crisischat.org/chat>, 11:00 a.m. – 11:00 p.m., daily

### **Online Resources**

- 211 – [www.211.org](http://www.211.org) is a nationwide service connecting people to community resources, including mental health and social services, through their local 211 provider.
- California Mental Health Services Authority, <http://www.eachmindmatters.org/>

## **MENTAL HEALTH (Cont.)**

- National Alliance on Mental Illness (NAMI), <https://www.nami.org/>
- Mental Health America, [www.mentalhealthamerica.net](http://www.mentalhealthamerica.net)

## **ELIGIBILITY FOR CAREER INCREMENTS ON THE MASTER SALARY TABLE**

As many of you are aware, AALA recently negotiated a third career increment for members on the Master Salary Table. To that end, we are providing the following information on how one qualifies for the career increments.

- **First Career Increment**—Most employees will be eligible for the first career increment after ten school years of service on the Master Salary Table (MST). In addition to the 10 years of service on the MST, employees must also have 15 years of service with the District in order for the career increment to be processed. Five years of out-of-District service, deemed creditable by Salary Allocation Branch, may satisfy part of the 15-year requirement. The ten years can be reduced (not to exceed 6 years) on a year-by-year case if the newly assigned administrator was previously on a career increment on the T Table or D Table.
- **Second Career Increment**—Administrators must have been paid on the first career increment for five years.
- **Third Career Increment**—Administrators must have been paid on the second career increment for five years.

For full career increment eligibility requirements, please see LAUSD/AALA Collective Bargaining Agreement, Article XII, Section 9.0. If you have questions or would like to check on your eligibility, please contact **Maria Voigt**, Director, Administrative Assignments, at [maria.voigt@lausd.net](mailto:maria.voigt@lausd.net) or 213.241.6365.

## **ASPIRING PRINCIPALS AND ASSISTANT PRINCIPALS PROGRAMS**

We encourage employees who wish to become assistant principals or principals to participate in the Aspiring Principals (APP) or Aspiring Assistant Principals (AAPP) programs. The District has adopted these programs as the primary promotional process for assignments in the 2019-2020 school year. To be placed in the LAUSD eligible pool for principals or assistant principals, candidates must successfully complete APP or AAPP by attending all sessions, finishing all assignments and related assessments, and passing the culminating in-basket examination. Sessions are held twice a month on Wednesdays from 5:00 p.m. – 8:00 p.m., October through April. Once approved, participation can be either in-person or online via MyPLN.

Site administrators are encouraged to share this information with eligible staff members. The application deadline for the APP is Thursday, August 30. To obtain information and application materials for APP, click [HERE](#) or contact **Dr. Marco Nava**, Administrative Coordinator, at [mnava@lausd.net](mailto:mnava@lausd.net). The deadline for AAPP is Wednesday, September 12. To obtain further information and the application for AAPP, click [HERE](#) or contact **Maria Sotomayor**, [msotomay@lausd.net](mailto:msotomay@lausd.net), or **Debbi Laidley**, [debra.laidley@lausd.net](mailto:debra.laidley@lausd.net), Administrative Coordinators.

## CLASSIFIED EMPLOYMENT SERVICES BRANCH

### Classified Employment Services Branch (CESB) Website

We invite principals and school support staff to visit the CESB website, click [HERE](#), for detailed information regarding classified employees. Helpful topics include:

- Creating and closing positions
- Filling positions
- General PC questions
- Resources for managers
- Substitute assignments

### Contacting Your Assignment Technician

The technician assigned to your school is available to assist with assignment and position information for the following classifications:

- Clerical (Including Library Aides)
- Campus Security (Campus Aides)
- Custodial
- Instructional Assistance (Education Aides, Instructional Aides)
- IT Support Technician
- Student Integration Helper
- Financial Manager

Please reference the *Welcome Back* email from your assignment technician for contact information for Food Services and Special Education assignments and positions.

### Substitute Information

To create or maintain a substitute assignment for your location (other than custodial classifications), use the following:

- SFE website address: [www.classifiedsubs.lausd.net](http://www.classifiedsubs.lausd.net)  
SFE system telephone number: 866.477.3233  
For SFE technical assistance: 213.241.7808 or 213.241.3362 from 7:00 a.m. – 10:00 a.m.

### School Supervision Aides

All inquiries regarding School Supervision Aides are directed to Beyond the Bell at:

North area sites	818.587.4300
East area sites	213.633.3500 or 213.346.2160
South area and all elementary sites	310.510.3010

### Teacher Assistants

All inquiries regarding Teacher Assistants are directed to the Human Resources Division at 213.241.4980 or via email at [teacherassistant@lausd.net](mailto:teacherassistant@lausd.net).

### Classified Assignments HOTLINE for Principals

Assisting you is our primary goal. If you feel your situation has not been addressed timely or continue to have concerns after speaking with your assignment technician, principals and SAA's may access the remedy system at <https://lausd-myit.onbmc.com> and click the "**Classified Assignments Hotline**" icon to create an escalation request.

## PROFESSIONAL LEARNING AND LEADERSHIP DEVELOPMENT BRANCH

### EDST Summer Calibration Extended Deadline

Please note that the deadline for the annual online EDST calibration event for directors, principals, assistant principals, and local district/central office administrators has been extended to **Monday, August 13, 2018**. If you have not completed your calibration event, please log into the My Professional Growth System (MyPGS). Participants will have until August 13 to watch a recorded lesson and align and rate evidence (script is available) for the 15 *LAUSD Teaching and Learning Framework* focus elements.

Follow these directions to get started with your calibration event:

1. **Log** into MyPGS
2. **Click** on the [Certification](#) tab
3. **Review** the “2018 EDST Calibration Instructions” included at the top of the page

An administrator cannot receive a lower overall certification status by participating in this EDST calibration event. If you have any questions, please contact **Jolene Chavira**, Advisor, at 213.241.3444.

### CPACE Preparation Sessions Available

The Professional Learning and Leadership Development (PLLD) Branch invites eligible district educators to participate in upcoming *California Professional Administrative Credential Examination (CPACE)* preparation sessions. If you know of educators assigned to out-of-classroom positions who hold a master's degree and have demonstrated successful District service (teacher, counselor, coordinator, etc.), please share with them this [flyer](#) for more information. If you have any questions, please contact **Maura Crossin**, Administrative Coordinator, at 213.241.3444 or [maura.crossin@lausd.net](mailto:maura.crossin@lausd.net).

## WE NEED MORE AALA ANGELS



We wish to again thank the more than 200 members who officially became AALA Angels by signing up for an automated payroll deduction of \$5 or more to support the Friends of AALA Scholarship Program. The \$5 pledge goes directly to the \$2,000 scholarships that are awarded annually to deserving LAUSD graduates. The Class of 2018 was awarded thirty \$2,000 scholarships. The Association's present commitment is to give at least twenty-five \$2,000 scholarships to the Class of 2019.

We want to encourage AALA active members who haven't joined the ranks of Angels to please consider making the \$5 (or more) tax-deductible monthly commitment to help our students achieve their dreams of higher education. As the number of Angels increases, so does the number of scholarships we can provide. Please click [HERE](#) to complete the necessary paperwork for payroll deduction so you, too, can become an AALA Angel. Please also share this information with those at your site as any LAUSD employee can become an ANGEL.



**Superintendent Beutner** gave his first annual beginning-of-the-school-year speech to District administrators on Thursday, August 9. You can see the replay of it on KLCS on Friday, August 10, at 8:00 p.m., or Sunday, August 12, at 3:00 p.m.

## ENGLISH LANGUAGE LEARNER ACADEMY AN ACSA/LOCAL DISTRICT NORTHWEST PARTNERSHIP

The English Language Learner Academy is the newest ACSA academy and will premiere at Stagg Street Elementary School in Local District Northwest on September 14, 2018. The academy focuses on leadership for accountability, instruction, and advocacy within the context of the Local Control Funding Formula (LCFF) and Every Student Succeeds Act (ESSA).

The ELL Academy will meet 70 hours during the 2018-2019 school year on Friday nights and Saturdays at Stagg Street ES. A description for SPSA approval can be provided by contacting **Dr. Angel Barrett** at [abarr5@lausd.net](mailto:abarr5@lausd.net).

Leaders who attend will also have access to the resources to provide professional development and leadership at their own locations. Additionally, the classes are taught integrating research-based strategies including many from *The Adaptive School: A Sourcebook for Developing Collaborative Groups*. Each class is limited to 30 participants. For more information, download an academy catalog by clicking [HERE](#). The English Language Learner Academy is on page 12. To register, click [HERE](#).

## LONG-TERM CARE INSURANCE AVAILABLE

AALA members may enroll in a group long-term care insurance plan. Those who have been members of AALA fewer than 31 days are guaranteed enrollment into the program with no health questions asked. Other AALA active members, retirees, spouses, and family members are also eligible to enroll; however, a health application must be completed. Long-term care is a consideration when financially planning for retirement, and the age when applying, determines the rate. To receive more information or a free, no obligation enrollment packet with rates, please call Specialists in Long-Term Care Insurance Services, Inc., at 1.800.764.6585 or email [info@siltc.com](mailto:info@siltc.com).



# Associated Administrators of Los Angeles

## SAVE THE DATE

AALA is hosting its annual Fall Reception, honoring AALA members, on Thursday, September 27, 2018, from 4:30 p.m. – 7:30 p.m., at The Center at Cathedra Plaza. Invited guests include all active and alumni AALA members, LAUSD Board Members, **Superintendent Beutner**, and others. Don't miss this opportunity to connect with friends and colleagues and support AALA sponsors. Look for the flyer, which will be out soon, and RSVP to **Gema Pivaral** at [gpivara@aala.us](mailto:gpivara@aala.us) or 213.484.2226.

## CALENDAR

EVENT	DATE	CONTACT
<b>AUGUST IS NATIONAL TRUANCY PREVENTION AND WOMEN'S HISTORY MONTH</b>		
<b>CalPERS Benefits Education Event</b> at the Hyatt Regency La Jolla	August 10 - 11, 2018	<a href="http://www.calpers.ca.gov">www.calpers.ca.gov</a>
<b>Crayon Collection Giveaway</b> at Culver City Westfield Mall	August 11, 2018 2:00 p.m. – 4:00 p.m.	Register <a href="#">HERE</a>
<b>C Basis Begins</b> <b>Pupil Free Day</b>	August 13, 2018	
<b>First Day of Instruction</b>	August 14, 2018	
<b>CalPERS Benefits Education Event</b> at the Hyatt Regency Orange County	August 24 – 25, 2018	<a href="http://www.calpers.ca.gov">www.calpers.ca.gov</a>
<b>AAPA Professional Development Session 1</b> at Los Angeles ES	August 25, 2018 8:00 a.m. – 12:00 p.m.	<b>Elaine Kinoshita</b> , 213.241.0127 or <a href="mailto:elaine.kinoshita@lausd.net">elaine.kinoshita@lausd.net</a>
<b>WOMEN'S EQUALITY DAY</b> (Commemoration of the 1920 passage of the 19 <sup>th</sup> Amendment)	August 26, 2018	
<b>Deadline for Applications for Aspiring Principals Program</b>	August 30, 2018 5:00 p.m.	<b>Dr. Marco Nava</b> , <a href="mailto:mnava@lausd.net">mnava@lausd.net</a>
<b>CALIFORNIA ADMISSION DAY OBSERVED</b>	August 31, 2018	
<b>SEPTEMBER IS CHILDHOOD CANCER AWARENESS, GIRLS EMPOWERMENT, LATINO HERITAGE, LIBRARY CARD SIGN-UP, NATIONAL PREPAREDNESS, NATIONAL SCHOOL SUCCESS, AND SUICIDE PREVENTION MONTH</b>		
<b>LABOR DAY</b>	September 3, 2018	
<b>Senior High School Principals' Meeting</b> at Pickwick Gardens <b>(Required)</b>	September 5, 2018 7:30 a.m. – 12:00 p.m.	<b>Dr. Edward Trimis</b> , 323.357.7531 or <a href="mailto:etrimis@lausd.net">etrimis@lausd.net</a>
<b>Middle School Principals' Meeting</b> at Pickwick Gardens <b>(Required)</b>	September 5, 2018 7:30 a.m. – 12:00 p.m.	<b>Dr. L. Gail Garrett</b> , 323.541.1800 or <a href="mailto:lgarrett@lausd.net">lgarrett@lausd.net</a>
<b>Senior High School Options Principals' Meeting</b> at Pickwick Gardens <b>(Required)</b>	September 5, 2018 7:30 a.m. – 12:00 p.m.	<b>Victorio Gutierrez</b> , 323.569.7140 or <a href="mailto:vgutie1@lausd.net">vgutie1@lausd.net</a>

# Associated Administrators of Los Angeles

EVENT	DATE	CONTACT
<b>Pilot School Principals' Meeting</b> at Pickwick Gardens <b>(Required)</b>	September 5, 2018 7:30 a.m. – 12:00 p.m.	<b>Paul Hirsch</b> , 323.817.6461 or <a href="mailto:paul.hirsch@lausd.net">paul.hirsch@lausd.net</a>
<b>Organization of Early Education Center Administrators' Meeting</b> at Beethoven EEC	September 5, 2018 9:00 a.m. – 1:00 p.m.	<b>Dr. Ayanna Davis</b> , 323.758.1136 or <a href="mailto:ayanna.davis@lausd.net">ayanna.davis@lausd.net</a>
<b>Special Education Principals' Meeting</b> at Beaudry 17-117	September 6, 2018 8:00 a.m. – 4:30 p.m.	<b>Melissa Winters</b> , 213.749.8310 or <a href="mailto:mrw4766@lausd.net">mrw4766@lausd.net</a>
<b>NATIONAL GRANDPARENTS DAY</b>	September 9, 2018	 <p style="font-size: small; text-align: center;">Discover your grandparents' stories — their history is your history.</p>
<b>Unassigned Day</b>	September 10, 2018	
<b>Deadline for Applications for Aspiring Assistant Principals Program</b>	September 12, 2018 5:00 p.m.	<b>Maria Sotomayor</b> , <a href="mailto:msotomay@lausd.net">msotomay@lausd.net</a> , or <b>Debbi Laidley</b> , <a href="mailto:debra.laidley@lausd.net">debra.laidley@lausd.net</a>
<b>AAPA Fall Social</b> at Golden Dragon Restaurant	September 12, 2018 5:00 p.m. – 7:00 p.m.	<b>Cressida Guanlo</b> , <a href="mailto:cmg1403@lausd.net">cmg1403@lausd.net</a> , or <b>David Lai</b> , 213.241.5582 or <a href="mailto:david.lai@lausd.net">david.lai@lausd.net</a>
<b>CMAA Roundtable and General Membership Meeting</b> at Tamayo's Restaurant	September 13, 2018 4:00 p.m.	<b>Rafael Escobar</b> , 323.262.6382 or <a href="mailto:rafael.escobar@lausd.net">rafael.escobar@lausd.net</a>
<b>Elementary Principals' Meeting</b> at Pickwick Gardens <b>(Required)</b>	September 14, 2018 7:30 a.m. – 12:00 p.m.	<b>Haywood Thompson</b> , 323.294.5275 or <a href="mailto:hthomp1@lausd.net">hthomp1@lausd.net</a>
<b>MEXICAN INDEPENDENCE DAY</b>	September 16, 2018	
<b>ALA Executive Board Meeting</b>	September 17, 2018 4:30 p.m.	<b>Javier Melendez</b> , 213.484.2226
<b>Unassigned Day</b>	September 19, 2018	
<b>Middle School Assistant Principals' Meeting</b> at Pickwick Gardens <b>(Required)</b>	September 20, 2018 7:30 a.m. – 12:00 p.m.	<b>Martin Segura</b> , 818.487.7600 or <a href="mailto:martin.segura@lausd.net">martin.segura@lausd.net</a>
<b>COBA Opening Meeting</b> at TBD	September 26, 2018 5:30 p.m. – 7:30 p.m.	<b>Josephine Ruffin</b> , 323.496.7533 or <a href="mailto:josephineruffin@sbcglobal.net">josephineruffin@sbcglobal.net</a>
<b>Senior High School Options Principals' Meeting</b> at Newmark-Belmont Complex	September 27, 2018 7:30 a.m. – 11:30 a.m.	<b>Victorio Gutierrez</b> , 323.569.7140 or <a href="mailto:vgutie1@lausd.net">vgutie1@lausd.net</a>
<b>ALA Fall Reception</b> at The Center at Cathedral Plaza	September 27, 2018 4:30 p.m. – 7:30 p.m.	<b>Gema Pivaral</b> , 213.484.2226

## POSITIONS AVAILABLE

**Note to Applicants:** Please be advised that you are responsible for making sure all the District requirements have been met. Do not contact AALA for information regarding positions; for detailed requirements for positions and employment updates use the contact phone number provided in the announcement or visit the District website at <http://www.lausdjobs.org> (classified) or <http://achieve.lausd.net/Page/1125> (certificated). Employees who change basis during the school year may not earn a full year of service credit and annualized employees who change their basis during the year may sustain an annualized settlement.

### **CERTIFICATED**

#### ***EXECUTIVE DIRECTOR***

**Division of Student Health and Human Services, \$157,602, A Basis.** For more information, contact **Dr. Jose Cantu**, Assistant Chief Human Resources Officer, at 213.241.6131. Application deadline is 5:00 p.m., Friday, August 17, 2018.

#### ***PRINCIPAL, ADULT***

**West Valley Occupational Center, Division of Adult and Career Education, MST 45G, E Basis.** For more information, contact **Alonzo Cienfuegos**, Coordinator, at 213.241.4953. Application deadline is 5:00 p.m., Friday, August 17, 2018.

#### ***ADMINISTRATIVE COORDINATOR, ADMINISTRATOR INDUCTION***

**Professional Learning and Leadership Development Branch, Human Resources Division, MST 43G, Temporary Adviser, A Basis.** For more information, contact **April Ramos** at [april.ramos@lausd.net](mailto:april.ramos@lausd.net). Application deadline is 5:00 p.m., Monday, August 20, 2018.

#### ***COORDINATOR, OPERATIONS SUPPORT SERVICES***

**Local District Central, MST 43G, Temporary Adviser, E Basis.** For more information, contact **Eugene L. Hernandez**, Administrator of Operations, at 213.241.0167. Application deadline is 5:00 p.m., Friday, August 17, 2018.

#### ***COORDINATOR, PERSONALIZED LEARNING***

**Instructional Technology Initiative, Division of Instruction, MST 43G, Temporary Adviser, E Basis.** For more information, contact **Aurora Gomez** at [aurora.gomez@lausd.net](mailto:aurora.gomez@lausd.net). Application deadline is 5:00 p.m., Thursday, August 16, 2018.

#### ***COORDINATOR, READINESS AND INSTRUCTIONAL TECHNOLOGY INTEGRATION***

**Instructional Technology Initiative, Division of Instruction, MST 43G, Temporary Adviser, A Basis.** For more information, contact **Aurora Gomez** at [aurora.gomez@lausd.net](mailto:aurora.gomez@lausd.net). Application deadline is 5:00 p.m., Thursday, August 16, 2018.

#### ***COORDINATOR, SECONDARY ENGLISH LEARNER INSTRUCTION***

**Local District Central, MST 41G, Temporary Adviser, E Basis.** For more information, contact **Raquel Piedrasanta** at [raquel.piedrasanta@lausd.net](mailto:raquel.piedrasanta@lausd.net). Application deadline is 5:00 p.m., Friday, August 17, 2018.

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## **CERTIFICATED (Cont.)**

### ***COORDINATOR, SECONDARY ENGLISH LEARNER INSTRUCTION***

**Local District West, MST 41G, Temporary Adviser, E Basis.** For more information, contact **Celia Cruz** at [celia.cruz@lausd.net](mailto:celia.cruz@lausd.net). Application deadline is 5:00 p.m., Friday, August 17, 2018.

### ***COORDINATOR, SECONDARY LITERACY/ENGLISH-LANGUAGE ARTS***

**Local District West, MST 41G, Temporary Adviser, E Basis.** For more information, contact **Celia Cruz** at [celia.cruz@lausd.net](mailto:celia.cruz@lausd.net). Application deadline is 5:00 p.m., Friday, August 24, 2018.

### ***ASSISTANT PRINCIPAL, SECONDARY***

**Hollenbeck Middle School, Partnership for Los Angeles Schools, MST 40G, B Basis.** For more information, contact **Margery Weller** or **Randy Romero** at 213.201.2000. Application deadline is 5:00 p.m., Friday, August 17, 2018.

### ***ASSISTANT PRINCIPAL, SECONDARY***

**Sun Valley Magnet School, Local District Northeast, MST 40G, B Basis.** For more information, contact **Ari Bennett**, Director, at 818.252.5400. Application deadline is 5:00 p.m., Friday, August 24, 2018.

### ***ASSISTANT PRINCIPAL, SECONDARY***

**Marina Del Rey Middle School, Local District West, MST 39G, B Basis.** For more information, contact **Lorena Rivas** at 310.914.2100 or [lorena.x.rivas@lausd.net](mailto:lorena.x.rivas@lausd.net). Application deadline is 5:00 p.m., Friday, August 24, 2018.

### ***ASSISTANT PRINCIPAL, ELEMENTARY***

**Angeles Mesa Elementary School and D.R.E.A.M.S. Magnet, Local District West, MST 37G, B Basis.** For more information, contact **Autri Streeck**, Director, at 310.914.2100. Application deadline is 5:00 p.m., Friday, August 24, 2018.

### ***ASSISTANT PRINCIPAL, ELEMENTARY***

**La Salle Avenue Elementary Dual Language Center, Local District West, MST 37G, B Basis.** For more information, contact **Salvador Rodriguez**, Director, at 310.914.2100 or [srodri01@lausd.net](mailto:srodri01@lausd.net). Application deadline is 5:00 p.m., Friday, August 24, 2018.

### ***SPECIALIST, CaPROMISE***

**Office of Transition Services, Division of Special Education, MST 38G, Temporary Adviser, E Basis.** For more information, contact **Lela Rondeau**, Coordinator, at 213.241.8050 or [lela.rondeau@lausd.net](mailto:lela.rondeau@lausd.net). Application deadline is 5:00 p.m., Wednesday, August 22, 2018.

## **PREVIOUSLY ANNOUNCED POSITIONS**

<b>CERTIFICATED POSITIONS</b>	<b>LOCATION</b>	<b>CONTACT</b>	<b>DEADLINE</b>
<b>ADMINISTRATIVE COORDINATOR, PREVENTION AND INTERVENTION MST 43G, A Basis</b>	Local District Northwest, Division of Special Education	<b>Mayra Santos,</b> <a href="mailto:mayra.santos@lausd.net">mayra.santos@lausd.net</a>	5:00 p.m. Friday August 10, 2018

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CERTIFICATED POSITIONS	LOCATION	CONTACT	DEADLINE
<i>ASSISTANT PRINCIPAL, SECONDARY MST 40G, B Basis</i>	Belvedere MS, Local District East	<b>Pedro Avalos,</b> Director, 323.224.3100	5:00 p.m. Friday August 10, 2018
<i>COORDINATOR, TITLE I MST 41G, E Basis</i>	Local District South, Federal & State Education Programs	<b>Karen Ryback,</b> Executive Director, 213.241.6990	<u>EXTENDED</u> 5:00 p.m. Friday August 10, 2018
<i>ASSISTANT PRINCIPAL, SECONDARY MST 40G, B Basis</i>	Torres HS Complex, Local District East	<b>Pedro Avalos,</b> Director, 323.224.3100	5:00 p.m. Friday August 10, 2018
<i>COORDINATOR, PUPIL SERVICES AND ATTENDANCE MST 39G, E Basis</i>	Student Support Programs, SHHS	<b>Dr. Denise Miranda,</b> <a href="mailto:denise.miranda@lausd.net">denise.miranda@lausd.net</a>	5:00 p.m. Friday August 10, 2018
<i>ASSISTANT PRINCIPAL, ELEMENTARY MST 37G, B Basis</i>	Paseo Del Rey Natural Science Magnet, Local District West	<b>Karen G. Long,</b> Director, 310.914.2100	5:00 p.m. Friday August 10, 2018
<i>ASSISTANT PRINCIPAL, ELEMENTARY MST 37G, B Basis</i>	Dr. Sammy Lee Elementary Medical & Health Science Magnet, Local District Central	<b>Dr. Chiae Byun- Kitayama,</b> Director, 213.241.0126 or <a href="mailto:cybyun1@lausd.net">cybyun1@lausd.net</a>	5:00 p.m. Friday August 10, 2018
<i>ASSISTANT PRINCIPAL, SECONDARY MST 40G, B Basis</i>	Franklin HS, Local District Central	<b>Titus Campos,</b> Director, 213.241.0126	5:00 p.m. Monday August 13, 2018
<i>ASSISTANT PRINCIPAL, SECONDARY MST 41G, B Basis</i>	University HS, Local District West	<b>Jaime Morales,</b> Director, 310.914.2100	5:00 p.m. Tuesday August 14, 2018
<i>ASSISTANT PRINCIPAL, SECONDARY MST 40G, B Basis</i>	Young Oak Kim Academy, Local District Central	<b>Julie Gonzalez,</b> Director, 213.241.0118	5:00 p.m. Tuesday August 14, 2018
<i>COORDINATOR, PUPIL SERVICES AND ATTENDANCE MST 39G, E Basis</i>	City Partnership: YouthSource System, SHHS	<b>Jessica Gonzalez,</b> <a href="mailto:jxg8850@lausd.net">jxg8850@lausd.net</a>	5:00 p.m. Tuesday August 14, 2018
<i>ASSISTANT PRINCIPAL, ELEMENTARY MST 38G, B Basis</i>	6 <sup>th</sup> Avenue ES, Local District West	<b>Alfredo Ortiz,</b> Director, 310.914.2100 or <a href="mailto:alfredo.ortiz@lausd.net">alfredo.ortiz@lausd.net</a>	4:00 p.m. Thursday August 16, 2018
<i>ASSISTANT PRINCIPAL, ELEMENTARY MST 38G, B Basis</i>	Knox ES, Local District South	<b>Robin Benton,</b> Director, 310.354.3400	4:00 p.m. Thursday August 16, 2018

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CERTIFICATED POSITIONS	LOCATION	CONTACT	DEADLINE
<i>PRINCIPAL, OPPORTUNITY HIGH SCHOOL</i> MST 42G, E Basis	Johnston CDS, Local District South	<b>John Vladovic,</b> Director, 310.354.3400	5:00 p.m. Friday August 17, 2018
<i>PRINCIPAL, ELEMENTARY</i> MST 40G, E Basis	Walgrove ES, Local District West	<b>Erick Hansen,</b> Director, 310.914.2100 or <a href="mailto:erick.hansen@lausd.net">erick.hansen@lausd.net</a>	5:00 p.m. Friday August 17, 2018
<i>ASSISTANT PRINCIPAL, ELEMENTARY</i> MST 37G, B Basis	Wilshire Park ES, Local District West	<b>Erick Hansen,</b> Director, 310.914.2100 or <a href="mailto:erick.hansen@lausd.net">erick.hansen@lausd.net</a>	5:00 p.m. Friday August 17, 2018
<i>EXECUTIVE DIRECTOR</i> \$157,602, A Basis	Division of Special Education	<b>Beth Kauffman,</b> Associate Superintendent, <a href="mailto:beth.kauffman@lausd.net">beth.kauffman@lausd.net</a>	5:00 p.m. Friday August 24, 2018
CLASSIFIED POSITIONS	LOCATION	CONTACT	DEADLINE
<i>SAP/ERP MANAGER</i> \$119,900 - \$149,500, 12-month position	Information Technology Division	Click <a href="#">HERE</a>	Wednesday August 15, 2018
<i>GRANT AND FUNDING PROGRAM MANAGER</i> 98,176 - \$121,565, 12-month position, 2 positions	Beyond the Bell Branch and Facilities Services Division	Click <a href="#">HERE</a>	Wednesday August 15, 2018
<i>SENIOR RESIDENT CONSTRUCTION ENGINEER</i> \$113,627 - \$141,578, 12-month position	Facilities Project Execution, FSD	Click <a href="#">HERE</a>	Sunday September 30, 2018
<i>DIRECTOR OF LABOR RELATIONS</i> \$192,492- \$204,948, 12-month position	Office of the General Counsel	Click <a href="#">HERE</a>	When Filled
<i>CHIEF HUMAN RESOURCES OFFICER</i> \$188,400 - \$234,700, 12-month position	Human Resources Division	Click <a href="#">HERE</a>	When Filled
<i>INSPECTOR GENERAL</i> \$179,900, 12-month position	Office of the Inspector General	Click <a href="#">HERE</a>	When Filled
<i>SUPERVISING STRUCTURAL ENGINEER</i> \$114,400 - \$142,000, 12-month position	Maintenance & Operations Branch, FSD	Click <a href="#">HERE</a>	When Filled
<i>ORACLE DEVELOPER</i> \$99,500 - \$123,500, 12-month position	Information Technology Division	Click <a href="#">HERE</a>	When Filled

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CLASSIFIED POSITIONS	LOCATION	CONTACT	DEADLINE
<i>FACILITIES ACCESS COMPLIANCE SPECIALIST</i> \$89,300 - \$110,800, 12-month position	Access Compliance Unit, Facilities Services Division	Click <a href="#">HERE</a>	When Filled
<i>PROGRAM SCHEDULER</i> \$87,099 - \$108,064, 12-month position	Facilities Services Division	Click <a href="#">HERE</a>	When Filled
<i>PROPERTY MANAGEMENT COORDINATOR</i> \$75,900 - \$94,600, 12-month position	Non-Academic Facilities Planning Dept., FSD	Click <a href="#">HERE</a>	When Filled