

UPDATE

www.aala.us

Week of May 18, 2020

UNIT J – OUR UNSUNG HEROES

When we think of the repercussions of school closures, many people immediately think of the massive instructional conversion to remote learning and we hear accolades for school-site staff members who have had to adjust to online education. However, our real unsung heroes are those who make all of this work behind the scenes—Unit J members in ITD, Food Services, Transportation, Procurement Services, and Maintenance and Operations. Today, we celebrate them not just for their contributions to the smooth operation of the District during normal times, but for their unceasing and unselfish efforts to keep families fed and students able to use technology to continue their studies.

Although campuses are closed, the Los Angeles Unified School District has become the largest distributor of meals for the hungry in the state, giving food not only to students, but to anyone who shows up. From March 18 through the end of April, LAUSD provided more than 13 million meals to families across the county. This herculean task continues to this day as the District is distributing meals to all who arrive at the Grab and Go Centers. Of course, this is a budgeting nightmare for the numbers-crunchers, but is a moral obligation the District is carrying out. AALA's Unit J members are the true heroes of this project. Our colleagues in Transportation, Food Services, Procurement Services, and Maintenance and Operations (M & O) make this happen on a daily basis. Acquiring, transporting, packaging, and distributing the meals is a long, complicated process that must begin at 4:00 a.m. in order for the Grab and Go Centers to be ready for the public at 8:00 a.m. The sites where the public lines up to receive their food must be cleaned and sanitized on a daily basis, the job of our folks in M & O. Kudos go out to the CPMs who ensure that everyone is in a safe environment while coordinating maintenance at other sites.

And while AALA members in Transportation, Food Services, and Procurement are providing sustenance for the body, our colleagues in ITD are ensuring that teachers can continue to feed the mind. The sheer number of devices that have had to be distributed and now maintained is mind-boggling. We know the Help Desk is probably overwhelmed as are the other departments that must address security, access, inventory, repairs, etc.

On another note, AALA has been lobbying for a professional development program for its classified managers that is as robust and enriching as what is provided for certificated. We are pleased to announce the Future Ready Certification Program, a new online professional development series designed for Unit J members (see flyer next page). They now have the opportunity to complete 10-hour and/or 30-hour coursework via MyPLN by June 26, 2020, for which they will receive a stipend. Topics to be covered include Effective Leadership, Leading Remote Teams, Managing Effectively, Business Communication, and HR and the Law.

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FUTURE READY CERTIFICATION *For Classified Managers*

LA Unified is investing in the development of its managers to ensure they are *Future Ready* by launching a certification program that prepares them to be most effective in their leadership roles.

The *Future Ready Certification Program* provides Classified managers with an opportunity to enhance their leadership skills by participating in the 10-hour or 30-hour *@Home Continuity of Learning* Professional Development series as a springboard to deepen their understanding of and increase their success in the role of an inspirational and impactful leader.

LEARN MORE ABOUT THE PROGRAM



PROGRAM CONTENT

Managers seeking *Future Ready Certification* will choose from a menu of online self-paced courses focusing in the following areas:

- Effective Leadership
- Leading Remote Teams
- Managing Effectively
- Business Communication
- HR and the Law

(See next page for list of sample courses)



PROGRAM DATES/ HOW TO PARTICIPATE

The program begins **May 15, 2020** and ends **June 26, 2020**.

All Classified managers who qualify, will be automatically enrolled in MyPLN to view these courses. Once completed, participants can apply to receive a stipend.

To log into MyPLN: visit MyPLN at achieve.lausd.net/mypln. Select the search button and search for a course using a keyword from the course title.



COMPENSATION/ APPLY FOR STIPEND

A \$500 stipend will be paid for participants who complete 10 hours of coursework; a \$1,000 stipend will be paid for those completing 30 hours.

To apply for the stipend:

Complete the Stipend Request Form which you can find at:

pcla.usd.wordpress.com



FOR MORE INFORMATION:

VISIT: pcla.usd.wordpress.com (website will be live as of May 8, 2020)

EMAIL: shalimar.johnson@lausd.net

CALL: 213-241-3440 (leave a message and we will return your call)



HEALTHCARE FAQs— *WHAT'S HAPPENING WITH THE HEALTH BENEFITS COMMITTEE DURING STAY-AT-HOME ORDERS?*

Is the Health Benefits Committee (HBC) still meeting regularly?

Yes, the HBC has been meeting virtually since April 2020, covering full agendas. The committee has addressed COVID-19 issues, as well as its regular order of business.

COVID-19 issues have included:

- Communication from health plans to inform members about COVID-19 and how to get medical care if they experience possible symptoms of the infection
- Waiver of copays related to COVID-19 treatment by our health plans—Kaiser, Health Net, and Anthem Blue Cross
- Waiver of telehealth copays for all medical and mental health sessions (health plans)
- Expansion of call center support to respond to member questions
- New resources in response to the pandemic
- Medication shortages reported by insurers and how plans address these
- Reviewing potential Employee Assistance Plans to ensure all plan members and employees eligible for health benefits have access to mental health and lifestyle needs during the COVID-19 pandemic. Example of needs include grief, stress, trauma, wellness, dependent care, financial distress, household needs, and more.

Regular HBC business has included:

- Ongoing monthly review of health plan enrollment and expenditures
- Network changes as they occur
- Health plan utilization reports
- Health legislation and national trends
- Review of plans' performance measures—i.e., number of calls, call center member response time, number of disputes/appeals, percent of dispute resolutions, and customer satisfaction
- Presentations by insurers—examples of presentations include preventive services, chronic conditions and plan management, high-cost specialty medications and use, utilization of services disaggregated by plan type and member categories, and no-cost plan enhancements
- Medicare member plan outreach
- HIPAA breach related to former Kaiser members

Future HBC action for the remainder of 2020 includes:

- Continued monitoring of COVID-19 needs to promote the health and wellness of all employees, dependents, and retirees
- District/Union negotiations for new three-year Memorandum of Understanding
- Review of RFPs for three-year contract renewals
- Annual review of plan designs and premium approval within MOU budget constraints for 2021
- Preparation for open enrollment
- Continued responses to members' concerns

EXECUTIVE BOARD ELECTIONS 2020

Ballots for voting for Executive Board members will be emailed to active AALA members on Friday, May 15, 2020, and must be returned no later than 5:00 p.m. on May 26, 2020. Results will be published in *Update* on May 28, 2020. If a run-off election is necessary, voting will take place from June 2 – 9, 2020, with the results announced on June 11, 2020.

PROFESSIONAL LEARNING AND LEADERSHIP DEVELOPMENT BRANCH

FINAL EVALUATIONS FOR ADMINISTRATORS

The final evaluation deadline of May 13 for assistant principals has passed. The deadline for principals, May 20, is approaching. For principals and assistant principals using EDSSL, use the guidance found [here](#) to ensure that District procedures are followed and deadlines are met. If you are evaluating a school support administrator using the Management Stull process, use the guidance found [here](#) to ensure that District procedures are followed. Contact [Jose M. Rodriguez](#) or [Heather Lower Lowe](#) with any administrative evaluation questions.

FINAL EVALUATIONS FOR TEACHERS AND COUNSELORS

The final deadline of May 13 for teachers and counselors on C Basis has passed; the deadline is May 29 for A Basis and May 21 for B and E. Due to our unusual circumstances this year, follow guidance for electronic sign-off (found [here](#)) to ensure that the virtual conference procedures and documentation align with District guidelines. A comprehensive guide to the EDS final evaluations for all UTLA-represented employees is available on the MyPGS website, or you can link to the handbook [here](#). Contact **Nancy Concha**, **Silvia Rubalcava**, or **Jeff White** at mypgs@lausd.net with any certificated evaluation questions.



The Achievement Network is committed to supporting you and providing you with resources, not only for your students, but also for your own work. By now, we know educators have gotten dozens of lists of online resources from many different organizations. Rather than add to the noise, we waded through all of the materials, looked at the ones that are most widely recommended and compiled some insights into how you might use them with your students. During these unprecedented times, we want to be sure you have access to our current thinking and top-vetted resources to support your work, even if it's from your kitchen table. The resources found online reflect our most up-to-date learnings and ideas to support your work in advancing high quality instruction for all of your students. Please click [HERE](#).

Additionally, please join school leaders from California on May 19, 2020 for a free webinar on improving professional learning systems, sponsored by the Achievement Network. Engage with leaders

ACHIEVEMENT NETWORK (Cont.)

throughout the State, review real artifacts from leaders across the country who have successfully aligned student outcomes with professional learning, reflect together on the strengths and gaps of their current professional learning practices, and diagnose ways to increase the impact of professional learning efforts to better serve students in your school. Click [HERE](#) to register for our upcoming webinar, May 19, 2020, from 4:00 p.m. - 5:00 p.m.



**Advancement Opportunities:
Want to Become a K-12 Administrator?**

The Department of Educational Leadership & Policy Studies, California State University, Northridge is pleased to announce the next cohorts of its program for the attainment of the Preliminary Administrative Services Credential (PASC) and Masters' Degree in Educational Administration starting FALL 2020. The deadline to apply has been extended through August 1, 2020. The time is NOW to apply!

Classes begin the end of August, 2020.

Public, Private, and Charter School Educators are All Welcome!

**Please Join Us at One of Our Upcoming
Live ZOOM Informational Meetings and Q & A Sessions**

- **Wednesday, May 20, 2020 at 4:30 p.m.**
- **Tuesday, June 23, 2020 at 4:30 p.m.**

RSVP to mariel.noyes@csun.edu for access to info session.

Please email Mariel Noyes at mariel.noyes@csun.edu if you wish to receive an information packet for Fall 2020 admission.

FREE SUBSCRIPTIONS TO THE NEW YORK TIMES

The *New York Times* and Verizon have partnered to enable high school students and educators to access the publication online, free of charge, through July 6. This free digital access requires eligible high school administrators to activate a group digital subscription. For more information and program details, visit www.nytimes.com/highschoolaccess.

POSITIONS AVAILABLE

Note to Applicants: Please be advised that you are responsible for making sure all the District requirements have been met. Do not contact AALA for information regarding positions; for detailed requirements for positions and employment updates use the contact phone number provided in the announcement or visit the District website at <http://www.lausdjobs.org> (classified) or <http://achieve.lausd.net/Page/1125> (certificated). Employees who change basis during the school year may not earn a full year of service credit and annualized employees who change their basis during the year may sustain an annualized settlement.

CERTIFICATED

(Open to certificated and classified employees who meet the position requirements)

ADMINISTRATOR, COMMUNITY OF SCHOOLS

Local District East, MST 49G, School Support Administrator, A Basis (position will begin on July 1, 2020). For more information, contact Local District East at 323.224.3100. Application deadline is 5:00 p.m., Tuesday, May 26, 2020.

DIRECTOR, COMMUNITY SCHOOL TRANSFORMATION

Local District West, MST 46G, School Support Administrator, A Basis (position will begin on July 1, 2020). For more information, contact **Celia Cruz** at celia.cruz@lausd.net. Application deadline is 4:00 p.m., Friday, May 22, 2020.

LEAD LOCAL DISTRICT DIRECTOR

Local District Central, MST 46G, School Support Administrator, A Basis, Two Positions (positions will begin on July 1, 2020). For more information, contact **Annabel Cortez** at annabel.cortez@lausd.net. Application deadline is 4:00 p.m., Thursday, May 21, 2020.

PRINCIPAL, SECONDARY

Santee Education Complex, Partnership for Los Angeles Schools, MST 47G, E Basis (position will begin on July 1, 2020). For more information, contact **Claire Brown** at claire.brown@partnershipla.org. Application deadline is 5:00 p.m., Friday, May 29, 2020.

PRINCIPAL, SECONDARY

Palms Middle School, Local District West, MST 45G, E Basis (position will begin on July 1, 2020). For more information, contact **Christina Wantz**, Director, at 310.914.2100 or cmw0447@lausd.net. Application deadline is 5:00 p.m., Wednesday, May 27, 2020.

CERTIFICATED (Cont.)

PRINCIPAL, SECONDARY PILOT SCHOOL

Science, Technology, Engineering, Math Academy, Bernstein High School, Local District West, MST 44G, E Basis (position will begin on July 1, 2020). For more information, contact **Jaime Morales**, Director, at 310.914.2100 or jaime.morales@lausd.net. Application deadline is 5:00 p.m., Thursday, May 28, 2020.

PRINCIPAL, SECONDARY PILOT SCHOOL

Humanities and Arts Academy, Narbonne High School, Local District South, MST 44G, E Basis (position will begin on July 1, 2020). For more information, contact **Alma Kimura**, Community of Schools Administrator, at 310.354.3400. Application deadline is 5:00 p.m., Wednesday, May 27, 2020.

PRINCIPAL, ELEMENTARY

Arlington Heights Elementary School, Local District West, MST 41G, E Basis (position will begin on July 1, 2020). For more information, contact **Alfredo Ortiz**, Director, at 310.914.2100 or alfredo.ortiz@lausd.net. Application deadline is 5:00 p.m., Wednesday, May 27, 2020.

PRINCIPAL, ELEMENTARY

Marquez Charter Elementary School, Local District West, MST 41G, E Basis (position will begin on July 1, 2020). For more information, contact **Erick Hansen**, Director, at 310.914.2100 or erick.hansen@lausd.net. Application deadline is 5:00 p.m., Friday, May 29, 2020.

PRINCIPAL, ELEMENTARY

Paseo Del Rey Natural Science Magnet Elementary School, Local District West, MST 41G, E Basis (position will begin on July 1, 2020). For more information, contact **Karen G. Long**, Lead Director, at 310.914.2100 or karen.long@lausd.net. Application deadline is 5:00 p.m., Thursday, May 28, 2020.

PRINCIPAL, ELEMENTARY

Charnock Road Elementary School, Local District West, MST 40G, E Basis (position will begin on July 1, 2020). For more information, contact **Erick Hansen**, Director, at 310.914.2100 or erick.hansen@lausd.net. Application deadline is 5:00 p.m., Friday, May 29, 2020.

COORDINATOR, A-G INTERVENTION

Division of Instruction, MST 41G, School Support Administrator, A Basis (position will begin on July 1, 2020). For more information, contact **Ronnette Askins** at ronnette.askins@lausd.net. Application deadline is 5:00 p.m., Thursday, May 21, 2020.

SPECIALIST, BEHAVIOR SUPPORT

Division of Special Education, MST 38G, School Support Administrator, B Basis (position will begin on July 1, 2020). For more information, contact **Jacqueline Mora**, Coordinator, at jacqueline.mora@lausd.net. 5:00 p.m., Thursday, May 28, 2020.

Associated Administrators of Los Angeles

CLASSIFIED

(Open to certificated and classified employees who meet the position requirements)

ADMINISTRATIVE SERVICES MANAGER

Information Technology Division, \$99,681 - \$123,511, 12-month position. For more information, click [HERE](#). Application deadline is Tuesday, May 19, 2020.

PREVIOUSLY ANNOUNCED POSITIONS

CERTIFICATED POSITIONS	LOCATION	CONTACT	DEADLINE
<i>DIRECTOR, A-G</i> MST 45G, A Basis	Local District Northeast	Darlene Villeda, darlene.villeda@lausd.net	5:00 p.m. Friday May 15, 2020
<i>PRINCIPAL, ELEMENTARY</i> MST 43G, E Basis	Kester Avenue/ Kester Magnet ES, Local District Northeast	Maria Nichols, Director, 818.252.5400	5:00 p.m. Friday May 15, 2020
<i>SPECIALIST, GEAR UP</i> MST 38G, E Basis	Advanced Learning Options, DOI	Nazish Siddiqui, nazish.siddiqui@lausd.net	<u>EXTENDED</u> 5:00 p.m. Sunday May 17, 2020
<i>PRINCIPAL, K-12</i> MST 45G, E Basis	Porter Ranch CS, Local District Northwest	Mary Melvin, Director, 818.654.3600	5:00 p.m. Monday May 18, 2020
<i>INSTRUCTIONAL COORDINATOR, TK-12</i> MST 41G, E Basis, Ten Positions	Local District West	Salvador Rodriguez, Administrator of Instruction, 310.914.2100	4:00 p.m. Monday May 18, 2020
<i>SPECIALIST, SCHOOL NURSING</i> MST 37G, E Basis	Division of Student Health and Human Services	Sara Salas, sara.salas@lausd.net	5:00 p.m. Monday May 18, 2020
<i>COORDINATOR, OPERATIONS SUPPORT SERVICES</i> MST 43G, E Basis	Local District East	Local District East Operations, 323.224.3177	5:00 p.m. Tuesday May 19, 2020
<i>LEAD COORDINATOR, K-12 MATHEMATICS PROGRAM</i> MST 41G, A Basis	Local District East	Local District East, 323.224.3100	5:00 p.m. Tuesday May 19, 2020
<i>COORDINATOR, K-12 DUAL LANGUAGE PROGRAM</i> MST 41G, E Basis	Local District East	Frances Baez, Administrator of Instruction, frances.baez@lausd.net	5:00 p.m. Tuesday May 19, 2020

Associated Administrators of Los Angeles

CERTIFICATED POSITIONS	LOCATION	CONTACT	DEADLINE
<i>LEAD LOCAL DISTRICT DIRECTOR</i> MST 46G, A Basis, Four Positions	Local District Northeast	Darlene Villeda, darlene.villeda@lausd.net	5:00 p.m. Wednesday May 20, 2020
<i>ADMINISTRATOR, COMMUNITY OF SCHOOLS</i> MST 49G, A Basis	Local District Central	Annabel Hernandez, annabel.cortez@lausd.net	<u>EXTENDED</u> 4:00 p.m. Thursday May 21, 2020
<i>PRINCIPAL, ELEMENTARY</i> MST 41G, E Basis	Palisades Charter ES, Local District West	Erick Hansen, Director, 310.914.2100 or erick.hansen@lausd.net	<u>EXTENDED</u> 4:30 p.m. Tuesday May 26, 2020
<i>COORDINATOR, A-G INTERVENTION</i> MST 41G, E Basis	Local District Central	Raquel Piedrasanta, raquel.piedrasanta@lausd.net	<u>EXTENDED</u> 5:00 p.m. Friday May 29, 2020
CLASSIFIED POSITIONS	LOCATION	CONTACT	DEADLINE
<i>DEPUTY DIRECTOR</i> \$117,000 - \$145,800, 12-month position	Transportation Services Division	Click HERE	<u>EXTENDED</u> Monday May 26, 2020
<i>FACILITIES ASSET DEVELOPMENT DIRECTOR</i> \$141,000 - \$175,000, 12-month position	Facilities Services Division	Click HERE	When Filled
<i>DIRECTOR OF FACILITIES LEGISLATION, GRANTS, FUNDING</i> \$117,000 - \$145,800, 12-month position	Facilities Services Division	Click HERE	When Filled
<i>BUILDING/CONSTRUCTION INSPECTOR</i> \$109,200, 12-month position	Inspection Department, FSD	Click HERE	When Filled
<i>DATA BASE ADMINISTRATOR (ORACLE)</i> \$107,307 - \$132,800, 12-month position	Information Technology Division	Click HERE	When Filled
<i>PROGRAM AND POLICY DEVELOPMENT COORDINATOR</i> \$50.73 - \$62.81 per hour, 12-month position	Professional Learning & Leadership Dev. Branch	Click HERE	When Filled