

UPDATE

JANUARY 31, 2022

JOIN US VIA ZOOM - AALA REPRESENTATIVE ASSEMBLY Thursday, February 3, 2022

You are cordially invited to join your department caucus at 4:30 p.m. on Thursday, February 3, 2022. The caucus gives level-alike members the opportunity to share and discuss issues and areas of concern for the association to pursue with the District's senior management. It is also a time to take care of important business matters relevant to each department.

The department caucuses are followed by the Representative Assembly meeting at 5:00 p.m.

Join us as we welcome key LAUSD senior leaders and the important updates they will share:

- Alison Yoshimoto-Towery, Chief Academic Officer
- Dr. Smitra Malhotra, Medical Director
- Anthony Aguilar, Chief of Special Education, Equity, and Access
- Martha Alvarez, Director of Government Relations

Please know that every member in good standing is welcome and encouraged to join one of the department caucuses at 4:30 p.m. and the general meeting at 5:00 p.m.

You may wish to take a moment to peruse the packet from December's Executive Board meeting (click [HERE](#)). Typically, in the brick-and-mortar world the documents are reviewed at the Representative Assembly meetings.

Click on your department's link to join your caucus from 4:30 p.m. to 5:00 p.m.

Elementary Department Caucus

Join Zoom Meeting

<https://lausd.zoom.us/j/87874437181>

Meeting ID: 878 7443 7181

Secondary Department Caucus

Join Zoom Meeting

<https://lausd.zoom.us/j/7575617555>

Meeting ID: 757 561 7555

School Support Administrators Department Caucus

Join Zoom Meeting

<https://lausd.zoom.us/j/86754356699>

Meeting ID: 867 5435 6699

Adult Department Caucus

Join Zoom Meeting

<https://lausd.zoom.us/j/84098545934?pwd=UjRzNGNONGhiY1pnN3JZNnpBRlAwdz09>

Meeting ID: 840 9854 5934 Passcode: 452415

Unit J Department Caucus

Join Zoom Meeting

<https://us02web.zoom.us/j/7806344433?pwd=dEtoCjZlaldyNEtQdnVPTXNvMXBIZz09>

Meeting ID: 780 634 4433 Passcode: UnitJ

Early Education Department Caucus

Join Zoom Meeting

<https://lausd.zoom.us/j/86816848025?pwd=VEoxcW5UeVlwUFNhcDhjMWE3NnFkQT09>

Meeting ID: 868 1684 8025 Passcode: EECaucus

Click the link below to join the AALA Representative Assembly Meeting from 5:00 p.m. to 6:30 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/82939047370?pwd=MStzWEVjRGxjY2Jtb09OQ0FMZWswZz09>

Meeting ID: 829 3904 7370

Passcode: AALA1

President Paiz Shares Principals' Plight With Board

"Greetings Superintendent and Board members, I am beyond thankful for the opportunity to participate in the second semester reopening of our schools. I appreciate seeing schools I have not been to previously and meeting the members I advocate for and support. Throughout the visits though, the message from members via calls, emails, and texts was one of exhaustion and low morale:

1. We are exhausted from COVID contact tracing, and reviewing lists. There are members whose schools test Thursday and Friday and MUST review results during the weekend.
2. AALA needs to also receive the \$2,500 Tech Stipend that UTLA & Teamsters got. The stipends for this year are about ALL the COVID tasks we continue to be overwhelmed with daily.
3. The 8 hours was a slap in the face for the work we had to do during our 3rd week of vacation and continue to do everyday (including weekends).
4. We are not able to visit classes and provide an instructional program with other duties and critical staff missing.
5. The IEM and Dashboard are not in sync which causes families and staff misinformation about when to return if you were quarantined.
6. How long until we at the schools drop from exhaustion and possible infection?
7. The new Modified (Test-to-Stay) Quarantine is causing extra challenges with Admin. having to administer Antigen test for returning and close contacts students.
8. I hope the district helps to ease this workload that is causing anxiety, mental and physical fatigue, and fear.
9. Parents are still angry and abusive at administrators and yell at us as if we make decisions on their child status based on dashboard.
10. School Experience Surveys return rates and scores should not be considered a reflection on the administrator during these health crisis times.
11. School Support Administrators shall not be expected to complete regular duties after covering classes and spending a whole day deployed

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Local District Superintendents, Early Education and Adult Executive Directors need to be flexible, supportive, and understand the strain schools are under before demanding reports or expecting that administrators are operating under normal conditions when many are COVID agents, covering classes, covering offices and missing support staff, students are not all back. Schools as always have been going above and beyond welcoming students and families as best they can with the staff available providing SEL- now let us think about and give the adults at schools SEL whenever possible.

I look forward to continued partnership with the district as I support AALA members."

With the rapidly spreading Omicron variant of COVID-19, we try to prevent infection by all available means—vaccination, social distancing, testing, and wearing face masks. On January 14, 2022, the CDC updated its information on face masks, saying that well-fitted respirators provide the highest levels of protection. Aligning with the new public health recommendations, the District now requires students and staff to wear “better fitting,” surgical-grade or higher masks with a nose wire, made of non-woven material. The following is brief about suitable face masks.

Healthcare FAQs - ARE YOU WEARING THE MOST PROTECTIVE FACE MASK?

What are the distinct types of masks that fit the guidelines?

- **Surgical masks**, also called “disposal procedure masks” are looser-fitting, folded masks with a nose wire and ear loops. They can filter out large particle droplets, splashes, or sprays that may contain germs. They also keep in what you breathe out, thus protecting others. They are designed to be used once and then thrown away. Because the surface of mask fits looser on your face, the FDA recommends [knotting the ear loops and tucking the ends](#) to achieve a tighter fit. Research has shown that wearing a cloth math over a surgical mask significantly improves filtration. These masks are mostly blue but offered other colors as well. 
- **N95 respirators** offer a higher level of filtration against airborne particles when there is a good face seal. To achieve a tight seal on the face, these masks have two straps that go behind the head. N95 respirators have been tested and certified by the National Institute for Occupational Safety and Health (NIOSH) for filtering out at least 95% of particles greater than 0.3 microns from the air you breathe in. 
- **KN95** masks are China’s version of N95 respirators. KN95s have met China’s standards of medical protections and have ear loops instead of behind-the-head straps. Many purchased KN95 due to shortages of N95 masks. 
- **KF94** masks are certified by South Korea and offer 94% filtration. This mask has an adjustable nose piece, and ear loops for a fit that contours close to the face with a little space in front of the mouth. 

What’s most important about these masks?

- It’s all about the fit—the mask should completely cover nose and mouth, with no gaps at the sides of the face or nose.
- Having clean hands when putting on or taking off the mask; don’t touch the mask portion but handle only the ear loops or straps.
- Avoid counterfeit masks of inferior quality—For N95 masks, look for the NIOSH approval on the product itself. You can verify CDC-approved masks [HERE](#). For tips on spotting counterfeit masks, see Prevention Magazine’s article, [HERE](#).

For the District’s latest masking poster, click [UPDATED COVID-19 MASKING REQUIREMENTS](#) for School District Staff: January 2022.

FREE N95 MASKS will be available as early as January 28, 2022, at sites that provide COVID-19 vaccines, including CVS, Walgreen’s, Walmart, Rite Aid, Ralph’s, Sam’s Club, Costco, Albertsons, and others. To locate a community health center distributing free N95 masks, visit the [HRSA Data Warehouse](#).

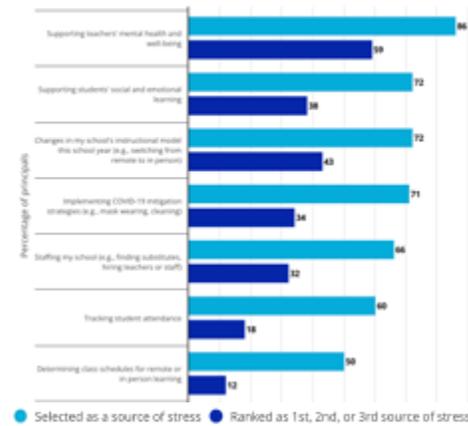
AAALA Members Not Alone in Feeling Overwhelmed

As highlighted in AALA President Paiz’ comments to the Board of Education, AALA members feel demoralized with the enormity of COVID-related responsibilities on top of their day-to-day responsibilities. Thank you to District Coordinator Lucy Hunt, Ph.D for sharing an EdSurge article titled, “[A Day in the Life of a School Principal, Two Years Into This Pandemic](#),” which speaks to the collective angst administrators are experiencing. Like AALA members, Principal Greg Moffett from Vacaville Unified writes about the restless nights where filling staff absences weighs heavily on principals’ minds. He also talks about the important work being set aside because of staff shortages. And, district staff being sent to schools to step in because of the lack of substitute teachers. At the same time, district mandates remain the same.

This week, [Education Week](#) highlights a Rand Corporation report analyzing data from 1,686 secondary school principals during March and April 2021. The results are not surprising. Eight in ten principals indicated they were experiencing frequent job-related stress. Furthermore, the report found that principals at schools with higher numbers of students of color and high poverty reported “constant job-related stress” at a higher rate. Furthermore, female principals and principals of color reported higher stress than their counterparts.

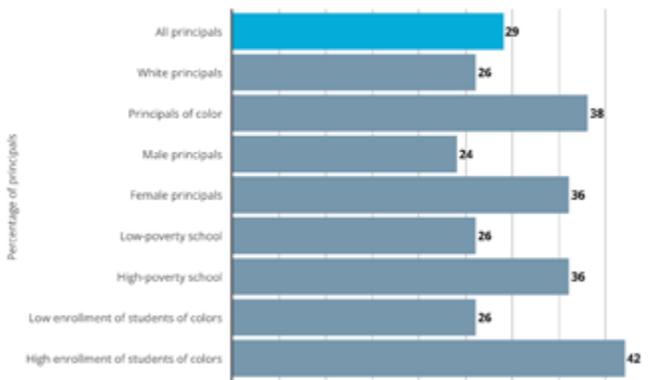
According to National Association of Secondary School Principals CEO Ronn Nozoe, “[the experiences of principals of color, those serving low-income schools and schools with high enrollment of students of color, where principal and teacher turnover are high] is a systemic issue.”

Secondary Principals’ Top Sources of Job-Related Stress



Sixteen percent of principals, regardless of school type, reported having difficulty coping with the stress. “Eighty-six percent of principals cited supporting teachers’ mental health and well-being as a source of stress, while 59 ranked it among the top three stressors.” The report’s lead author Ashley Woo points to alleviating principals’ stressors by addressing teacher and student wellness. Nozoe agrees with Woo adding, “that would be a huge pressure value to relieve pressure on principals— if we had better and more access to quality mental health services for every, single kid who needs it. Same for teachers.”

Secondary Principals Who Reported Experiencing Constant Job-Related Stress One Year into the COVID-19 Pandemic



The Rand report includes three recommendations:

- Support the well-being and mental health of principals, especially principals from historically marginalized groups and principals who lead schools with large proportions of students of color and students living in poverty.
- Help principals support and improve teachers’ and students’ well-being.
- Provide guidance and resources to help principals manage the operational aspects of their jobs.

You can access the Rand report [HERE](#).



2022 AALA Scholarship Application

now available! The cover letter and application were mailed directly to high school, pilot, options, and adult school principals earlier this week. If you did not receive an email, click here for the [COVER LETTER](#) and the [APPLICATION](#).

The application, transcript, and letter of recommendation deadline is Friday February 25, 2022. All materials must be uploaded via Google Drive. Links are embedded in the application. NO emails or faxes will be accepted.

The Scholarship Awards Banquet will be held at the Cathedral of Our Lady of Angels.

Administrators, please stress to students that they do not upload transcripts and letters of recommendation, LAUSD school staff do! Applications will be rejected. Links for school staff to use are embedded in the application.

2022 AALA Community Volunteer Award Application

now available! Deadline to nominate a community volunteer (not an LAUSD employee) is **Friday, February 25, 2022.** Click [HERE](#) to download application.

Partnership Yields Results

In the Summer 2020, upon receiving ESSER funding commitment for additional Building and Grounds Workers, M&O met with DACE and informed them of the urgent recruitment need. DACE partnered with M&O and authorized all available Custodial instructors to restart hybrid classes. These efforts are on-going and their partnership has been vital through our recruitment needs.

This year, Maintenance and Operations partnered with the Division of Adult and Career Education to develop the Maintenance Supervisor Computer Essential Practices course. This partnership resulted from the need to update the maintenance supervisor catalog of prerequisite courses to reflect the current recruitment needs. DACE's team was instrumental and their partnership with M&O in the development of this new course curriculum was vital. This course will prepare future and current plant managers with basic computer fundamentals using the most commonly used software in LAUSD.

Extended School Year 2022

Principals Interested In Applying For ESY 2022:

ESY Dates: June 27, 2022 - July 22, 2022

ESY Online Application Window: February 7, 2022 - March 4, 2022

Employment Application available at summer.lausd.net



LDC BLACK STUDENT MATTERS PRESENTS

BLACK STUDENTS MATTER

MONDAY 14TH FEB

5PM-6PM

WELCOMING ALL STUDENTS, FAMILIES, COMMUNITY & EDUCATORS

SPECIAL GUEST

DR. GEORGE MCKENNA III

BOARD MEMBER DISTRICT 1

[Click here to join the webinar](#)



<https://lausd.zoom.us/j/87482682937>
Or One tap mobile : US: +16699006833



Approved by Frances Baez, LD Central Superintendent

ANNUAL POSTING REQUIREMENT OF WORK-RELATED INJURIES & ILLNESSES

California State law requires every District school and office to display the Annual Summary of Work-Related Injuries and Illnesses (Cal/OSHA Form 300A) in a conspicuous place where notices to employees are customarily posted. This form must be posted by February 1st and must remain posted until April 30th each year. You may refer to [Reference Guide 5693.4, Cal/OSHA Log of Injuries and Illnesses](#) which is available on eLibrary and on the Office of Environmental Health and Safety (OEHS) website.

Please make sure site-specific logs are posted at every school and office to ensure compliance and prevent Cal/OSHA citations. A completed Cal/OSHA Form 300A will be mailed to each site, the site-specific document is also available for download at: <http://achieve.lausd.net/Page/3639>.

In addition, the posting of the Cal/OSHA Form 300A must be verified on the Administrator’s Online Certification System, by February 1, 2022. For additional information on electronic certification, please refer to [MEM-6128.10 Administrator Certification Online System 2021-2022 For School Sites and Offices](#).

If you have any questions regarding the posting requirement of the Cal/OSHA Form 300A or wish to report inaccurate information listed on the website, please contact OEHS at 213-241-3199 or <http://achieve.lausd.net/oehs>.

Cal/OSHA Form 300A (Rev. 7/2007) Appendix B
Annual Summary of Work-Related Injuries and Illnesses

Year Department of Industrial Relations
 Division of Occupational Safety & Health

All establishments covered by CCR Title 8 Section 14300 must complete this Annual Summary, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.
 Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the Cal/OSHA Form 300 in its entirety. They also have limited access to the Cal/OSHA Form 300 or its equivalent. See CCR Title 8 Section 14300.35, in Cal/OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Establishment Information
 YOUR ESTABLISHMENT NAME _____
 Street _____
 City _____ State _____ ZIP _____
 Industry description (e.g., Manufacture of metal work valves)
 Standard Industrial Classification (SIC), if known (e.g., SIC: 3711)

Employment Information (If you don't have these figures, use the optional Worksheet to estimate.)
 Annual average number of employees _____
 Total hours worked by all employees last year _____

Sign here
 Knowingly falsifying this document may result in a fine.
 I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.
 Company executive _____ Title _____
 Phone _____ Date _____

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
00	00	0	0

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
00	01

Injury and Illness Types

Total number of ...	(1) Injuries	(2) Skin disorders	(3) Respiratory conditions	(4) Poisonings	(5) Hearing loss	(6) All other illnesses
00	_____	_____	_____	_____	_____	_____

Post this Annual Summary from February 1 to April 30 of the year following the year covered by the form.

Associated Administrators of Los Angeles

2022 TEACHER OF THE YEAR NOMINATIONS

LA Unified extends the opportunity to all stakeholders to nominate a teacher for the Teacher of the Year Program. The program recognizes outstanding educators for their commitment to their students, school and community. Teachers may be nominated by LA Unified colleagues, parents, or students. School communities are invited to nominate their outstanding teachers for the Teacher of the Year Program at the following link: <https://bit.ly/TOYnomination>. Please contact Peggy Taylor Presley at peggy.presley@lausd.net with any questions.



Unified teacher leaders interested in obtaining their preliminary administrative services credential and serving in high need schools. For more information about the program, visit our website at: <https://sites.google.com/lausd.net/lapasc/home>

LOS ANGELES PRELIMINARY ADMINISTRATIVE SERVICES CREDENTIAL (LAPASC)

Do you know teacher leaders interested in pursuing an administrative career? Let them know about LAPASC! LAPASC (Los Angeles Preliminary Administrative Services Credential) seeks to create a pipeline of high quality, equity driven leaders to serve the students of Los Angeles Unified.

LAPASC is a tuition-free, competency-based, job-embedded credentialing program for Los Angeles

LAPASC informational sessions will be held on: Monday, February 7th at 4 pm via Zoom. Use the following link to join: <https://us02web.zoom.us/j/4013915708>

Application period for LAPASC Cohort 2 opens January 17, 2022, and closes on February 11, 2022 at 5 p.m. No late submissions will be accepted. For additional information, contact Delia Estrada at LAPASC@lausd.net.

BUILDING STUDENTS' MEDIA LITERACY FOR CIVIC ENGAGEMENT

FEBRUARY 2022



Building Students' Media Literacy for Civic Engagement

In a world flooded with competing, conflicting, and contradictory information, students need tools and strategies to identify the purpose, audience, and motives of different information sources, including speeches, posters, advertisements, and social network posts. These tools allow them to be critical and independent thinkers capable of entering into civic dialogue to solve society's pressing problems in an increasingly complicated digital world.

This free workshop series will consist of three Zoom sessions on on February 9 (4-5:30pm PST), February 16 (4-6pm PST), and February 23 (4-5:30pm PST).

In Memoriam

PAUL DUBROVIN - Mr. Dubrovin served as AP, SCS at Fulton Middle School, Dana Middle School, and Carnegie Middle School. No further information is available.



Note to Applicants: Please be advised that you are responsible for making sure all the District requirements have been met. Do not contact AALA for information regarding positions; for detailed requirements for positions and employment updates use the contact phone number provided in the announcement or visit the District website at <http://www.lausdjobs.org> (classified) or <http://achieve.lausd.net/Page/1566> (certificated). Employees who change basis during the school year may not earn a full year of service credit and annualized employees who change their basis during the year may sustain an annualized settlement.

CERTIFICATED positions are open to certificated and classified employees who meet the position requirements.

Click [HERE](#) for school based positions

Click [HERE](#) for non-school based positions

CLASSIFIED positions are open to certificated and classified employees who meet the position requirements.

Click [HERE](#) for current job opportunities.

Become an AALA Angel

AALA established FRIENDS OF AALA, a 501(c)(3) nonprofit corporation in January 2011, to continue our outstanding student scholarship program for deserving LAUSD students. In Spring 2021 AALA awarded 40 scholarships to graduating seniors representing high schools and community adult schools. The 2020-2021 school year marked AALA's 40th year providing scholarships to students.

Friends of AALA also recognizes the tremendous support given by community volunteers at local school sites and presents five awards each year.

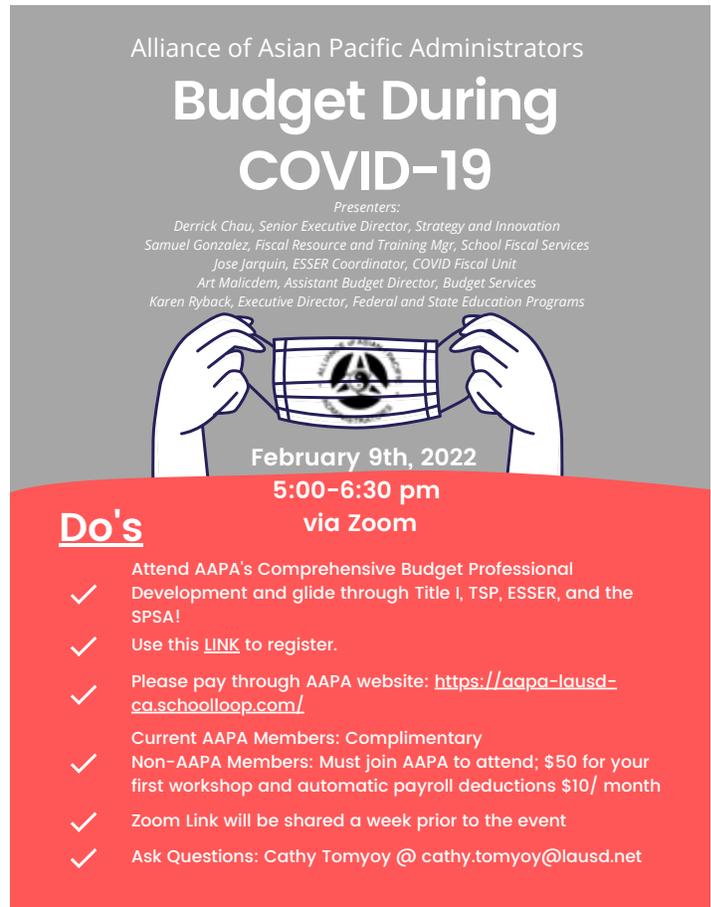
The Board of Friends of AALA meets its annual fundraising goal by seeking donations from AALA's active and alumni members, private foundations, service clubs, organizations, and businesses. The generosity of these donors is much appreciated.

For as little as \$5 or \$10 a pay period, you can support these deserving seniors by clicking [HERE](#). All donations to FRIENDS OF AALA are tax deductible.



Interest Groups - News You Can Use

The Alliance of Asian Pacific Administrators (AAPA) will hold a School Budget Development Workshop/PD on Wednesday, February 9, 2022 from 5:00 p.m. to 6:30 p.m. This workshop is offered to AAPA members in order to provide guidance and information on developing 2022-2023 school budgets and preparing for your school's Local District Budget Development appointment. Principals, aspiring administrators, and instructional staff members are welcome. This Zoom workshop will focus on Title I, ESSER, TSP, and what will be new for 2022-2023 Budget Development. This workshop is free to AAPA members. If you are not an AAPA member, the workshop will cost \$50 and you must become an AAPA member in order to attend. The AAPA membership fee is \$100 per year which is \$10 per month for 10 months (payroll deductions only). The link to sign up is located on the flyer along with the links to pay and join AAPA (if not an AAPA member). If you have any questions, please contact Cathy Tomyoy at cathy.tomyoy@lausd.net.



The flyer features a grey background with the title 'Budget During COVID-19' in large white font. Below the title, it lists presenters: Derrick Chau, Samuel Gonzalez, Jose Jarquin, Art Malicdem, and Karen Ryback. An illustration shows two hands holding a US dollar bill with the AAPA logo on it. The date 'February 9th, 2022' and time '5:00-6:30 pm via Zoom' are displayed in a red banner. A 'Do's' section follows with a checklist of instructions.

Alliance of Asian Pacific Administrators
Budget During COVID-19
Presenters:
Derrick Chau, Senior Executive Director, Strategy and Innovation
Samuel Gonzalez, Fiscal Resource and Training Mgr, School Fiscal Services
Jose Jarquin, ESSER Coordinator, COVID Fiscal Unit
Art Malicdem, Assistant Budget Director, Budget Services
Karen Ryback, Executive Director, Federal and State Education Programs

February 9th, 2022
5:00-6:30 pm
via Zoom

Do's

- ✓ Attend AAPA's Comprehensive Budget Professional Development and glide through Title I, TSP, ESSER, and the SPSA!
- ✓ Use this [LINK](#) to register.
- ✓ Please pay through AAPA website: <https://aapa-lausd-ca.schoolloop.com/>
- ✓ Current AAPA Members: Complimentary
- ✓ Non-AAPA Members: Must join AAPA to attend; \$50 for your first workshop and automatic payroll deductions \$10/ month
- ✓ Zoom Link will be shared a week prior to the event
- ✓ Ask Questions: Cathy Tomyoy @ cathy.tomyoy@lausd.net

AAPA Scholarship 2021-2022 School Year

The Alliance of Asian Pacific Administrators is accepting applications for scholarships to be awarded to graduating Asian and Asian-Pacific Islander high school seniors. One of the main goals of the Alliance of Asian / Pacific Administrators is to provide financial assistance to deserving Asian Pacific Islander seniors who wish to further their career goals through post high school education. This can include, but is not limited to, a two-year junior college or a state accredited private trade school. Our scholarship committee reviews many factors besides GPA when considering the recipient.

This year, AAPA will award \$2,000.00 for each selected recipients. To apply for the AAPA Scholarship you must:

- Be of Asian/Pacific Islander ancestry
- Graduate from L.A. Unified School in June 2022
- Maintain a cumulative minimum 2.0 GPA

Applications must be completed by Friday, February 25, 2022 at 5:00pm.

Link for Application: <https://bit.ly/aapa-online-scholarship-application>

Upload Letters of Recommendation: <https://bit.ly/2021-22-aapa-lor>

Interest Groups

RESCHEDULED - ACSA Region 16, in partnership with the **Museum of Tolerance**, invites you to join us to:

Sunday, March 27, 2022 | 8:30 a.m. – 3:00 p.m.

At the Museum of Tolerance, 9786 W. Pico Blvd. Los Angeles, 90035 (parking is free)

Meals are included. Connect with colleagues, old and new, at breakfast and lunch.

Take home our gift to you: “Cultural Proficiency: A Manual for School Leaders” 4th ed.

Click [HERE](#) to register.

RESCHEDULED - ACSA Region 16 Winter Social

ACSA Region 16 Membership Drive

During the month of February, ACSA Region 16 is having a membership drive!

Please refer all your Friends and Colleagues! The person with the most referrals that actually join ACSA Region 16 will win a \$200 Amazon Gift Card! Please email Dr. Tracy Eagle at txe6024@lausd.net with your referrals and any questions.

SAVE THE DATE - Women in Leadership Conference March 5, 2022 at Hamilton High School -Click [HERE](#) for more information and to watch a video.

Council of Black Administrators (COBA)

General Membership Meetings 5:30 pm - 7:00 pm:

Wednesday, January 26, 2022

Wednesday, March 23, 2022

Council of Mexican American Administrators

If you have any questions about becoming a member or any of the events, please reach out to Adriana Cortez at axc7702@lausd.net or feel free to visit our website [here](#).

Administrator Certification - Deadline Extended to 2/4

The deadline to complete the 2021-2022 Online Administrator Certification for Schools and Offices has been extended to February 4, 2022.

