

May 16, 2022

# UPDATE



## ENOUGH IS ENOUGH! WE CAN'T GO ON!

AALA President Nery Paiz addressed the School Board on Tuesday May 10th. He shared the frustration felt by many AALA members with the lack of support and transparency from their direct supervisors, along with the heavy hand of discipline without progressive assistance and guidance.

*I am excited to represent in-person, for the very first time, the 3,000 dedicated and hard-working front-line members known as the Associated Administrators of Los Angeles. Like many stakeholders, we have welcomed the tenets of the 100-day plan which are to LEARN, ASSESS, COMMUNICATE, ACT.*

### LEARN

*We share in the vision to build trust and a collaborative spirit for a shared vision of student success. For this to happen, the district must build trust and a collaborative spirit with us. We are learning that we are being treated insensitively in recent developments and interactions with some Local District Superintendents, Labor Relations and Staff Relations.*

### ASSESS

*We welcome exploring and analyzing data to improve the well-being of our students. We equally welcome the opportunity of analyzing data to improve the well-being of our employees. Presently, some of our members are being denied what we consider to be more than reasonable accommodations. Our members will tell you the authority to grant such accommodations has*

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### SINGLE TRACK E BASIS EMPLOYEES:

Your work year ends on June 28th. June 20 is a holiday in celebration of Juneteenth. Click [HERE](#) for the corrected payroll calendar released 9/21/21.

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# Associated Administrators of Los Angeles

## ENOUGH FROM PAGE 1

*been stripped from their direct supervisors. Instead, our members have been made to jump through different hoops to state their cases. The decision-making authority has been centralized and has been made to feel very insensitive and impersonal.*

## COMMUNICATING

*Clear, transparent, and regular communications between some of our members and their direct supervisors have clearly broken down. For example, we find ourselves representing members for performance issues that occurred at the beginning of this school year. Members are being conferenced and issued discipline for events that happened almost exclusively in the months from September and December of 2021. We have respectfully asked why the delay in wanting to improve the behavior of our members. The repeated answer we are receiving is that “the investigation was complex and time-consuming.” We disagree! The investigations overall have not been thorough and in some cases, the member was never interviewed. They found themselves learning of the alleged infraction during the conference and while they were discipline bound. Moreover, some members have been given 7 days to show improvement between the issuance of the conference memorandum and their final evaluation.*

*Our members deserve the same due process afforded to the entire LAUSD community. This is especially important for our members being issued Notices of Unsatisfactory Acts, suspensions, and Losses of*

*Confidence with very little assistance and guidance or progressive discipline.*

*Students, other staff members from other groups are afforded progressive discipline, assistance and guidance before demotion or dismissal. Again, please note most of the members in this situation have recently been conferenced and have been given a matter of days to improve. This approach goes against the district’s growth mindset and the opportunity to learn and grow on the job without the fear of retaliation.*

## ACT

*Superintendent Carvalho, I have identified actions needing to be implemented immediately to resolve the challenges herein. I am respectfully requesting a meeting with only you and Mr. Torrens to confidentially and freely discuss the problems of practice our association is experiencing.*

*Please know the current feeling tone of most of our members is one of demoralization, exhaustion, and general dissatisfaction. I am confident we can improve the culture and climate between us by continuing to have tough conversations that render positive results for our members and get LAUSD to be the Premier district and employer it can be.*

NOTE - Superintendent Carvalho approached President Paiz after his remarks to schedule a meeting and address the aforementioned issues.



## E and B Basis Calendars:

E basis July 20, 2022 to June 28, 2023

B basis July 29, 2022 to June 20, 2023

## Questions?

Payroll questions: [payrollsupport@lausd.net](mailto:payrollsupport@lausd.net)

HR questions: [askhr@lausd.net](mailto:askhr@lausd.net)

Provide the district feedback at <https://achieve.lausd.net/thoughtexchange>. You can also include this link on your schools' websites, or send it out to your school

communities. School Support Administrators, you can also provide feedback and share this link with your stakeholders.

**Calling all AALA Members!** Do you have a new administrator in your school or office? Do you know of a new administrator? Please let them know about the benefits of AALA membership and have them complete the easy form below:

<https://docs.google.com/forms/d/e/1FAIpQLSdTTpn6QRag1mkFhGP7ojIzhmoeHn7urLOKfp6Nz4TSWVf7Lw/viewform>

## KNOW YOUR CONTRACT: DUE PROCESS IS YOUR RIGHT!

It is always wise for AALA members to know the rights that have been negotiated through the collective bargaining agreements with the District. AALA would also like to *remind* district leadership including Local District Superintendents, Executive Directors, Community of Schools Administrators, and Directors that assistance and guidance is a crucial part of progressive discipline. Moreover, time must be provided for the employee to act on the assistance and guidance before formal discipline is meted out. When people make mistakes, the last thing they need is discipline. It's time for encouragement and confidence building. The job at this point is to restore self-confidence. *We think that "piling on" when someone is down is one of the worst things any of us can do. Be supportive and empathetic like our members have been with their staff and communities.*

One key provision in both the certificated and the classified contracts is that of due process. Due process is a legal requirement that protects an individual from unfair, arbitrary or unreasonable treatment based on the 5th and 14th Amendments to the Constitution. It was originally related to laws that could be passed by states but extends to employment laws as well. Employees process rights with regard to discipline or termination. Due process can relate to the evaluation process as well as the disciplinary process.

*What is due process? In the employment context, due process involves two basic principles: 1) that employees are entitled to know the nature of their alleged misconduct or performance deficiencies (i.e. the charges against them); and 2) that employees should be given a reasonable opportunity to respond to those allegations before any decisions are made regarding imposition of discipline.*

Due process includes the concept of progressive discipline and prohibits disparate treatment. LAUSD students are guaranteed due process in every disciplinary-related bulletin. Of course, every administrator knows they would be pilloried at the post for failing to apply progressive discipline to a problem teacher. But, increasingly, it appears that those who supervise our

site administrators are not aware of this basic tenet and provision in every District employment contract. Therefore, let us take a moment to refresh everyone on Administration 101—*Progressive Discipline: Progressive discipline is the process of using increasingly severe steps or measures when an employee fails to correct a problem after being given a reasonable opportunity to do so. The underlying principle of sound progressive discipline is to use the least severe action that you believe is necessary to correct the undesirable situation. Increase the severity of the action only if the condition is not corrected.*



**AALA members, become familiar with your contract** (Article VII-certificated; Article X- classified). Know your rights! Before you find yourself in a situation where you are receiving some type of disciplinary action, know that you should have received appropriate assistance and guidance. **As we emphasized in a previous Update, you have the right to have a union representative attend any meeting that is going to be disciplinary in nature, and you must receive written notification of such.** This includes the issuance of an Unsatisfactory Service or Act, unless it is an emergency situation.

We encourage the District as a whole and the Local Districts to establish professional norms that include peer support, collaboration, trust, shared responsibility and continuous learning for the adults in the system. And in the spirit of such, we remind senior staff that “the overall purpose of employee evaluation is to help each employee perform his/her job more effectively... (AALA Unit J Contract, Article X, Section 1.0).” This guiding principle is to be applied equitably in the treatment of all employees.

## Healthcare FAQs - Physical Fitness Over the Decades

### When did the national focus on improving fitness in the United States begin?

The modern fitness movement began during the post-World War II economic boom of the 50s into the 60s. President Kennedy spearheaded government involvement in physical fitness, declaring, “We are under-exercised as a nation; we look instead of play; we ride instead of walk.” During his presidency, one out of two military draftees was rejected for service due to poor physical conditioning. Earlier, a 1950s international study of children’s muscular strength and flexibility showed 60% of American children failing at least once during six tests, compared a 9% failure by children from several European countries. Fast-forward to today—fitness is a \$36 billion industry. With the growth of home exercise during the pandemic, Google Play now offers over 38,000 fitness apps, while the Apple iOS store features over 230,000 health apps. A look back at past decades reveals iconic trends.

### What fitness trends characterized the decades since the 1950s?

- 1950s – Hula Hoops, vibrating belts, muscle-building
- 1960s – Body weight training (calisthenics), first Gold’s Gym; first women-only health/fitness clubs
- 1970s – Jazzercise, aerobics, yoga
- 1980s – VHS tapes of celebrity aerobics (Jane Fonda, Richard Simmons, and others), Nordic Track, low-impact exercises, proliferation of gym/fitness clubs and franchises
- 1990s – Tae Bo (Billie Blanks), boot camps, Zumba; shift from VHS tapes to compact discs
- 2000s – Pilates, CrossFit, Zumba
- 2010s – Core training, running, cycling, high-intensity training



outdoor activities. With gyms and exercise studios shut down, people’s exercise patterns and activities decreased significantly, affecting their health and well-being. As the pandemic continued, fitness instructors began offering home exercise through social media and Zoom. Fitness apps proliferated and now number in the 100,000s.

Most fitness trends have not disappeared entirely but morphed into new forms. Some emerging trends for the 2020s include:

- [Reverse running](#)
- Inclusive fitness
- Stroller fitness, walking,
- Wearable fitness tracking
- High-intensity interval training (HIIT)
- Mind body practices (yoga, tai chi, meditation, breathing exercises)
- Home gyms and athletic apparel
- Virtual personal training

### For information about home gyms and workout app, see the following:

- The Best Home Gym Equipment for Beginners: <https://www.active.com/fitness/articles/the-best-home-gym-equipment-for-beginners>
- 28 Creative Home Gym Ideas: <https://www.thespruce.com/home-gym-ideas-4156758>
- The best workout apps in 2022: <https://www.tomsguide.com/best-picks/best-workout-apps>

## Negotiations Update:

**Health Benefits Committee-** Labor Partners are still negotiating maintaining ALL member benefits and securing a multi year agreement.

**Unit J-** surveys will be going out to dues-paying members for input to create proposals for bargaining with the district.

### What are the current trends of the 2020s?

We all experienced 2020 with the rise of the pandemic and ensuing lockdowns, social distancing, and curtailed

## Has the Time Come to Bring In Your Shingle?

If you are contemplating hanging it up, calling it a day, signing out for good, and retiring at the end of this school year, there are some important steps that you need to take in order to make the process seamless and stress-free. Please be aware that all employees must resign from the District in order to retire and only those in paid status the day before retirement are eligible to receive District-paid retiree health benefits. If you choose to take a deferred retirement (leave funds on deposit with the retirement system for withdrawal at a later date) or opt for a lump sum distribution, you are not eligible for District-paid retiree health benefits. Also, after you retire, if you stop your monthly retirement benefit payments, you will lose your District-sponsored benefits. Key dates and actions related to retirement from CalSTRS and CalPERS are included in timelines below.

### **CALPERS MEMBERS:**

#### **Preferably 6 – 12 Months Before Retiring, But Can Be Started Now**

- Use the calculator (click [HERE](#)) on the website to estimate your monthly benefit.
- Enroll in member education classes (click [HERE](#)) through the CalPERS Education Center.
- Determine if you are eligible to purchase additional service credit (click [HERE](#)).
- Contact CalPERS if you have a community property claim on your retirement benefits. You must provide a copy of the court order resolving the claim before you can receive retirement benefits. **9 Months Before Retiring**
- If you're also a member of another public retirement system in California, there are steps you need to take to ensure you receive all the benefits you deserve from each system. View the publication, *When You Change Retirement Systems* (click [HERE](#)), for more information.
- If you have Social Security or other non-CalPERS benefits coming later after retirement, you might want to increase your monthly CalPERS income until those benefits begin. See if a temporary annuity is right for you.

#### **6 Months Before Retiring**

- Fill out and mail the Retirement Allowance Estimate Request form (click [HERE](#)).
- Review and begin completing the Service Retirement Election Application (click [HERE](#)) and think about the different retirement payment options available to you.
- Review important information on taxes and your retirement.
- After taking a member education class ([HERE](#)), schedule an appointment ([HERE](#)) if you need more specific information or assistance with your retirement paperwork.

#### **3 Months Before Retiring**

- Submit your completed retirement application forms and required documentation to CalPERS. Be sure to keep a copy of all the forms and supporting documents for your records and future reference.
- Check with your credit union, employee organization, or insurance plan to see if certain types of payroll deductions can be continued into retirement.
- Complete the Direct Deposit Authorization Form ([HERE](#)) contained in the retirement application to ensure your monthly benefit payments are securely deposited at your financial institution.
- Complete the *HI-22 Application for Continuation of Health Benefits* form (click [HERE](#)) and return it to:  
Los Angeles Unified School District  
Benefits Administration– 28th Floor  
P.O. Box 513307  
Los Angeles, CA 90051 - 1307
- Provide a copy of the *Notice of Benefit Approval* from CalPERS (will be mailed to your home) to Benefits Administration at the above address.
- Enroll in Medicare if eligible.
- Submit a resignation form (click [HERE](#), then click on PC 5209) to the Personnel Commission, with retirement effective date.

#### **1-4 Months After Retirement**

- After your application has been processed, CalPERS will send you a First Payment Acknowledgment letter, including the date of your first retirement

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check, amount you can expect to receive, and important income tax information. Keep this letter with your other CalPERS information and important financial papers.

- If you didn't retire on the first of the month, your check will cover the period from your retirement date to the end of the month. Afterwards, your retirement check will be direct deposited or mailed on the first of the month. Your financial institution will determine when your funds are available.
- In most cases, you should receive your first retirement check around the first of the month following your retirement date.
- You'll also receive an Account Detail sheet advising you how your retirement benefit was calculated based on the payroll and service credit information that was posted to your account at the time it was processed.
- You'll receive a Notification of Deductions letter if you're having deductions taken or making payments for a service credit purchase or mandatory adjustments to your account.
- Allow at least four months for all final payroll to be processed and adjustments to be made to your retirement.
- If after you receive four retirement checks, you believe your retirement calculation should reflect a higher final compensation or service credit, call 888.CalPERS (or 888.225.7377).

## CALSTRS MEMBERS:

- **Preferably 6 – 12 Months Before Retiring, But Can Be Started Now**
- Activate your *myCalSTRS* account at [www.CalSTRS.com](http://www.CalSTRS.com), if you have not done so already.
- Read *Your Retirement Guide*, click [HERE](#); also available at CalSTRS.com.
- Attend a retirement planning workshop ([www.CalSTRS.com/webinars](http://www.CalSTRS.com/webinars)) or individual counseling session ([www.CalSTRS.com/local-offices](http://www.CalSTRS.com/local-offices)).
- Contact CalSTRS if you have a community property claim on your retirement benefits. You must provide a copy of the court order resolving the claim before you can receive retirement benefits.
- Use the calculator on the website to estimate your monthly benefit.

- Consider purchasing additional service credit to increase your benefit if you did not purchase it earlier in your career and you have eligible service to purchase. Your purchase must be paid in full before your retirement date. See the booklet *Purchase Additional Service Credit* (click [HERE](#)).
- Consider making a preretirement election of an option to provide a lifetime monthly benefit to a loved one if you should die before retirement. See the *Member Handbook* ([HERE](#)) to learn the advantages and disadvantages. Submit the *Preretirement Election of an Option* form (click [HERE](#)) if you select an option.
- **Death Benefit Recipient:** You can designate a living person or persons, or an estate, trust, charity or other entity to receive a one-time death benefit when you pass away. You can find your recipient information on your *myCalSTRS* account under *Manage Your Beneficiary Selections*. Make sure your one-time death benefit recipient information is current. To name or update a recipient use the *Recipient Designation* form [HERE](#).
- If you're also a member of another public retirement system in California, there are steps you need to take to ensure you receive all the benefits you deserve from each system. View the publication *Concurrent Retirement* (click [HERE](#)) for more information.

## **6 Months Before Retiring**

- Complete and submit your *Service Retirement Application* and any other applicable forms online through your *myCalSTRS* account. If you prefer, a paper version is also available.

## **3 Months Before Retiring**

- Check with your credit union, employee organization, or insurance plan to see if certain types of payroll deductions can be continued into retirement.
- Complete the Direct Deposit Authorization Form [HERE](#).
- Complete section 1 of the *Express Benefit Report form* (click [HERE](#)) and submit it to:

Los Angeles Unified School District  
Payroll Services Branch  
STRS Deductions Control – 27th Floor  
P.O. Box 513307  
Los Angeles, CA 90051 - 1307

Race and ethnicity are not the same. Historically all Americans of Asian descent have been lumped together. In doing so, schools have not met the needs of distinct Asian communities. The [Center for American Progress](#) (CAP) recently published a report focusing on 6 issues that need to be addressed through education policy changes:

- Improving data disaggregation
- Recruiting and retaining Asian American and Pacific Islander educators and school leaders and centering their experiences.
- Supporting Asian American students and families who are immigrants, English language learners, or have refugee status.
- Ending disproportionate discipline and increasing college readiness for Pacific Islander students.
- Preserving traditional languages of Native Hawaiians and other Indigenous groups.
- Promoting the mental health of Asian American and Pacific Islander students.

## Asian American and Pacific Islander Communities Have Unique Needs - Education Policies Need to Reflect This

*“CAP believes that applying an explicit racial equity lens toward policymaking in K-12 education is a cornerstone of ensuring that all children have access to a quality education.”*

While many children are considered of Asian descent, there are vast differences between Mainland Chinese, Vietnamese, or Samoan students. Each ethnicity has different strengths and challenges in American schools. Examples cited include the [National Center for Education Statistics](#) (NCES) who reported that Asian American students collectively only had a dropout rate of 2 percent, Bangladeshi students had a 4 percent dropout rate and Burmese students had a dropout rate of nearly 30 percent. By desegregating data to include ethnicity, schools can better tailor services for each groups' needs.

The [NES](#) cites statistics showing that while Asian Americans make up 5% of school age children, only 2 percent of teachers and 1 percent of school principals are Asian American.

educators and school leaders interviewed indicated challenges in teacher preparation programs and other barriers making entry into the profession challenging.

[According to the Asian Network for Action](#), 57% of Asian Americans are immigrants. Many arrived in this country as refugees, including Vietnam, Cambodia, and Laos. These three groups represent the largest resettled refugee population in the United States. Overall 28% of Asian Americans are limited English proficient, and 10.7% are English learners. Culturally relevant services and communication through translation services will help parents better understand their children's educational and social emotional needs.

While disproportionate discipline reporting tends to highlight black and Latinx students, Pacific Islander students are disciplined at alarming rates. While Asian American students as a whole have a 1% suspension rate, it soars to 4.5% for Pacific Islander students, and 6.2% for Pacific Islander males. Negative

results include a higher drop out rate (8%), and lower attainment of a college degree (22%) as compared to the Asian American community as a whole (71%). Pacific Islander students need access to college prep classes and college readiness support.

As with Native Americans, indigenous Pacific Islander communities need support in the preservation of their native languages through the teaching of it in schools. If current trends are not reversed, these native languages may be extinct within the next century.

It is time to discard the myth that students of Asian descent perform well and do not need mental health support. In 2019 [suicide](#) was the leading cause of death for both Asian Americans and Pacific Islanders ages 15 to 24, while this population is less likely to seek mental health treatment. Given the anti-Asian hate that resurfaced during the pandemic, there is critical need to provide culturally sensitive, accessible mental health for Asian American students.



## **This AAPI Heritage Month, get trained in bystander intervention.**

AAPI Heritage Month is a reminder of the resilience of our community. Over the centuries, Asian Americans have faced astounding hardships and terrible racism - but we always stay strong as a community

Join our Bystander Intervention trainings this month in honor of our community. You'll learn how you can intervene effectively as a bystander without compromising your safety.

### Upcoming Training Dates

English: Tuesday, 5/17/22 at 6PM PST/9PM EST: Register [Here](#)  
*Featuring a Special Introduction by one of our most prominent supporters, Actor Brian Tee, and Brought to You by Supervisor Hilda L Solis*



Mandarin: Thursday, 5/26/22 at 7:30PM PST/10:30PM EST: Register [Here](#)

Korean: Tuesday, 5/31/22 at 3PM PST/6PM EST: Register [Here](#)

*\*Please note: All in language training will be provided ONLY in the language specified.  
For additional information, please click [Here](#)*

## Lets Hear It For Our School Nurses!

National Nurses Week is celebrated from May 6th to May 12th, Florence Nightingale's birthday. As of 2003, National School Nurse Day is celebrated on the Wednesday within National Nurses Week (May 6-12) each year. National Nurses Week was first observed in October of 1954, the 100 year anniversary of Florence Nightingale's mission to Crimea. However it was not until 1982 that Congress designated May 6 as National Recognition Day for Nurses. The American Nurses Association expanded the recognition to a week in 1990, declaring May 6 to 12 as National Nurses Week.

We would like to recognize our AALA Nursing members:

Sosse Bedrossian, Director  
Donna Horowitz, Administrative Coordinator  
Allison Barancho, Coordinator  
Andrea Coleman, Coordinator  
Cheryl Davison, Coordinator  
Sylvia Fischer, Coordinator  
Grace Guillen, Coordinator  
Deborah Markus, Coordinator  
Eileen Mitchell, Coordinator  
Clare Reid, Coordinator



The School Board recognized District Nursing Services and National Nurses Week at the May 10th Board meeting. Director Sosse Bedrossian and Administrative Coordinator Donna Horowitz accepted the Certificate of Appreciation on behalf of District Nursing Services.

**FundaMental**  
CHANGE

**4TH ANNUAL  
MENTAL HEALTH SYMPOSIUM**  
Moving Forward Together with Purpose

Saturday, June 11, 2022  
11:30 a.m. - 3:00 p.m. PT  
Discovery Cube Los Angeles  
11800 Foothill Blvd, Sylmar, CA 91342

DiscoveryCube  
LOS ANGELES

Click [HERE](#) to register

## Mental Health Awareness Month

While the [last decade](#) saw an alarming increase in children’s mental health challenges such as depression and suicidal ideation, the COVID pandemic exacerbated it into a mental health crisis. Stress and depression due to isolation and lack of access to school mental health services increased exponentially. Citing the Children’s Hospital Association data, [Education Week](#) reported that, “self-injury and suicide cases in children ages 5 to 17 were up 45 percent in the first half of 2021 compared with the same period in 2019.” Now that schools are open for face to face learning, school leaders across the nation are reporting an [increase in threats of school violence](#).

With this in mind, [Mental Health America](#) selected “Back to Basics” as their 2022 theme for Mental Health Awareness Month. “After the last two years of pandemic living, many people are realizing that stress, isolation, and uncertainty have taken a toll on their well-being. Our goal is to provide foundational knowledge about mental health & mental health conditions and information about what people can do if their mental health is a cause for concern.”



Mental Health Awareness Month was first observed in 1949 by the Mental Health America organization (formerly the National Committee for Mental Hygiene then the National Mental Health Association). May is used to share accurate information to the public and remove the stigma of mental disease, especially among Asian American and Pacific Islander, African American, and Latinx communities.

Want to learn more about maintaining good mental health? Click [HERE](#). Download Education Week’s Spotlight titled *SEL for School Staff - 7 Mindsets* [HERE](#).

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## Mendez High Computer Science Teacher Highlighted By Education Week

ALA congratulates Felicitas and Gonzalo Mendez Senior High **Principal Mauro Bautista** and computer science teacher **Alicia Morris** for her excellence in teaching computer sciences. Ms. Morris was highlighted last week in



Education Week for teaching computer science using innovative classroom practices. [These 3 Latina Teachers Are Pushing the Boundaries of Computer Science Class](#) focuses on the changing field of educators teaching computer science.

“I have found more and more students going into computer science not because it’s lucrative, but because they really enjoy the process of approaching problems and solving them with technology, prototyping an idea, and learning how to be OK with not having a full solution but still making progress,” says Morris who is of Colombian American heritage. The article highlights Morris’ aha moment while teaching 2nd graders Scratch in the early 2000s which led to her belief that all students deserve access to quality computer science education.

The National Science Foundation, state governors, and Silicon Valley supporters provide resources and funding to the “computer science for all” movement. The goal is to provide K-12 students with access to rigorous, real-world computer science education.

Have Good News to share? Email us at [AALAOoffice@aala.us](mailto:AALAOoffice@aala.us) and we will include it in the next Update. Photos optional but encouraged!

## ENGLISH LEARNER AUTHORIZATIONS

Holding an English Learner authorization is a condition of employment for teachers in the Los Angeles Unified School District. Notices to teachers reminding them of their responsibility to meet this requirement will be sent in May 2022 by the Credentials, Contract and Compliance Services Unit. Principals will be copied on those emails. If you have certificated staff on an emergency CLAD authorization or staff members who have allowed their emergency CLAD authorization to expire, we urge you to meet with them and have them share their plans for meeting this requirement. If they have any questions, they can contact their [Credentials and Contract Specialist](#).

## 2022-23 ASSIGNMENT MONITORING LOCAL ASSIGNMENT OPTIONS REQUESTS - Due 6/30/22

Schools who utilized True Elective, Alternative Setting, Middle School Authorization, Board Permit, One Period Coach, or any other Local Assignment Option forms during the 2021-22 academic year, and plan to continue to utilize them during the 2022-23 school year, must submit a new request to the Credentials, Contract and Compliance Services Unit prior to the first day of school.

- Access the Local Assignment Option Request Form at the following site: <https://achieve.lausd.net/Page/1542>
- Submit completed forms to [teacherconsentform@lausd.net](mailto:teacherconsentform@lausd.net)
- Include the following subject line: "NAME of SCHOOL - Assignment Monitoring Forms for 2022-2023" Please keep in mind that only holders of preliminary or clear credentials qualify for local assignment options.

For additional updates and information on credentialing resources and assignment monitoring please click [here](#).

## 2022 EDUCATOR DEVELOPMENT AND SUPPORT FINAL EVALUATION

Final evaluation due dates are as follows:

- Assistant Principals - **May 10, 2022**
- Teachers, Non-Classroom Teachers, and Counselors - **May 11, 2022**



- Principals - **May 17, 2022**

EDST Resources:

- [EDST Final Evaluation Handbook](#)
- Please contact a team member at [mypgs@lausd.net](mailto:mypgs@lausd.net) or join Friday Zoom Office Hours from 2:00 pm to 4:00 pm at: <https://lausd.zoom.us/j/86023099747>

EDSSL Resources:

In-Person or Video Conferencing is available to complete a final evaluation conference. Please use the following guidance:

- [EDSSL Summative and Final Evaluation](#)
- [EDSSL Protocols](#)
- [School Leader User Guide to EDSSL Plan](#)
- [Evaluator User Guide to EDSSL Plan](#)

For support with EDSSL, contact [Heather Lower Lowe](#). For technical support for all evaluation processes email [mypgs@lausd.net](mailto:mypgs@lausd.net).

## EVALUATION OF NON-PERMANENT TEACHERS WHO START AFTER MARCH 1, 2022

For non-permanent teachers who started on March 1, 2022, or later, you may use the *Provisional Contract Employee (Stull) Evaluation* (formerly Form 1022). Please email [mypgs@lausd.net](mailto:mypgs@lausd.net) to indicate which staff members should be assigned this plan.

# Associated Administrators of Los Angeles



**Note to Applicants:** Please be advised that you are responsible for making sure all the District requirements have been met. Do not contact AALA for information regarding positions; for detailed requirements for positions and employment updates use the contact phone number provided in the announcement or visit the District website at <http://www.lausdjobs.org> (classified) or <http://achieve.lausd.net/Page/1566> (certificated). Employees who change basis during the school year may not earn a full year of service credit and annualized employees who change their basis during the year may sustain an annualized settlement.

**CERTIFICATED positions are open to certificated and classified employees who meet the position requirements.**

Click [HERE](#) for school based positions

Click [HERE](#) for non-school based positions

**CLASSIFIED positions are open to certificated and classified employees who meet the position requirements.**

Click [HERE](#) for current job opportunities.

## AALA Angels Are All Around You - Join Them!

AALA established FRIENDS OF AALA, a 501(c)(3) nonprofit corporation in January 2011, to continue our outstanding student scholarship program for deserving LAUSD students. In Spring 2021 AALA awarded 40 scholarships to graduating seniors representing high schools and community adult schools. The 2020-2021 school year marked AALA's 40th year providing scholarships to students.

Friends of AALA also recognizes the tremendous support given by community volunteers at local school sites and presents five awards each year.

The Board of Friends of AALA meets its annual fundraising goal by seeking donations from AALA's active and alumni members, private foundations, service clubs, organizations, and businesses. The generosity of these donors is much appreciated.

For as little as \$5 or \$10 a pay period, you can support these deserving seniors by clicking [HERE](#). All donations to FRIENDS OF AALA are tax deductible.



## Interest Groups - News You Can Use

SOCIAL EVENT

# ACSA Region 16

May 25, 2022

5:00pm - 8:00pm

RSVP

<https://tinyurl.com/ACSARegion16>



*The Harbor Rooms at*

**The  
Cheesecake  
Factory**

605 N Harbor Dr

Redondo Beach, CA 90277





ACSA-R REGION XVI  
**SPRING LUNCHEON**

Learn What's New:

AAALA Update

District Update

Health Benefits

Legislative Update

State Retirement Update

June 1, 2022

11:30 A.M.

Maggianos The Grove Restaurant

189 The Grove Drive

Los Angeles, CA 90036

\$35.00/person

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Return check made out to ACSA-R

Send to Mike Perez

C/O AALA

1910 W. Sunset Blvd.

Los Angeles, CA 90026

**RETURN BY May 27**